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5824 Dixie Highway Waterford, MI 48329

November 22, 2024

[<mark>First Name</mark>] [<mark>Last Name</mark>] [<mark>Street Address</mark>] [<mark>City</mark>], [<mark>State</mark>] [<mark>Zip</mark>]

Re: Important Security Notification

Please Read This Entire Letter

Dear [First Name], [Last Name]

We are contacting you regarding a data security incident that occurred on or about May 2, 2024 when we discovered potential fraud relating to tax returns being filed by one of our CPAs. This incident involved the potential exposure of your personal information to unauthorized third parties. Your name, address, Social Security number, bank account number, and other identifying information may have been among the items accessed by an unauthorized third party. As a result, your personal information may have been potentially exposed to others. Please be assured that we have taken every step necessary to address the incident. After discovering the potential for fraud related to client tax returns, we contacted the police and immediately retained the services of a reputable computer forensics company.

We have taken steps to mitigate risk to our company's computer system. We apologize for any inconvenience caused by this incident.

As a Massachusetts resident, you have the following rights:

- (i) to obtain a police report;
- (ii) you may request a security freeze on your credit file, by contacting Experian® IdentityWorkssm at the number below;
- (iii) there will be no charge for a security freeze;
- (iv) you will be provided the identity theft mitigation services discussed below free of charge.

What we are doing to protect your information:

To help protect your identity, we are offering a complimentary 24-month membership of Experian's® IdentityWorksSM. This product provides you with superior identity detection and resolution of identity theft. To activate your membership and start monitoring your personal information please follow the steps below:

- Ensure that you enroll by: February 28, 2025 (Your code will not work after this date.)
- Visit the Experian IdentityWorks website to enroll: https://www.experianidworks.com/3bcredit
- Provide your activation code: [Activation Code]

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team

at 877.890.9332 by February 28, 2025. Be prepared to provide engagement number B135625 as proof of eligibility for the identity restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR 24-MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP:

A credit card is **not** required for enrollment in Experian IdentityWorks.

You can contact Experian **immediately** regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- Experian credit report at signup: See what information is associated with your credit file. Daily credit reports are available for online members only.*
- Credit Monitoring: Actively monitors Experian, Equifax and Transunion files for indicators of fraud.
- Identity Restoration: Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- Experian IdentityWorks ExtendCARETM: You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- Up to \$1 Million Identity Theft Insurance**: Provides coverage for certain costs and unauthorized electronic fund transfers.

If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent at 877.890.9332. If, after discussing your situation with an agent, it is determined that Identity Restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that this Identity Restoration support is available to you for 24-months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at www.ExperianIDWorks.com/restoration. You will also find self-help tips and information about identity protection at this site.

We sincerely apologize for this incident and regret any inconvenience it may cause you. If you have questions or concerns regarding this matter, please do not hesitate to contact us at: **248-623-1900**.

Sincerely,

Curt Redinger

- * Offline members will be eligible to call for additional reports quarterly after enrolling
- ** The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.