Correction Officer II- Sergeant

Experience and Education (E&E) Scoring Guide

This guide will serve as a reference for you to understand the point allocation for answers to each question on the E&E component of the 2024 Correction Officer II Promotional Exam administered on August 17, 2024.

Please note that the information contained in this E&E scoring guide is applicable to only the Correction Officer II Exam administered on August 17, 2024 (which includes the Technical Knowledge Test and Situational Judgment Test). This guide should not be relied upon for any other exam administered on August 17, 2024, or any future exam administered by HRD. HRD reserves the right to change the point allocation or E&E categories for any future exam. All questions were scored based upon experience and education as of the exam date: August 17, 2024

Category and Maximum Allowable Points

The following chart displays the E&E categories and the maximum points available for each category. The available points for each category are capped at that amount. As you review the point allocation for answers to each question, you may notice that the sum of the points you can earn for a category may exceed the maximum points available for that category. Please note that you may not be given more than the maximum available points for a category.

Category	Section	Maximum Points Available
Job Experience	Time In Department	75
	Specialty Experience	
	Time Outside Department	
	Outside Supervisory Time	
Education	Academic Schooling	25

As you review the points allocated to each potential response, you will see that they are not distributed equally across the years of experience. This is because similar to the previous E&E, the new E&E gives a greater weight to more recent experience. Experience or education that is more relevant or important to the position is given a higher point value. Point values for experience are displayed to 2 decimal places.

Questions and Allocated Points

Q1: 2024 Correction Officer II Eligibility: If you have been approved as eligible to take this exam, select YES. If you have not been approved, please exit this application immediately and contact your employing department.

Q2: Asked whether the candidate understood the instructions for the Experience portion of the claim.

Q3- Q9 Job Experience

Q3: <u>Current Department Experience</u>: Indicate how many year(s) you have served in the rank of Correction Officer in your current department. Do not include time served after your first rank promotion.

Current Department Experience: Firefighter	
No Experience	0
1 year	3.61
2 years	7.14
3 years	10.57
4 years	13.92
5 years	17.18
6 years	20.35
7 years	23.42
8 years	26.41
9 years	29.31
10 years	32.12
11 years	34.85
12 years	37.48
13 years	40.02
14 years	42.47
15 years	44.84
16 years	47.11
17 years	49.30
18 years	51.40
19 years	53.41
20 years	55.32
21 years	57.15
22 years	58.89
23 years	60.54
24 years	62.11
25 years	63.58
26 years	64.96
27 years	66.26
28 years	67.46
29 years	68.58

30 years	69.60
31 years	70.54
32 years	71.39
33 years	72.14
34 years	72.81
35 years	73.39
36 years	73.88
37 years	74.29
38 years	74.60
39 years	74.82
40 years	74.96

Q4: <u>Current Department Experience:</u> Indicate the amount of experience you have as a provisional and/or temporary after certification Correction Officer II in your current department.

Current Department Experience: Temporary/provisional time	
No provisional/temporary	0
1 month up to 2 months	2.32
3 months up to 4 months	4.64
5 months up to 6 months	6.96
7 months up to 8 months	8.14
9 months up to 10 months	9.31
11 months up to 12 months	10.48
13 months up to 18 months	12.20
19 months up to 24 months	13.92
25 months up to 30 months	15.59
31 months up to 36 months	17.27
37 months up to 42 months	18.90
43 months up to 48 months	20.52
49 months up to 54 months	22.11
55 months up to 60 months	23.69
61 months or more	25.23

Q5: <u>Specialty Unit Experience:</u> If you have served in any of the following specialty units, indicate which unit(s) you served in. If you have not served in any specialty units, please select no experience.

Q6: <u>Outside Department Experience:</u> Indicate how much time you have served the specialty unit(s) previously selected. Please submit full documentation to verify time served. If you have served in multiple specialty units, please add the time together and select the total time worked below.

Outside Department Experience: Specialty time	
No experience	0
6 months	1
1 year	2
1.5 years	3
2 years	4
2.5 years	5
3 years	6
3.5 years	7
4 years	8
4.5 years	9
5 years	10
5.5 years	11
6 years	12
6.5 years	13
7 years	14
7.5 years	15
8 years	16
8.5 years	17
9 years	18
9.5 years	19
10 or more years	20

Q7: <u>Specialty Unit Experience - Training Academy:</u> If you have served in the Training Academy specialty unit, indicate the number of courses you have taught in the Department of Correction recruit training academy. HRD does not credit teaching in-service workshops or classes. Do not count the same course more than once if you have instructed it on more than one occasion.

Outside Department Experience: Supervisory rank in a fire department other than your current department.	
No experience	0
1 course taught	1
2 courses taught	2

3 courses taught	3
4 courses taught	4
5 or more courses taught	5

Q8: <u>Outside Experience:</u> Indicate how many year(s) you have served in a Corrections setting outside of Massachusetts Department of Corrections (e.g., out of state prison/correction facility, county jail, etc.).

Outside Experience: Corrections setting outside of Massachusetts Department of Corrections	
No Experience	0
1 year	0.95
2 years	1.87
3 years	2.76
4 years	3.62
5 years	4.45
6 years	5.24
7 years	6.01
8 years	6.74
9 years	7.45
10 years	8.12
11 years	8.76
12 years	9.37
13 years	9.94
14 years	10.49
15 years	11.00
16 years	11.49
17 years	11.94
18 years	12.36
19 years	12.75
20 years	13.11
21 years	13.44
22 years	13.74
23 years	14.00
24 years	14.24
25 years	14.44
26 years	14.61
27 years	14.75

28 years	14.86
29 years	14.94
30 years	14.98

Q9: <u>Outside Experience:</u> Indicate how many year(s) of supervisory experience you have outside of the Department of Corrections. This includes military, maritime service and private companies.

Outside Experience: supervisory experience you have outside of the Department of Corrections	
No Experience	0
1 year	0.63
2 years	1.25
3 years	1.84
4 years	2.41
5 years	2.97
6 years	3.50
7 years	4.01
8 years	4.50
9 years	4.96
10 years	5.41
11 years	5.84
12 years	6.24
13 years	6.63
14 years	6.99
15 years	7.34
16 years	7.66
17 years	7.96
18 years	8.24
19 years	8.50
20 years	8.74
21 years	8.96
22 years	9.16
23 years	9.33
24 years	9.49
25 years	9.63
26 years	9.74
27 years	9.83

28 years	9.91
29 years	9.96
30 years	9.99

Q10: <u>Education</u>: As of August 17, 2024, if you have a related and/or unrelated conferred degree(s) from a regionally accredited college or university, choose the highest-ranked degree you have obtained.

Education	
Related Master's or higher Degree	25
Related Bachelor's Degree	21
Related Associate's Degree	17
Unrelated Master's or higher Degree	13
Unrelated Bachelor's Degree	9
Unrelated Associate's Degree	5
No degree	0

Scoring methodology:

You will receive an E&E score notice that will indicate the total points you earned in each category. In addition, the score notice will list any categories that you claimed but were not credited due to a lack of supporting documentation or errors in calculation. The final E&E score that will appear on your score notice will be derived through a standardization and weighting process. In addition, the E&E exam component as a whole is weighted relative to the Technical Knowledge Test and Situational Judgement Test exam components. You cannot add up the points based on the information in this guide to obtain the score that will represent 20% of your total overall score on the 2024 Correction Officer II exam.

A candidate who failed to submit an E&E application by the deadline of August 24, 2024, will receive a score of "Incomplete". A candidate who failed to submit any supporting documentation to their E&E application will receive a score of "Incomplete".