



February 5, 2025

«FIRST_NAME» «LAST_NAME»

«ADDRESS1»

«ADDRESS2»

«CITY», «STATE» «ZIP»

RE: Notice of Data Security Breach

Dear «LAST_NAME» «FIRST_NAME»,

We are writing to inform you about a data security breach involving your information. Independent Services Network (ISN) issues a W-2 to each employee. Due to an envelope usage error, the Social Security Number on your W-2 may have been inadvertently visible through the transparent address window of the envelope.

While we are not aware of any instance of an employee's SSN actually being compromised, ISN takes these matters seriously. Thus, as a precaution, ISN is offering you 24 months of complimentary identity and credit protection services through the Experian Identity Works program. Enrolling is free and will not hurt or impact your credit score. To activate your membership, please do the following.

- Enroll by **May 31, 2025**. Your code will not work after that date.
- Visit the Experian IdentityWorks website at <https://www.experianidworks.com/credit> to enroll.
- Provide the following information:
Activation Code: «CODE»
Engagement Number: **B139494**

If you have questions about this service, or need assistance with enrollment or identity, credit, or financial fraud restoration services, please contact Experian at 833-931-7577. A credit card is not required for enrollment, and the Experian Identity Works program includes the following benefits.

- Experian credit report at signup.
- Credit monitoring that actively monitors your Experian file for indicators of fraud.
- Agents immediately available to help you address any identity, credit, and financial fraud.
- Identity theft restoration that covers certain costs and unauthorized electronic fund transfers.

ISN strongly encourages you to promptly use the foregoing information to enroll yourself in these services. Additionally, if you feel that additional measures are needed, some such steps are outlined in the "Steps You Can Take to Help Protect Your Information."

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If you have any questions about this incident, please contact me. If you have any questions about the credit and identity monitoring and restoration services discussed above or need help enrolling in them, please contact Experian directly at 833-931-7577 or by accessing <https://www.experianidworks.com/credit>.

ISN values our relationship with you as employees. Thus, we regret if this incident causes you concern, and are sincerely grateful for your continued support and trust in ISN.

Sincerely,

A handwritten signature in black ink, appearing to read "Gustavo Moral". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Gustavo Moral
President

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