

# Donald L. English, PC

*Certified Public Accountant*

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440 Rt 17, Suite 4  
Hasbrouck Heights, New Jersey 07604

April 25, 2025

[Full Name]

[Address]

**RE:      *Important Security Notification***  
***Please read this entire letter.***

To [First Name] [Last Name]:

We are contacting you to provide written notification of a data security incident that was discovered by our firm. This includes information about the incident, steps we are taking in response, and steps to guard against identity theft and fraud, should you feel it is appropriate to do so.

## **What Happened?**

On or about December 15, 2024, we discovered threat actors got unauthorized access to our email account, and used it to send spam emails to clients, requesting payments through Zelle. This incident involved the potential exposure of your personal information to unauthorized third parties.

## **What Information Was Involved?**

Data including your name, address, full or partial (last 4 digits) Social Security number, bank account number, and other identifying information may have been among the items accessed by an unauthorized third party. As a result, your personal information may have been potentially exposed to others.

## **What Are We Doing in Response?**

We take protecting our clients' personal information seriously and are taking steps to prevent a similar occurrence in the future. To address this incident, we are currently working with attorneys, and forensics company to secure and strengthen our email system. To protect against further security breaches, we have secured our email account by changing the password and also have set up multi-factor authentication for strengthen the email security system

In addition, we retained the services of a reputable computer forensics company who investigated our computer system, and email account. The investigation showed evidence of suspicious activity, which included unauthorized access to our email account and the possibility of access to personal information (including name, address and social security numbers). The estimated date range of the security breach is from September 13, 2023, through December 15, 2024. We have taken steps to ensure the security of our computer system and third-party cloud services, including changing passwords, ensuring multi-factor authentication is enabled, and removing any malicious software from our systems.

## **What Can You Do?**

If you believe you are a victim of a fraudulently filed return and not actively working with us to rectify the situation, please contact us to discuss same.

*Telephone No.: 201-385-3131*

*Email: donaldlenglish@donaldlenglish.com*

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In addition, as a resident of Massachusetts, you can obtain information from the Federal Trade Commission and the three main credit reporting agencies about fraud alerts and security freezes. For your convenience we provide their contact information below.

To contact the Federal Trade Commission:

1-877-382-4357

<https://reportfraud.ftc.gov/>

To contact the consumer reporting agencies:

Experian:

1-714-830-7000

<https://www.experian.com/contact/personal-services-contacts.html#content-04>

TransUnion:

1-800-916-8800

<https://www.transunion.com/data-breach-resources/what-to-do-after-a-data-breach?atvy=%7B%2254431%22%3A%22Experience+A%22%7D>

Equifax:

1-866-640-2273

<https://www.equifax.com/personal/identity-theft-protection/>

Lastly, in an attempt to help protect your identity, we are providing our clients with a complimentary 24-month membership of Experian's® IdentityWorks<sup>SM</sup>. This product provides superior identity detection and resolution of identity theft.

To activate this membership and start monitoring your personal information please follow the steps below:

- Ensure that you **enroll by: August 31, 2025** (your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/minorplus>
- Provide your **activation code: YBT4MKQM6G**
- Provide your information when prompted

If you have questions about the product, need assistance with Identity Restoration, or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at 877.890.9332 by **August 31, 2025**. Be prepared to provide engagement number **B144408** as proof of eligibility for the identity restoration services by Experian.

## **ADDITIONAL DETAILS REGARDING THE 24-MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP:**

A credit card is not required for enrollment in Experian IdentityWorks. An affected individual can contact Experian immediately regarding any fraud issues, and have access to the following features after enrolling in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with one's credit file. Daily credit reports are available for online members only.

*Telephone No.: 201-385-3131*

*Email: [donaledge@donalenglish.com](mailto:donaledge@donalenglish.com)*

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- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** Individuals receive the same high-level of Identity Restoration support even after the Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance\*:** Provides coverage for certain costs and unauthorized electronic fund transfers.

If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent at 877.890.9332. If, after discussing your situation with an agent, it is determined that Identity Restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that this Identity Restoration support is available to you for 24-months from the date of this letter and does not require any action on your part at this time. The Terms and Conditions for this offer are located at [www.ExperianIDWorks.com/restoration](http://www.ExperianIDWorks.com/restoration). You will also find self-help tips and information about identity protection at this site.

We sincerely apologize for this incident and regret any inconvenience it may have caused you. Should you have questions or concerns regarding this matter, please do not hesitate to contact us at: **(201) 385-3131**.

Sincerely,

Donald L. English, CPA

\* The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

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