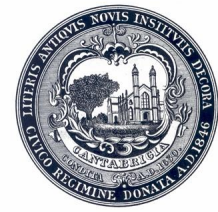


CAMBRIDGE PUBLIC SCHOOLS

135 BERKSHIRE STREET, CAMBRIDGE, MASSACHUSETTS 02141



NOTICE OF DATA BREACH

VIA EMAIL AND VIA FIRST CLASS MAIL

March 21, 2025

On behalf of the public school department of the City of Cambridge (which is also known as the Cambridge Public Schools), I am writing to inform you about a recent incident that exposed some personal information about you. We take the protection of personal information very seriously. This is why we are contacting you directly to let you know what occurred and how we are responding to assist you.

WHAT HAPPENED. On March 14, 2025, the Cambridge Public Schools experienced a data security incident that impacted the privacy of your personal information which was promptly addressed.

WHAT INFORMATION WAS INVOLVED. The personal information involved included your name, Social Security number, address, phone number, date of birth, your dependent's name and date of birth, and your spouse's name and date of birth.

WHAT WE ARE DOING. We learned of and began investigating the matter on March 14, 2025 and quickly determined the nature and scope of the incident. We also have notified the Cambridge Police Department, the Massachusetts Attorney General's Office and the Office of Consumer Affairs and Business Regulation of this incident in accordance with the requirements of M.G.L.c. 93H, §3(b). We are communicating this incident to you and are offering you free credit monitoring services for twenty-four (24) months. We are reviewing and updating our Written Information Security Plan to enhance procedures and will continue to assess any additional actions needed to protect personal information.

WHAT YOU CAN DO. We recommend that you review the information provided in this letter for some steps that you may take to protect yourself against potential misuse of your personal information.

The Cambridge Public Schools has engaged the credit monitoring service, as a precaution, to provide you with free credit monitoring services with IDX Credit Monitoring for twenty-four (24) months.

The contact information for enrolling in this monitoring service is as follows:

[REDACTED]
[REDACTED]
[REDACTED] 4170

Enrollment Deadline: 4/30/25

Services include credit monitoring, cyber scanning, ID theft insurance and alerts

If you have any questions regarding enrollment in these credit monitoring services, please contact the undersigned, Lee McCanne, Ed.D., Chief Information Officer of the Cambridge Public Schools, at either lmccanne@cpsd.us or 617-349-9360.

You may file a police report with your local police department. If you are a victim of identity theft, you also have the right to file a police report and obtain a copy of it.

You may place a security freeze (also referred to as a credit freeze) on your credit reports by contacting each of the three major agencies, Equifax, Transunion, and Experian. Each freeze remains until you lift or remove it. Under Federal law and Massachusetts law you cannot be charged to place, lift, or remove a credit freeze.

A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. Please also be aware that a credit freeze also stops businesses from checking your credit, so you may need to temporarily lift your credit freeze before:

- Applying for any type of loan, mortgage, or credit card
- Applying for insurance
- Switching or starting a new utility service or phone line, including a cell phone
- Applying for a job
- Applying to rent an apartment
-

How to place a credit freeze

To place a credit freeze on your credit report, you may send a written request by regular, certified, or overnight mail at the addresses below. You may also place a credit freeze through each of the consumer reporting agencies' websites or over the phone, using the contact information below:

Equifax Information Services LLC
P.O. Box 740256
Atlanta, GA 30374
1-866-640-2273
<https://www.equifax.com/personal/credit-report-services/>

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
1-888-397-3742
<https://www.experian.com/freeze/center.html>

TransUnion Consumer Solutions
P.O. Box 2000
Chester, PA 19016-2000

1-800-916-8800

<https://www.transunion.com/blog/credit-advice/how-to-place-a-credit-freeze-on-your-credit-report?atvy=%7B%22264995%22%3A%22Experience+B%22%7D>

In order to request a credit freeze, expect to provide some or all of the following information to the consumer reporting agency, depending on whether you request the freeze online, by phone, or by mail:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.)
2. Social Security number
3. Date of birth
4. Addresses where you have lived over the prior five years
5. Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
7. Social Security card, pay stub, or W2
8. If you are a victim of identity theft, a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

For additional information about credit freezes, please see the Federal Trade Commission's website at: <https://www.consumer.ftc.gov/articles/what-know-about-credit-freezes-and-fraud-alerts>

The credit reporting agencies have one (1) to here (3) business days after receiving your request to place a security freeze on your credit report, based upon the method of your request. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password or both that can be used by you to authorize removal or lifting of the security freeze. It is important to maintain this PIN/password in a secure place, as you will need it to lift or remove the security freeze.

To lift the security freeze in order to allow a specific entity or individual to access your credit report, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (including name, address and social security number) and the PIN number or password provided to you when you placed the security freeze, as well as the identifies of those entities or individuals you would like to receive your credit report. You may also temporarily lift a security freeze for a specified period of time rather than for a specific entity or individual, using the same contact information above. The credit bureaus have between one (1) hours (for requests made online) and three (3) business days (for requests made by mail) after receiving your request to lift the security freeze for those identified entities of for the specified period of time.

To remove the security freeze, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (name, address and social security number) and the PIN number or password provided to you when you place the security freeze. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for requests made by mail) after receiving your request to remove the security freeze.

You can add a fraud alert to your credit report file to help protect your credit information. You may place a fraud alert in your file by calling just one of the three nationwide credit reporting agencies listed above. As soon as that agency processes your fraud alert, it will notify the other two agencies, which then must also place fraud alerts in your file.

You should remain vigilant for incidents of fraud and identity theft, including by regularly reviewing your account statements and monitoring free credit reports. You can request free credit reports from the three consumer reporting agencies (Equifax, Experian, and Transunion) either on-line at <https://www.annualcreditreport.com/index.action> or by calling (877) 322-8228. If you discover any suspicious or unusual activity on your accounts or suspect identity theft or fraud, be sure to report it immediately to your financial institutions. Additionally, if you discover information on your credit report arising from a fraudulent transaction, you should request that the consumer reporting agency delete that information from your credit report file.

In addition, you may contact the Federal Trade Commission or law enforcement to report incidents of identity theft. To learn about steps you can take to protect yourself from identity theft, please see the Federal Trade Commission's website at www.consumer.gov/idtheft.

FOR MORE INFORMATION. Please know that we sincerely regret any inconvenience or concern this incident may cause you. If you have questions regarding this incident, please call me at 617-349-9360.

Sincerely,

Lee McCanne, Ed.D.
Chief Information Officer
Cambridge Public Schools