

Joint Meeting of the
Fire Advisory Board
Police Advisory Board

Tuesday, September 24, 2024

North Shore Regional 911 Center
18 Manning Avenue
Middleton, MA 01949

Members Present: Chief Paul Francis, Essex Police (PAB Chair); Chief Jen Collins-Brown, Topsfield Fire (FAB Chair); Chief James McNeilly, Manchester Fire; Chief Doug LeColst, Middleton Fire; Chief William Sampson, Middleton Police; Chief Don Stats, Jr., North Reading Fire; Chief Mark Zimmerman, North Reading Police; Chief Stephen May, Rowley Police; Chief Neal Hovey, Topsfield Police; Chief Stephen Kavanagh, Wenham Fire; Chief Kevin DiNapoli, Wenham Police; Alyson Dell Isola, NSR911 Director; Christopher Ryan, NSR911 Deputy Director.

Non-Members Present: Katrina Shamshak, NSR911 Training & QA Coordinator; Sean Cullen, NSR911 Operations Supervisor; Kristina Morin, S911D POD1 Deputy Director, Michael Gethin, S911D POD1 Operations Manager; and Lt. Mark McCoy, Manchester Police.

Call to Order

Called to order at 10AM by Chief Francis.

Public Comment

No Public Comment

Welcome / Introduction of North Reading & Rowley Chiefs

Chiefs from North Reading & Rowley were introduced to the advisory boards.

Discussion about the Future of CAD/RMS:

Director Dell Isola spoke about how Fire is not currently using IMC RMS for the most part. Looking for S911D to provide a Fire RMS. Currently, all but two departments are using First Due product. Also stated that there are options for separate products with interfaces. The current CAD/RMS system has not made any end-of-life announcements, little development is going into the product.

Discussion ensued regarding the need for data conversion, CAD/RMS modules, and theoretical timelines to transition. It was suggested that all stakeholders begin thinking about what they want/don't want in a product.

Chief Hovey stated that we aren't the only departments going through this currently. With the IACP conference coming up it would be smart to network and look at products. Talk to other New England states. Chief Francis states that the more the new system can do the better.

Chief McNeilly asked if there is a software that is better for regionals and redundancy purposes.

Deputy Director Ryan stated that is definitely a concern and we are looking at software with business continuity and disaster preparedness in mind.

All department stakeholders should engage their frontline staff to determine a needs assessment for future systems.

Several departments suggested that their second-in-charge or designees should also be involved as many of these chiefs will be retired by the time a procurement and new product is in place. Departments should pick a person for working groups/conversations going forward.

Other Items that could not be reasonably anticipated by the Chairman until after the meeting posting deadline:

None.

Motion to Adjourn:

Motion to adjourn the meeting at 10:51 A.M.

MOTION BY: Chief Collins-Brown

SECONDED BY: Chief McNeilly

VOTE: All present voted in favor