

Meeting of the
Fire Advisory Board

Thursday, April 20, 2023

NSR911 Center
18 Manning Ave
Middleton, MA 01949

Members Present: James Nolan, Amesbury Fire Chief; Doug LeColst, Middleton Fire Chief, Jen Collins-Brown, Topsfield Fire Chief; Stephen Kavanagh Wenham Fire Chief.

Members Absent:

James Nolan, Amesbury Fire Chief; Jason Cleary, Manchester-by-the-Sea Fire Chief; Ramie Reader Essex Fire Chief.

Non-Members Present: Alyson Dell Isola, Director, NSR911; Chris Ryan, Deputy Director, NSR911; Lee Ann Delp, Operations Manager, NSR911; Katrina Shamshak, Training & QA Coordinator, NSR911.

Call to Order: at 10:01 A.M.

Public Comments: None

Approval of January 19, 2023, Meeting Minutes:

Motion to approve minutes with one spelling correction.

MOTION BY: Chief LeColst

SECONDED BY: Chief Kavanagh

VOTE: All present voted in favor

Project Updates:

Deputy Ryan provided updates on the following:

Paging Interface: Twilio account is being set up with 800 telephone number established. Peter Fucci (IT) is working on the coding interface. IMC Paging is still problematic. Chief Cleary (not present) requested a change regarding how the paging appeared on the telephone, NSR91 is unable to accommodate changes at this time.

Fire Station Alerting: Still in progress

EMD: still working on securing a new MD, Deputy Ryan is reaching out the A.J. Hospital.

Radio: Working on merged frequencies, working towards setting up and testing audio devices, may need to update Motorola Radio Software prior to merging.

Discussion regarding the future of Records Management System:

Director Dell Isola acknowledged IMC is not meeting the needs of the Fire Departments, noting that the EAB meeting will discuss CAD/RMS needs.

Consideration of formal approval/adoption of any common protocol that the Fire Advisory Board has studied to date, in whole or in part:

Discussion on GO-0604.019 Dispatching a Structure Fire and Multi Alarm Checklist.

Motion to approved GO-0604.019 Dispatching Structure Fires & Multi Alarm Checklist to be effective May 1, 2023 with a review in 6 months.

MOTION BY: Chief LeColst

SECONDED BY: Chief Kavanagh

VOTE: All present voted in favor

Items that Could not be Reasonably Anticipated by the Chairman until After the Meeting

Posting Deadline:

Deputy Ryan requested NSR911 be notified of personnel changes in the departments. A discussion was held on meeting more frequently and also having an FD IT Users Group meeting.

IMC Training dates were discussed.

Presenting trainings to responders on What3Words and Prepared Live was requested.

Next Meeting:

September 21, 2023 at 10:00 A.M.

Motion to Adjourn:

Motion to adjourn the meeting at 11:16 A.M.

MOTION BY: Chief LeColst

SECONDED BY: Chief Kavanagh

VOTE: All present voted in favor