



DLM Survey Portal: Accessing Accounts and Introductory Navigation

Office of the State Auditor
Division of Local Mandates

November 12, 2025

Upcoming Cost Certification Surveys



Coming Soon

Early Voting for FY 2026 Regularly
Scheduled Local Elections

Early Voting for FY 2026 Special
Local Elections

Early Voting for FY 2026 Special State
Elections

Information as of November 12, 2025, and subject to change.
For general informational purposes only; it does not constitute
legal or other professional advice.

DLM Survey Portal Link

<https://massosa.forms.highgear.app/portal/DLMPortal>

Link provided in the chat.
Please bookmark!

DLM Survey Portal: Invited Officials

Required to activate accounts:

- Municipal elections officials (e.g., head clerks, directors of elections, head election commissioners)

Encouraged to activate accounts:

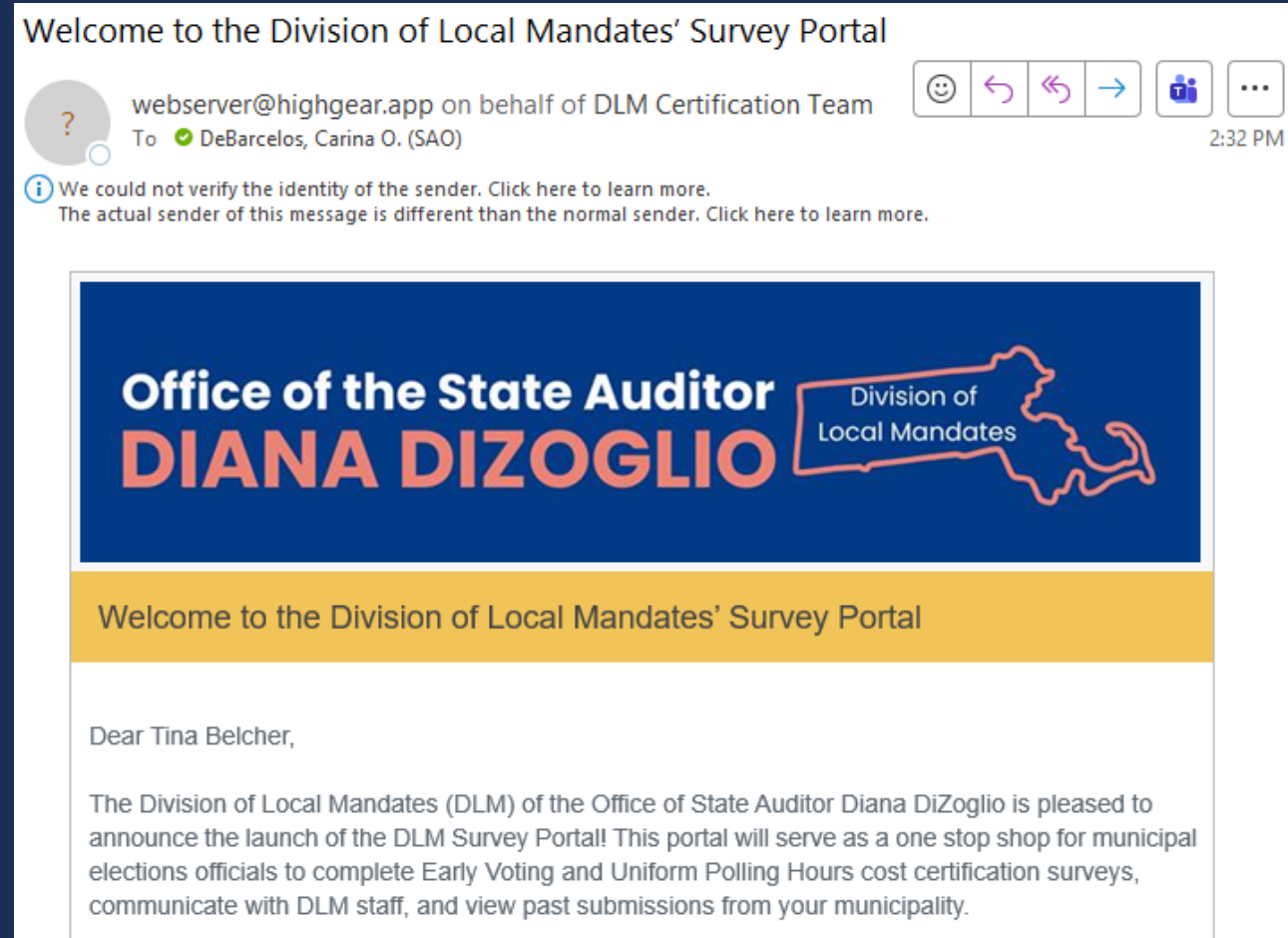
- Mayors
- City and town administrators
- City and town managers
- Municipal finance officers

Portal Email Invitation

Keep an eye out for emails from webserver@highgear.app and/or DLM.CostCertification@massauditor.gov.

Check with your IT department to make sure these emails are whitelisted and NOT marked as spam.

Login credentials are provided at the bottom of the email invitation.



First Time Logging In

Use the credentials provided in the email invitation to log in.

You will be asked to RESET your password immediately. Make sure you keep track of your new password in a safe place!

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https://massosa.forms.highgear.app/portal/DLMPortal/login

HighGear - Dev HighGear - Staging HighGear - Prod Adobe Acrobat Chicago - Changes i...

Log in using your HighGear account:

Username
tinabelcher

Password
.....

New Password

Confirm Password

Your password has expired. Please choose a new password.

Log In

Portal Home Page

Division of Local Mandates Survey Portal

Tina Belcher (Log Out)

State Auditor Diana DiZoglio welcomes you to the **DLM Survey Portal**! The Office of the State Auditor’s Division of Local Mandates (DLM) has developed this portal to streamline the submission of various surveys sent to municipal officials. This portal will also serve as a one stop shop for municipal elections officials and other leaders to complete Early Voting and Uniform Polling Hours cost certification surveys, communicate with DLM staff, and view cost certification history. Don’t forget to reach out to us at **DLM.CostCertification@MassAuditor.gov** with any questions or concerns you have.



BRIEF DESCRIPTION	ASSIGNEE	STATUS	DUE DATE
CLICK HERE to Update Contact Record for Tina Belcher	Tina Belcher	Confirmation Pending	Nov 10 2025 3:15 PM



The only thing you can do in the portal right now is update your contact information. Click the button to update and/or confirm your details with us.

Updating Contact Information

Review your information and make changes if anything is incorrect. Make sure to select the **green** “Confirm Contact Details” button to send your information to DLM!

1. * My name is:

Tina Belcher

2. * I work for the following municipality:

Abington x

3a. * My job within the municipality is best classified as:

Elections Director or Commissioner

3b. * As Elections Director or Commissioner, please verify the following information.

Municipality Office Address - Clerks/Elections Office (Street, Municipality, State, Zip Code)

123 Sesame Street, Boston, MA 12345

Municipality Website

www.google.com

4. * My email address is:

DLM.CostCertification@massauditor.gov

5. * My office phone number is:

(123) 456-7890

Confirm Contact Details

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Next Webinar

**Please join us for our next
webinar:**

**Wednesday, December 10, 2025,
12 – 12:45PM**

Contact Us

Email:

**[DLM.CostCertification@
MassAuditor.gov](mailto:DLM.CostCertification@MassAuditor.gov)**

**Office Number:
(617) 727-0980**

Questions?

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