



December 18, 2024

[Insert Recipient's Name]

[Insert Address]

[Insert City, State, Zip]

Notice of Data Breach

To [Insert Recipient's Name]:

Heavy Construction Systems Specialists, LLC ("we" or "our") recently discovered an incident that may affect the security of your personal information. We want to provide you with information about the incident, steps we are taking in response, and steps you may take to guard against identity theft and fraud, should you feel it is appropriate to do so.

What Happened? On October 18, 2024, we detected unauthorized activity on certain of our systems that resulted from a ransomware attack. Upon discovering the ransomware attack, we initiated an investigation with the assistance of leading cybersecurity experts. Through this investigation, we determined that a cybercriminal may have obtained a copy of certain files containing the personal information of some of our employees and former employees.

What Information Was Involved? Our investigation has determined that some of these files may contain information in one or more of the following categories: first name, last name, address, telephone number, employee ID, and Social Security number.

What Are We Doing? Once we detected the unauthorized activity, we immediately launched an investigation and engaged third-party experts to quickly ascertain the nature and scope of the incident. We also contacted law enforcement. We have also implemented security measures to prevent similar incidents from occurring in the future.

What Can You Do? We regret any inconvenience this may cause and are informing you about this issue so you can take steps to help protect your information. Steps you can take include:

- **Register for Identity Protection Services.** We have arranged to offer you complimentary access to Experian IdentityWorksSM for twenty-four (24) months. Please review the enclosed Reference Guide for more information.
- **Order a Credit Report.** You are entitled under U.S. law to one free credit report annually from each of the three nationwide consumer reporting agencies. To order your free credit report, visit www.annualcreditreport.com or call toll-free at (877) 322-8228.
- **Remain Vigilant.** We encourage you to remain alert for any unsolicited communications regarding your personal information, review your account statements for suspicious activity and monitor your free credit reports.
- **Review the Enclosed Reference Guide.** The enclosed Reference Guide provides additional information and recommendations on the protection of personal information.



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How Can You Get More Information? We sincerely regret any inconvenience or concern caused by this incident. If you have further questions or concerns, please contact incidentresponseteam@hcss.com. If you would like an alternative to enrolling online, please call Experian at (833) 931-7577 toll-free. Be prepared to provide your engagement number B136125.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve McGough', is written over a faint, light gray circular background.

Steve McGough
Chief Executive Officer
Heavy Construction Systems Specialists, LLC



Reference Guide

Register for Identity Protection Services. We are offering complimentary access to Experian IdentityWorksSM for twenty-four (24) months.

If you believe there was fraudulent use of your information as a result of this incident and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent. If, after discussing your situation with an agent, it is determined that identity restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred from the date of the incident (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that Identity Restoration is available to you for twenty-four (24) months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at www.ExperianIDWorks.com/restoration.

While identity restoration assistance is immediately available to you, we also encourage you to activate the fraud detection tools available through Experian IdentityWorks as a complimentary twenty-four (24) month membership. This product provides you with superior identity detection and resolution of identity theft. To start monitoring your personal information, please follow the steps below:

- Ensure that you **enroll by** 5:59 p.m. CT on March 31, 2025 (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll:
<https://www.experianidworks.com/3bcredit>
- Provide your **activation code**: [Activation Code]

If you have questions about the product, need assistance with Identity Restoration that arose as a result of this incident, or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at (833) 931-7577 by 5:59 p.m. CT on March 31, 2025. Be prepared to provide engagement number B136125 as proof of eligibility for the Identity Restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR TWENTY-FOUR (24) MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP

A credit card is not required for enrollment in Experian IdentityWorks. You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*



- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance**:** Provides coverage for certain costs and unauthorized electronic fund transfers.

* Offline members will be eligible to call for additional reports quarterly after enrolling.

** The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

Monitoring. You should always remain vigilant for incidents of fraud and identity theft by reviewing bank and payment card account statements and monitoring your credit reports for suspicious or unusual activity and immediately reporting any suspicious activity or incidents of identity theft. You can contact the U.S. Federal Trade Commission (“FTC”) to learn more about how to protect yourself from becoming a victim of identity theft and how to repair identity theft: Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338) www.ftc.gov/idtheft/

Order Your Free Credit Report. You may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. To order your free credit report, visit www.annualcreditreport.com, call toll-free at (877) 322-8228, or complete the Annual Credit Report Request Form on the FTC’s website at www.consumer.ftc.gov and mail it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. The three nationwide consumer reporting agencies provide free annual credit reports only through their websites, toll-free numbers or request form.

Consider Placing a Fraud Alert on Your Credit File. To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. Initial fraud alerts last for one year. Victims of identity theft can also get an extended fraud alert for seven years. You can place fraud alerts with the three credit bureaus by phone, by mail, or online (see below). The bureau you contact will notify the other two bureaus about the fraud alert. For more information on fraud alerts, you also may contact the FTC as described above.

Equifax Fraud Alert

P.O. Box 105069
Atlanta, GA 30348-5069
<https://www.equifax.com/personal/credit-report-services/credit-fraud-alerts/>
1-888-378-4329

Experian Fraud Alert

P.O. Box 9554
Allen, TX 75013-9544
www.experian.com/fraud/center.html
1-888-397-3742

TransUnion Fraud Alert

P.O. Box 2000
Chester, PA 19016
www.transunion.com/fraud-victim-resource/place-fraud-alert
1-800-916-8800



Consider Placing a Security Freeze on Your Credit File. You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. *Unlike a fraud alert, you must place a security freeze on your credit file at each consumer reporting agency individually.*

To place a security freeze on your credit report, you must make a request to each consumer reporting agency by phone, by mail, or online (see below). The consumer reporting agencies may require proper identification prior to honoring your request, so to place the security freeze for yourself, your spouse, or a minor under the age of 16, you will need to provide your name, address for the past two years, date of birth, Social Security number, proof of identity (such as a copy of a government-issued ID card and a bill or statement) and proof of address as requested by the credit reporting company. After receiving your freeze request, each credit reporting company will send you a confirmation letter containing a unique PIN (personal identification number) or password, which will be required to lift the freeze, which you can do either temporarily or permanently. It is free to place, lift, or remove a security freeze.

Equifax Security Freeze

P.O. Box 105788
Atlanta, GA 30348-5788
www.equifax.com/personal/credit-report-services/credit-freeze/
1-888-298-0045

Experian Security Freeze

P.O. Box 9554
Allen, TX 75013-9544
<http://www.experian.com/freeze/center.html>
1-888-397-3742

TransUnion Security Freeze

P.O. Box 160
Woodlyn, PA 19094
www.transunion.com/credit-freeze
1-800-916-8800

Additional Information.

For Iowa Residents. You may contact law enforcement or the Iowa Attorney General's Office to report suspected incidents of identity theft. This office can be reached at: Office of the Attorney General of Iowa, Hoover State Office Building, 1305 E. Walnut Street, Des Moines, IA 50319, (515) 281-5164, www.iowaattorneygeneral.gov.

For Maryland Residents. You can obtain information from the Maryland Office of the Attorney General about steps you can take to avoid identity theft. This office can be reached at: Maryland Office of the Attorney General, Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202, (888) 743-0023, www.marylandattorneygeneral.gov.

For Massachusetts Residents. You have the right to obtain a police report and request a security freeze (at no charge) as described above. The consumer reporting agencies may require that you provide certain personal information (such as your name, Social Security number, date of birth, and address) and proper identification (such as a copy of a government-issued ID card and a bill or statement) prior to honoring your request to place a security freeze on your account.

For New York Residents. You can obtain information from the New York State Office of the Attorney General about how to protect yourself from identity theft and tips on how to protect your privacy online. This office can be reached at: Office of the Attorney General, The Capital, Albany, NY 12224-0341, (800) 771-7755, www.ag.ny.gov.



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For North Carolina Residents. You can obtain information from the North Carolina Attorney General's Office about preventing identity theft. This office can be reached at: North Carolina Attorney General's Office, 9001 Mail Service Center, Raleigh, NC 27699-9001, (919) 716-6400, www.ncdoj.gov.