Shrader & Associates LLP c/o Cyberscout PO Box 1286 Dearborn, MI 48120-9998

Via First-Class Mail

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June 16, 2025

## **Notice of Data Breach**

Dear

Shrader & Associates LLP ("Shrader") recently experienced a data security incident that may have affected your personal information. Based on our current review, we have no indication that your personal information has been or will be used inappropriately. We nevertheless wanted to make you aware of the incident and the measures we have taken in response, as well as provide details on the steps you can take - should you deem it appropriate - to help protect your information. The protection and proper use of your information is a top priority for Shrader, and we are working to prevent a similar incident from occurring again in the future.

### What Happened

On April 8, 2025, Shrader experienced a ransomware incident affecting Shrader's computer system. We immediately activated our incident response plan, engaged a national cybersecurity firm to assist in assessing the scope of the incident, retained additional cybersecurity experts to aid us in reviewing and revising our security protocols and to harden our systems, and took steps to mitigate the potential impact of the incident. On or about May 13, 2025, we learned that the unauthorized third party accessed data from Shrader's system. Unfortunately, these types of incidents are becoming increasingly common and even organizations with some of the most sophisticated IT infrastructure available are affected. We have worked diligently to determine what happened and what information was involved as a result of this incident.

#### What Information Was Involved

The elements of your personal information that might have been impacted include: name, SSN, Medical Records. Please note that we have no evidence at this time that any of your personal information has been or will be misused as a result of the incident.

#### What We Are Doing

We are taking this incident very seriously and are committed to strengthening our systems' security to prevent a similar event from occurring in the future. Additionally, we have engaged appropriate experts to assist us in conducting a full review of our security practices and systems to ensure that enhanced security protocols are in place going forward. Further, we reported the incident to the FBI and have been cooperating in its investigation. We are committed to helping those people who may have been impacted by this unfortunate situation.

Additionally, out of an abundance of caution, we are providing you with access to **Single Bureau Credit Monitoring/Single Bureau Credit Report/Single Bureau Credit Score** services at no charge. These services provide you with alerts for twenty-four (24) months from the date of enrollment when changes occur to your credit file. This notification is sent to you the same day that the change or update takes place with the bureau. Finally, we are providing you with proactive fraud assistance to help with any questions that you might have or in event that you become a victim of fraud. These services will be provided by Cyberscout, a TransUnion company specializing in fraud assistance and remediation services.

## How do I enroll for the free services?

To enroll in Credit Monitoring services at no charge, please log on to <u>https://bfs.cyberscout.com/activate</u> and follow the instructions provided. When prompted please provide the following unique code to receive services: In order for you to receive the monitoring services described above, you must enroll **within 90 days** from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity. Due to privacy laws, we cannot register you directly. Activating this service will not affect your credit score.

#### What can I do on my own to address this situation?

If you choose not to use these services, we strongly urge you to do the following:

If you choose to place a fraud alert on your own, you will need to contact one of the three major credit agencies directly at:

Experian (1-888-397-3742)	Equifax (1-800-525-6285)	TransUnion (1-800-680-7289)
P.O. Box 4500	P.O. Box 740241	P.O. Box 2000
Allen, TX 75013	Atlanta, GA 30374	Chester, PA 19016
www.experian.com	www.equifax.com	www.transunion.com

Also, should you wish to obtain a credit report and monitor it on your own:

- **IMMEDIATELY** obtain free copies of your credit report and monitor them upon receipt for any suspicious activity. You can obtain your free copies by going to the following website: <u>www.annualcreditreport.com</u> or by calling them toll-free at 1-877-322-8228. (Hearing impaired consumers can access their TDD service at 1-877-730-4204.
- Upon receipt of your credit report, we recommend that you review it carefully for any suspicious activity.
- Be sure to promptly report any suspicious activity

You can also obtain more information from the Federal Trade Commission (FTC) about identity theft and ways to protect yourself. The FTC has an identity theft hotline: 877-438-4338; TTY: 1-866-653-4261. They also provide information on-line at <u>www.ftc.gov/idtheft</u>.

At this time, we are not aware of anyone experiencing fraud as a result of this incident. As data incidents are increasingly common, we encourage you to always remain vigilant, monitor your accounts, and immediately report any suspicious activity or suspected misuse of your personal information. Additionally, we recommend that you review the following pages, which contain important additional information about steps you can take to safeguard your personal information, such as the implementation of fraud alerts and security freezes.

### What if I want to speak with Shrader regarding this incident?

Representatives are available for 90 days from the date of this letter, to assist you with questions regarding this incident, between the hours of 8:00 a.m. to 8:00 p.m. Eastern time, Monday through Friday, excluding holidays. Please call the help line at 1-800-405-6108 and supply the fraud specialist with your unique code listed above.

Please know that the protection of your personal information is a top priority, and we apologize for any inconvenience and concern this incident may cause.

Sincerely,

Justin H. Shrader

Justin Shrader, Managing Partner Shrader & Associates LLP

## For residents of all states:

**Fraud Alerts:** You can place fraud alerts with the three credit bureaus by phone and online with Equifax (<u>https://assets.equifax.com/assets/personal/Fraud\_Alert\_Request\_Form.pdf</u>); TransUnion (<u>https://www.transunion.com/fraud-alerts</u>); or Experian (<u>https://www.experian.com/fraud/center.html</u>). A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. As of September 21, 2018, initial fraud alerts last for one year. Victims of identity theft can also get an extended fraud alert for seven years. The phone numbers for all three credit bureaus are at the bottom of this page. **Monitoring:** You should always remain vigilant and monitor your accounts for suspicious or unusual activity.

**Security Freeze:** You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency. You may make that request by certified mail, overnight mail, regular stamped mail, or by following the instructions found at the websites listed below. The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse or a minor under the age of 16, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. As of September 21, 2018, it is free to place, lift, or remove a security freeze. You may also place a security freeze for children under the age of 16. You may obtain a free security freeze by contacting any one or more of the following national consumer reporting agencies:

Equifax Security Freeze P.O. Box 105788 Atlanta, GA 30348 equifax.com/personal/credit-report-s ervices/ 1-800-349-9960

Experian Security Freeze P.O. Box 9554 Allen, TX 75013 <u>experian.com/freeze/center.html</u> 1-888-397-3742 TransUnion Security Freeze P.O. Box 160 Woodlyn, PA 19094 <u>transunion.com/credit-freeze</u> 1-888-909-8872

More information can also be obtained by contacting the Federal Trade Commission listed above.

# Implementing an Identity Protection PIN (IP PIN) with the IRS:

To help protect against a fraudulent tax return being filed under your name, we recommend Implementing an Identity Protection PIN (IP PIN) with the IRS. An IP PIN is a six-digit number that prevents someone else from filing a tax return using your Social Security number or Individual Taxpayer Identification Number. The IP PIN is known only to you and the IRS. It helps the IRS verify your identity when you file your electronic or paper tax return. Even though you may not have a filing requirement, an IP PIN still protects your account.

If you don't already have an IP PIN, you may get an IP PIN as a proactive step to protect yourself from tax-related identity theft. If you want to request an IP PIN, please note: you must pass an identity verification process; and Spouses and dependents are eligible for an IP PIN if they can pass the identity verification process. The fastest way to online receive an IP PIN is by using the Get an IP PIN tool found at: https://www.irs.gov/identity-theft-fraud-scams/get-an-identity-protection-pin. If you wish to get an IP PIN and you don't already have an account on IRS.gov, you must register to validate your identity.

- Some items to consider when obtaining an IP PIN with the IRS:
  - An IP PIN is valid for one calendar year.
  - A new IP PIN is generated each year for your account.
  - Logging back into the Get an IP PIN tool, will display your current IP PIN.
  - An IP PIN must be used when filing any federal tax returns during the year including prior year returns.

For residents of *Hawaii, Michigan, Missouri, North Carolina, Vermont, Virginia, and Wyoming*: It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity.

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## For residents of Illinois, Iowa, Maryland, Missouri, North Carolina, Oregon, and West Virginia:

It is required by state laws to inform you that you may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the three nationwide credit reporting agencies. To order your free credit report, please visit www.annualcreditreport.com, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing а completed Annual Credit Report Request Form (available at https://www.consumer.ftc.gov/articles/0155-free-credit-reports) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281.

**For residents of** *Vermont*: If you do not have internet access but would like to learn more about how to place a security freeze on your credit report, contact the Vermont Attorney General's Office at 802-656-3183 (800-649-2424 toll free in Vermont only).

**For residents of** *New Mexico*: Individuals interacting with credit reporting agencies have rights under the Fair Credit Reporting Act. We encourage you to review your rights under the Fair Credit Reporting Act by visiting <u>https://files.consumerfinance.gov/f/documents/bcfp\_consumer-rights-summary\_2018-09.pdf</u>, or by requesting information in writing from the Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

**For Residents of** *Washington, D.C.*: You can obtain information about steps to take to avoid identity theft from the Office of the Attorney General for the District of Columbia at: 441 4th Street, NW, Washington, DC 20001; 202-727-3400; www.oag.dc.gov.

For residents of *Iowa*: State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

**For residents of** *Oregon***:** State laws advise you to report any suspected identity theft to law enforcement, including the Attorney General, and the Federal Trade Commission.

*For residents of Maryland, Rhode Island, Illinois, New York, and North Carolina:* You can obtain information from the Maryland and North Carolina Offices of the Attorney General and the Federal Trade Commission about fraud alerts, security freezes, and steps you can take toward preventing identity theft.

Maryland Office of the Attorney General Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202 1-888-743-0023 <u>www.oag.state.md.us</u>

Rhode Island Office of the Attorney General Consumer Protection, 150 South Main Street, Providence, RI 02903 1-401-274-4400 <u>www.riag.ri.gov</u>

North Carolina Office of the Attorney General Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699-9001 1-877-566-7226 <u>www.ncdoj.com</u>

Federal Trade Commission Consumer Response Center, 600 Pennsylvania Ave, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) <u>www.ftc.gov/idtheft</u>

New York Office of Attorney General Consumer Frauds & Protection, The Capitol, Albany, NY 12224 1-800-771-7755 <u>https://ag.ny.gov/consumer-frauds/identity-theft</u>

For residents of *Massachusetts and Rhode Island*: It is required by state law that you are informed of your right to obtain a police report if you are a victim of identity theft.

Shrader & Associates LLP c/o Cyberscout PO Box 1286 Dearborn, MI 48120-9998

# Via First-Class Mail





June 16, 2025

## **Notice of Data Breach**

Dear

As the representative for **second second**, we are writing to let you know that Shrader & Associates LLP ("Shrader") recently experienced a data security incident that may have affected the personal information of your deceased family member. Based on our current review, we have no indication that this personal information has been or will be used inappropriately. We nevertheless wanted to make you aware of the incident and the measures we have taken in response, as well as provide details on the steps you can take - should you deem it appropriate - to help protect this information. The protection and proper use of personal information is a top priority for Shrader, and we are working to prevent a similar incident from occurring again in the future.

## What Happened

On April 8, 2025, Shrader experienced a ransomware incident affecting Shrader's computer system. We immediately activated our incident response plan, engaged a national cybersecurity firm to assist in assessing the scope of the incident, retained additional cybersecurity experts to aid us in reviewing and revising our security protocols and to harden our systems, and took steps to mitigate the potential impact of the incident. On or about May 13, 2025, we learned that the unauthorized third party accessed data from Shrader's system. Unfortunately, these types of incidents are becoming increasingly common and even organizations with some of the most sophisticated IT infrastructure available are affected. We have worked diligently to determine what happened and what information was involved as a result of this incident.

### What Information Was Involved

The elements of your family member's personal information that might have been impacted include: name, SSN, Medical Records. Please note that we have no evidence at this time that any of the personal information has been or will be misused as a result of the incident.

### What We Are Doing

We are taking this incident very seriously and are committed to strengthening our systems' security to prevent a similar event from occurring in the future. Additionally, we have engaged appropriate experts to assist us in conducting a full review of our security practices and systems to ensure that enhanced security protocols are in place going forward. Further, we reported the incident to the FBI and have been cooperating in its investigation. We are committed to helping those people who may have been impacted by this unfortunate situation.

Additionally, out of an abundance of caution and to assist you in protecting your family member's information, we are providing you with access to **Cyber Monitoring** services for your deceased family member at no charge. These services provide you with alerts for twenty-four (24) months from the date of enrollment. Cyber Monitoring will look out for your family member's personal data on the dark web and alert you if their personally identifiable information is found online. These services will be provided by Cyberscout, a TransUnion company specializing in fraud assistance and remediation services.

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### How do I enroll for the free services?

To enroll your family member in Cyber Monitoring services at no charge, please log on to <u>https://bfs.cyberscout.com/activate</u> and follow the instructions provided. When prompted please provide the following unique code to receive services: **Interview 1** In order for you to receive the monitoring services described above, you must enroll **within 90 days** from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.

#### What can I do on my own to address this situation?

If you choose not to use these services, we are strongly urging you to contact the credit bureaus and ensure that no active credit file exists in the name of your family member.

If you choose to check the existence of a credit file for your deceased family member on your own, you will need to contact one of the three major credit agencies directly at:

Experian (1-888-397-3742)	Equifax (1-800-525-6285)	TransUnion (1-800-680-7289)
P.O. Box 4500	P.O. Box 740241	P.O. Box 2000
Allen, TX 75013	Atlanta, GA 30374	Chester, PA 19016
www.experian.com	www.equifax.com	www.transunion.com

You can also obtain more information from the Federal Trade Commission (FTC) about identity theft and ways to protect yourself. The FTC has an identity theft hotline: 877-438-4338; TTY: 1-866-653-4261. They also provide information on-line at <u>www.ftc.gov/idtheft</u>.

At this time, we are not aware of anyone experiencing fraud as a result of this incident. As data incidents are increasingly common, we encourage you to always remain vigilant, monitor accounts, and immediately report any suspicious activity or suspected misuse of personal information. Additionally, we recommend that you review the following pages, which contain important additional information about steps you can take to safeguard personal information, such as the implementation of fraud alerts and security freezes.

### What if I want to speak with Shrader regarding this incident?

Representatives are available for 90 days from the date of this letter, to assist you with questions regarding this incident, between the hours of 8:00 a.m. to 8:00 p.m. Eastern time, Monday through Friday, excluding holidays. Please call the help line at 1-800-405-6108 and supply the fraud specialist with your unique code listed above.

Please know that the protection of your family member's personal information is a top priority, and we apologize for any inconvenience and concern this incident may cause.

Sincerely,

Justin H. Shrader

Justin Shrader, Managing Partner Shrader & Associates LLP

## Additional Important Information

## For residents of all states:

**Fraud Alerts:** You can place fraud alerts with the three credit bureaus by phone and online with Equifax (<u>https://assets.equifax.com/assets/personal/Fraud\_Alert\_Request\_Form.pdf</u>); TransUnion (<u>https://www.transunion.com/fraud-alerts</u>); or Experian (<u>https://www.experian.com/fraud/center.html</u>). A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. As of September 21, 2018, initial fraud alerts last for one year. Victims of identity theft can also get an extended fraud alert for seven years. The phone numbers for all three credit bureaus are at the bottom of this page. **Monitoring:** You should always remain vigilant and monitor your accounts for suspicious or unusual activity. **Security Freeze:** You also have the right to place a security freeze on your credit report. A security freeze is intended

Security Freeze: You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency. You may make that request by certified mail, overnight mail, regular stamped mail, or by following the instructions found at the websites listed below. The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse or a minor under the age of 16, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. As of September 21, 2018, it is free to place, lift, or remove a security freeze. You may also place a security freeze for children under the age of 16. You may obtain a free security freeze by contacting any one or more of the following national consumer reporting agencies:

Equifax Security Freeze P.O. Box 105788 Atlanta, GA 30348 equifax.com/personal/credit-report-s ervices/ 1-800-349-9960

Experian Security Freeze P.O. Box 9554 Allen, TX 75013 <u>experian.com/freeze/center.html</u> 1-888-397-3742 TransUnion Security Freeze P.O. Box 160 Woodlyn, PA 19094 <u>transunion.com/credit-freeze</u> 1-888-909-8872

More information can also be obtained by contacting the Federal Trade Commission listed above.

# Implementing an Identity Protection PIN (IP PIN) with the IRS:

To help protect against a fraudulent tax return being filed under your name, we recommend Implementing an Identity Protection PIN (IP PIN) with the IRS. An IP PIN is a six-digit number that prevents someone else from filing a tax return using your Social Security number or Individual Taxpayer Identification Number. The IP PIN is known only to you and the IRS. It helps the IRS verify your identity when you file your electronic or paper tax return. Even though you may not have a filing requirement, an IP PIN still protects your account.

If you don't already have an IP PIN, you may get an IP PIN as a proactive step to protect yourself from tax-related identity theft. If you want to request an IP PIN, please note: you must pass an identity verification process; and Spouses and dependents are eligible for an IP PIN if they can pass the identity verification process. The fastest way to online receive an IP PIN is by using the Get an IP PIN tool found at: https://www.irs.gov/identity-theft-fraud-scams/get-an-identity-protection-pin. If you wish to get an IP PIN and you don't already have an account on IRS.gov, you must register to validate your identity. Some items to consider when obtaining an IP PIN with the IRS:

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  - An IP PIN is valid for one calendar year.
  - A new IP PIN is generated each year for your account.
  - Logging back into the Get an IP PIN tool, will display your current IP PIN.
  - An IP PIN must be used when filing any federal tax returns during the year including prior year returns.

For residents of *Hawaii, Michigan, Missouri, North Carolina, Vermont, Virginia, and Wyoming*: It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity.

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## For residents of Illinois, Iowa, Maryland, Missouri, North Carolina, Oregon, and West Virginia:

It is required by state laws to inform you that you may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the three nationwide credit reporting agencies. To order your free credit report, please visit www.annualcreditreport.com, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing completed Annual Credit Report Request Form (available а at https://www.consumer.ftc.gov/articles/0155-free-credit-reports) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281.

**For residents of** *Vermont*: If you do not have internet access but would like to learn more about how to place a security freeze on your credit report, contact the Vermont Attorney General's Office at 802-656-3183 (800-649-2424 toll free in Vermont only).

**For residents of** *New Mexico*: Individuals interacting with credit reporting agencies have rights under the Fair Credit Reporting Act. We encourage you to review your rights under the Fair Credit Reporting Act by visiting <u>https://files.consumerfinance.gov/f/documents/bcfp\_consumer-rights-summary\_2018-09.pdf</u>, or by requesting information in writing from the Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

**For Residents of** *Washington, D.C.*: You can obtain information about steps to take to avoid identity theft from the Office of the Attorney General for the District of Columbia at: 441 4th Street, NW, Washington, DC 20001; 202-727-3400; www.oag.dc.gov.

For residents of *Iowa*: State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

**For residents of** *Oregon***:** State laws advise you to report any suspected identity theft to law enforcement, including the Attorney General, and the Federal Trade Commission.

*For residents of Maryland, Rhode Island, Illinois, New York, and North Carolina:* You can obtain information from the Maryland and North Carolina Offices of the Attorney General and the Federal Trade Commission about fraud alerts, security freezes, and steps you can take toward preventing identity theft.

Maryland Office of the Attorney General Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202 1-888-743-0023 <u>www.oag.state.md.us</u>

Rhode Island Office of the Attorney General Consumer Protection, 150 South Main Street, Providence, RI 02903 1-401-274-4400 www.riag.ri.gov

North Carolina Office of the Attorney General Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699-9001 1-877-566-7226 <u>www.ncdoj.com</u>

Federal Trade Commission Consumer Response Center, 600 Pennsylvania Ave, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) www.ftc.gov/idtheft

New York Office of Attorney General Consumer Frauds & Protection, The Capitol, Albany, NY 12224 1-800-771-7755 <u>https://ag.ny.gov/consumer-frauds/identity-theft</u>

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