## **EXHIBIT A**

Brandywine Realty Trust c/o Cyberscout 555 Monster Rd SW Renton, WA 98057 DB09224









August 6, 2024

Brandywine Realty Trust ("Brandywine") is writing to notify you of a recent incident that may affect the privacy of some of your information. Brandywine takes the protection of your information very seriously, and although we have no evidence of identity theft or fraud as a result of this incident, this letter provides you with information about our response, the types of information relating to you that were impacted, and steps you may wish to take to protect against possible misuse of your information.

Our investigation into the incident determined that your name, and the following types of data were present in the impacted data set: financial account information and Social Security number.

We take this incident and the security of information in our care seriously. Upon learning of this incident, we promptly worked to secure our systems, investigated to determine the nature and scope of the incident, and notified federal law enforcement. We also implemented additional technical safeguards to help prevent a similar incident in the future.

Although we are unaware of any identity theft or fraud resulting from this incident, Brandywine is offering you access to twenty-four (24) months of complimentary credit monitoring and identity protection services through Cyberscout, a TransUnion company. Details of this offer and instructions on how to enroll in the services may be found below in the attached *Steps You Can Take to Help Protect Your Personal Information*. If you would like to enroll in these services you will need to follow the attached instructions, as we are unable to enroll you automatically.

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and to immediately report any suspicious activity or incidents of suspected identity theft or fraud to your bank or other financial institution(s). Additional information may be found below.

To enroll in Credit Monitoring services at no charge, please log on to https://www.mytrueidentity.com and follow the instructions provided. When prompted please provide the following unique code to receive services: FKHXRCTBYSTC. In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit <a href="https://www.annualcreditreport.com">www.annualcreditreport.com</a> or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended "fraud alert" on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a "credit freeze" on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer's express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you may need to provide the following information, depending on whether you make the request online, by phone, or by mail:

- 1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
- 2. Social Security number;
- 3. Date of birth;
- 4. Addresses for the prior two to five years;
- 5. Proof of current address, such as a current utility bill or telephone bill;
- 6. A legible photocopy of a government-issued identification card (state driver's license or ID card, etc.);
- 7. Social Security Card, pay stub, or W2;
- 8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

Equifax	Experian	TransUnion
https://www.equifax.com/personal/		https://www.transunion.com/
credit-report-services/	https://www.experian.com/help/	credit-help
888-298-0045	1-888-397-3742	1 (800) 916-8800
Equifax Fraud Alert, P.O. Box 105069	Experian Fraud Alert, P.O.	TransUnion Fraud Alert, P.O.
Atlanta, GA 30348-5069	Box 9554, Allen, TX 75013	Box 2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box	Experian Credit Freeze, P.O.	TransUnion Credit Freeze, P.O.
105788 Atlanta, GA 30348-5788	Box 9554, Allen, TX 75013	Box 160, Woodlyn, PA 19094

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; <a href="www.identitytheft.gov">www.identitytheft.gov</a>; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a



report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

Please note, Massachusetts law does not allow us to include certain information in this notification. However, if you have questions regarding this incident, you may contact our dedicated assistance line at 1-833-531-1777 between the hours of 8:00am and 8:00pm Eastern Time, Monday – Friday, excluding holidays. You may also write to Brandywine at BDN\_Cyber\_Incident\_Inquiry@bdnreit.com.

Sincerely,

**Brandywine Realty Trust**