Legacy CPA Return Mail Processing Center: P.O. Box 989728 West Sacramento, CA 95798-9728

<<First Name>> <<Last Name>> <<Address 1>> <<Address 2>> <<City>>, <<State>> <<Zip>>>





On behalf of Legacy CPA, we are writing to notify you of a security incident that may have involved certain personal information about you. We take privacy and data security very seriously, and this letter is being sent to inform you of what happened and next steps you can take.

We are providing you with the following information about steps you can take to protect against the potential misuse of your personal information.

We recommend getting an Identity Protection PIN (IP PIN) from the IRS. Once obtained, this six-digit number prevents someone else from filing a tax return using your Social Security number or ITIN. To learn more and sign up for an IP PIN, please visit https://www.irs.gov/identity-theft-fraud-scams/get-an-identity-protection-pin.

As a precaution, we are also offering you identity theft protection services through IDX, the data breach and recovery services expert. IDX identity protection services include: 24 months of credit¹ and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed ID theft recovery services. With this protection, IDX will help you resolve issues if your identity is compromised.

We encourage you to enroll in the free identity protection services by calling 1-800-939-4170, going to <u>https://app.idx.us/account-creation/protect</u>, or scanning the QR image and using the Enrollment Code provided above. You will need to reference the Enrollment Code at the top of this letter when calling or enrolling online, so please do not discard this letter. This code is unique for your use and should not be shared. IDX representatives are available Monday through Friday from 8 a.m. to 8 p.m. Central Time. Please note the deadline to enroll is **90 days from the date of this letter**.

We also encourage you to review and consider the recommendations provided in the enclosed attachment, "Recommended Steps to Help Protect Your Information." It includes detailed instructions for enrollment and other helpful information.

We strive to ensure a high level of data security and integrity and apologize for any concerns or inconvenience caused by this incident. Should you need any assistance or if you have questions about this matter, please call 1-800-939-4170 from 8 a.m. to 8 p.m. Central Time, Monday through Friday, excluding major holidays.

Sincerely,

Legacy CPA

¹ All IDX identity protection services except credit monitoring are available to minors.

Recommended Steps to Help Protect Your Information

1. Website and enrollment. Scan the QR image or go to <u>https://app.idx.us/account-creation/protect</u> and follow the instructions for enrollment using your Enrollment Code provided at the top of the letter.

2. Activate the credit monitoring provided as part of your IDX identity protection membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, IDX will be able to assist you.

3. Telephone. Contact IDX at 1-800-939-4170 to gain additional information about this incident and speak with knowledgeable representatives about the appropriate steps to take to protect your credit identity.

4. Review your credit reports. We recommend that you remain vigilant for incidents of fraud and identity theft, including by reviewing account statements and monitoring credit reports. If you discover any suspicious items and have enrolled in IDX identity protection, notify IDX immediately by calling or by logging into the IDX website and filing a request for help. If you file a request for help or report suspicious activity, you will be contacted by a member of IDX's ID Care team, who will help you determine the cause of the suspicious items. You should also know that you have the right to file a police report if you ever experience identity fraud. Please note that in order to file a crime report or incident report with law enforcement for identity theft, you will likely need to provide some kind of proof that you have been a victim. A police report is often required to dispute fraudulent items. You can report suspected incidents of identity theft to local law enforcement or to the attorney general of your state.

You may also periodically obtain credit reports from the nationwide credit reporting agencies. If you discover information on your credit report arising from a fraudulent transaction, you should request that the credit reporting agency delete that information from your credit report file. In addition, under federal law, you are entitled to one free copy of your credit report every 12 months from each of the three nationwide credit reporting agencies. You may obtain a free copy of your credit report by going to <u>www.AnnualCreditReport.com</u> or by calling 1-877-322-8228. You may contact the nationwide credit reporting agencies at:

Equifax Fraud Reporting	Experian Fraud Reporting	TransUnion Fraud Reporting
1-866-349-5191	1-888-397-3742	1-800-680-7289
P.O. Box 105069	P.O. Box 9554	P.O. Box 2000
Atlanta, GA 30348-5069	Allen, TX 75013	Chester, PA 19022-2000
www.equifax.com	www.experian.com	www.transunion.com

5. Fraud alerts and security freezes. You may obtain additional information from the Federal Trade Commission (FTC) and the credit reporting agencies about fraud alerts and security freezes. You can add a fraud alert to your credit report file to help protect your credit information. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to verify your identity. You may place a fraud alert, that agency will notify the other two agencies, which then must also place fraud alerts in your file. In addition, you can contact the nationwide credit reporting agencies listed above to place a security freeze to restrict access to your credit report. You will need to provide the credit reporting agency with certain information, such as your name, address, date of birth, and Social Security number. After receiving your request, the credit reporting agency will send you a confirmation containing a unique PIN or password that you will need in order to remove or temporarily lift the freeze. You should keep the PIN or password in a safe place.

6. You can obtain additional information about the steps you can take to avoid identity theft from the following agencies. The FTC also encourages those who discover that their information has been misused to file a complaint with it. You may contact the FTC or law enforcement, including your state attorney general, to report incidents of identity theft or to learn about steps you can take to protect yourself from identity theft. To learn more, you can go to the FTC's website at <u>www.ftc.gov/idtheft</u>, or call the FTC at 1-877-IDTHEFT (1-877-438-4338) or write to Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580.