

March 20, 2025

RE: Notification of Security Incident

ATLAS CPAs & Advisors PLLC ("ATLAS", "we", "us", or "our") takes the security and protection of your personal information seriously. This letter is in regard to an incident that ATLAS experienced involving the security of your personal information on some of its information systems. We are writing to inform you of a data security incident in which your personal information was accessed by an unauthorized third party and to provide you information about the incident, what we have done to protect your information, and what you can do to remain vigilant and protect your personal information.

## What Happened

On or about December 10, 2024, ATLAS first became aware of unauthorized activity by a threat actor in an effort to access ATLAS information systems (the "Incident"), and quickly took steps to terminate that access. Once aware of the Incident, we promptly took a series of actions to contain the Incident, remediate the issue, notify law enforcement, and investigate the scope and depth of the Incident's impact. Based on our investigation, we have confirmed a threat actor successfully removed certain files from our information systems.

### What Information Was Involved

At this time, our analysis has indicated the compromised records that were accessed or viewed by the threat actor included, but were not necessarily limited to, your Social Security number and related financial information.

### What We Are Doing

Once aware of the Incident, we engaged trusted third-party forensics and cybersecurity experts to assist with understanding the impacts of the Incident, consulted with law enforcement, and promptly took a series of actions to contain and remediate the Incident. We have also notified applicable authorities and the IRS. We continue to closely monitor our network and information systems for unusual activity. Based on the forensic and cybersecurity experts' recommendations, we also implemented additional administrative and technical safeguards to further remediate the Incident and to prevent such an incident from occurring again. Beyond these immediate measures, ATLAS is continuing to review and improve its administrative, technical, and physical safeguards to further improve its security.

### What You Can Do

The risks related to the unauthorized use of a Social Security number and related financial information may include identity theft, financial fraud, and tax fraud. Please be vigilant about monitoring your personal information, particularly your credit report information and financial accounts, to protect against fraudulent activity. Please also pay attention when submitting tax returns and related information to protect against possible fraudulent submissions made on your behalf.

<u>Complimentary Credit Monitoring and Call Center</u>. To assist you in this effort, we have provided complimentary credit monitoring and identity theft prevention services through Experian. If you are concerned about identity theft, please sign up for the complimentary monitoring and protection services by calling us at the number listed below. We are able to help you with this sign up process to make it easy for you. If you need additional information, we have established a direct number for you to call and we will answer any questions you might have. To access this assistance at no charge, please use the phone number listed below Monday through Friday from 6:00 am to 8:00 pm PST; Saturdays and Sunday from 8:00 a.m. to 5:00 p.m. PST (excluding major US holidays).

You can contact local law enforcement and file a police report. You can also contact your state's Attorney General, as well as the Federal Trade Commission or one of the credit bureaus for more information about how to protect your identity.

# For More Information

If you are concerned about identity theft, you can place an identity theft/fraud alert, get credit freeze information for your state, or order a free credit report by calling any of the following credit bureaus at one of the phone numbers listed below or by visiting their respective websites.

Equifax	Experian	TransUnion
PO Box 740241	PO Box 4500	PO Box 2000
Atlanta, GA 30374	Allen, TX 75013	Chester, PA 19016
800-525-6285	888-397-3742	877-322-8228
www.equifax.com	www.experian.com	www.transunion.com

<u>Credit Reports</u>. You can request credit reports from all three credit bureaus be sent to you free of charge. Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Thieves may hold stolen information to use at different times. Checking your credit reports periodically can help you spot problems and address them quickly.

<u>Fraud Alerts</u>. You can place a fraud alert with the credit bureaus free of charge. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. Contact any one of the three major credit bureaus. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts. The initial fraud alert stays on your credit report for one year. You can renew it after one year. You may also place an extended fraud alert, which lasts up to seven years unless you cancel it sooner. Additionally, you can provide a phone number instructing lenders to contact you if someone applies for credit in your name, and you will get an instant alert to the potential fraud.

<u>Security Freeze</u>. Under state law, a security freeze (or credit freeze) prohibits a credit bureau from releasing any information from a consumer's credit report without written authorization. There is no fee associated with freezing or thawing your credit. The process of freezing your credit takes only a few minutes. You must contact each credit bureau individually to freeze your credit with each bureau. The credit bureaus have one (1) business day after your request to place a security freeze if made by telephone or secure electronic means. If the request is made by mail, the credit bureaus have three (3) business days. The credit bureaus must also send written confirmation to you within five (5) business days.

To lift the security freeze, in order to allow a specific entity or individual access to your credit report, you must apply online, call, or send a written request to the credit bureaus by mail. When you contact a credit bureau to lift the security freeze, you will need to include proper identification (name, address, and Social Security number) and the PIN number or password that was provided to you (if provided) when you placed the security freeze as well as the identities of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available. If you request a credit thaw online or by phone, the credit bureaus are required by law to complete the request within one hour. If you request the thaw by regular mail, the credit bureaus have three business days after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

The Federal Trade Commission (FTC) provides more information about how to protect your identity at either https://www.ftc.gov/ or https://www.identitytheft.gov/. You may also find additional information on any applicable rights under the Fair Credit Reporting Act. You can also contact the FTC by using the following information: Federal Trade Commission, Bureau of Consumer Protection, 600 Pennsylvania Avenue, NW, Washington, DC 20580, 1-202-326-2222

Again, we sincerely regret that this incident has occurred. If you have any questions, please contact us at:

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Sincerely,

Loni Woodley, Managing Partner