

**NOTICE TO CONTRACTORS  
CLASSIFIED LEGAL ADVERTISEMENT**

**COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE FOR HEALTH AND HUMAN SERVICES  
DEPARTMENT OF MENTAL HEALTH  
OFFICE OF ENGINEERING AND FACILITIES MANAGEMENT**

**General Bids Submission Deadline: 2:00 P.M. Wednesday May 31, 2023**

**The Category of Work is: ELEVATOR**

**Project Name: 2024-003 3-Year Elevator Maintenance, Service & Repairs**

**Project Location: Worcester Recovery Center & Hospital 309 Belmont St. Worcester**

**Estimated Construction Cost: \$145,000**

**Perform preventative maintenance, service and repairs on all elevators as specified in the bid documents. Work to include all labor and materials to complete the specified scope of work.**

Minimum rates of wages to be paid on the project have been determined by the Commissioner of the Division of Occupational Safety under the provisions of Sections 26 and 27, Chapter 149 of the General Laws and will be included in the bid package.

Proposals will ONLY be submitted online via COMMBUYS website by the General Bids Submission Deadline date on forms furnished by the Department of Mental Health (DMH) and clearly identified as a bid, endorsed with the name and address of the bidder, and the project name.

Each general bid proposal must be secured by an uploaded photocopy of an accompanying **deposit of 5%** of the total bid amount, including all alternates, in the form of a bid bond, a certified, treasurer's, or cashier's check issued by a responsible bank or trust company made payable to the Commonwealth of Massachusetts. Awarded vendor will then mail the original 5% deposit bond or check to the Department of Mental Health Engineering and Facilities Management Department at 167 Lyman Street Room 158 Westborough, MA 01581. The Department reserves the right to waive any informality in or reject any or all Bids if it is in the public interest to do so.

Plans and Specifications will **ONLY** be available at COMMBUYS from **5/10/2023 until bid opening as amended**. Bid must be submitted electronically on COMMBUYS by the General Bids Submission Deadline date above. If you have any questions or concerns with using COMMBUYS, please contact the COMMBUYS help desk at 617-720-3197 (8am - 5pm EST Monday thru Friday).

**Pre-Bid Conference: Contractors may call Pat Barrett, project engineer, at (617) 862-7959 between the hours of 7:00am to 4:30pm Monday thru Friday during the week of May 15 - May 19, 2023 to schedule a site visit and to discuss project details. All bidder questions must be uploaded to COMMBUYS by 12:00PM Monday 5/22/2023.**

Project Duration is three (3) years.

MBW/WBE Contractors are encouraged to inquire about this project.

**DEPARTMENT OF MENTAL HEALTH  
BROOKE DOYLE, COMMISSIONER**