



MAURA T. HEALEY
GOVERNOR

MATTHEW J. GORZKOWICZ
SECRETARY

EXECUTIVE OFFICE FOR ADMINISTRATION & FINANCE
COMMONWEALTH OF MASSACHUSETTS
HUMAN RESOURCES DIVISION
100 CAMBRIDGE STREET, SUITE 600
BOSTON, MA 02114

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

MELISSA J. PULLIN
CHIEF HUMAN RESOURCES OFFICER

AMENDED with publisher details on page 3

PLEASE POST PROMINENTLY - READING LIST ANNOUNCEMENT

TO: Police Department Appointing Authorities; Police Chiefs
FROM: Regina Caggiano, Director of Civil Service
DATE: March 20, 2025
SUBJECT: Reading List for Statewide Police Sergeant Examinations

STATEWIDE POLICE SERGEANT

EXAMINATION DATE — SATURDAY, SEPTEMBER 20, 2025

This reading list will pertain to the Human Resource Division Written Examinations for Statewide Police Sergeant that are administered in 2025.

All candidates are responsible for reading all the texts and other materials listed below and on all pages of this announcement. Please note carefully which edition and/or date of publication is listed for each item. All chapters, appendices, glossaries, etc., are included unless otherwise noted. All examination questions will be based on these materials.

READING LIST FOR SERGEANT

Criminal Law: Massachusetts Police Manual 2025 (2025). Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapter 1:** only pg. 1-5 – 1-7 (“Right of Arrest” up to “Penalties”)
- **Chapter 3:** only pg. 3-1 – 3-6 (“Threat to Commit a Crime” up to “Extortion”)
- **Chapter 4**
- **Chapter 5**
- **Chapters 9-10**
- **Chapters 12-16**

AMENDED APRIL 10, 2025

- **Chapter 17:** only pg. 17-8 – 17-9 (“Extreme Risk Protection Order”), pg. 17-20 – 17-23 (“Proof of Possession” up to “Proof Defendant Lacks Valid LTC/FID”), and pg. 17-42 – 17-46 (“Possession of Untraceable Firearm (No Serial Number)” up to “Specialized Gun Offenses”).
- **Chapter 18**
- **Chapter 19**
- **Chapter 20:** only pg. 20-1 – 20-2 (“Classes of Controlled Substances”), pg. 20-5 – 20-9 (“Proof of Possession” up to “Smelling Substance with Toxic Vapor”), and pg. 20-12 - 20-15 (“Possession with Intent” up to “Distribution Offenses”)
- **Chapter 22:** only pg. 22-4 – 22-6 (“Selling or Furnishing Alcohol to Person Under 21” up to “Maintain and/or Permit Alcohol Nuisance”)
- **Chapter 23**
- **Chapters 25:** only pg. 25-1 – 25-10 (beginning of chapter up to “Public & Police Responsibilities for Recovered Money, Goods, or Animals”)
- **Chapter 26**
- **Chapter 27:** only pg. 27-1 – 27-3 (beginning of chapter up to “Larceny by Check”) and pg. 27-12 – 27-14 (“Identity Fraud” up to “Obtaining Computer Services by Fraud”)
- **Chapters 28-29**
- **Chapter 31:** only pg. 31-1 – 31-14 (beginning of chapter up to “Enter Building/MV Without Break at Night; Aggravated B&E Daytime”) and pg. 31-18 – 31-20 (“Possession of Burglarious Tools” to end of chapter)
- **Chapters 32-33**

Criminal Procedure: Massachusetts Police Manual 2025 (2025) Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapters 1-5**
- **Chapter 8:** only pg. 8-10 – 8-15 (“Public Place: Warrantless Arrests Allowed” to end of chapter)
- **Chapters 9-10**
- **Chapter 11:** only pg. 11-7 – 11-14 (“Homes” up to “Possessions”)
- **Chapter 12**
- **Chapters 15 – 18**
- **Chapter 20**

Juvenile Law: Massachusetts Police Manual 2025 (2025) Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapter 1**
- **Chapters 3-4**
- **Chapter 5:** only pg. 5-1 – 5-6 (beginning of chapter up to “Contributing to Delinquency of a Minor”)
- **Chapters 7:** only pg. 7-4 – 7-6 (“Protective Mental Health Detentions” up to “Glossary of Mental Health Terms for Youths”)
- **Chapters 8-10**
- **Chapter 24**
- **Chapter 25:** only pg. 25-6 – 25-10 (“Police Procedures at the Station” up to “Juvenile Court Pre-Trial Procedures”)

Motor Vehicle Law: Massachusetts Police Manual 2025 (2025) Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapter 1**
- **Chapter 3**
- **Chapter 4:** only pg. 4-1 – 4-10 (beginning of chapter up to “Chart 1: License Classifications”) and pg. 4-23 – 4-25 (“Facial Recognition” up to end of chapter)
- **Chapter 7**
- **Chapters 9-10**
- **Chapter 12**

Supervision of Police Personnel 10th Edition (2023) Iannone, Iannone, Bernstein, Dowd, Robert. Pearson. ISBN 0137964536

- **Chapter 1**
- **Chapter 3**
- **Chapter 5**
- **Chapter 7**
- **Chapter 10**

Workplace Gold: Strategies for Improving Employee Morale, Accountability, and Performance (2020) Glidden, Ronald C.; Gold Badge Publishing. ISBN 9780578697239

Entire text

Note: Check back on the Civil Service Exams webpage for Situational Judgement Test (SJT) Preparation Guide coming (May) and Experience and Education (E&E) preparation Guide coming (August)! Click [here](#) to view the examination schedule.

PUBLISHERS OF READING LIST TEXTS

Gold Badge Publishing, PO Box 73, South Wellfleet, MA 02663; <https://www.ronglidden.com>

Law Enforcement Dimensions, 7 Central Street, Suite 100, Arlington, MA 02476; (781) 646-4377; <http://www.ledimensions.com>

Pearson Education, Inc./Prentice Hall, 200 Old Tappan Road, Old Tappan, NJ 07675; (800) 947-7700; <http://www.mypearsonstore.com> OR www.policetrainingstore.com

~~NOTE: Pearson has made more physical paperback books available through the below link. You will need to login to access the page.~~

~~http://www.mypearsonstore.com/deals/promo_login.asp?promo=142654~~

~~Username: Pearson~~

~~Password: welcome2~~

~~UPDATE: The paperback version of *Supervision of Police Personnel* is available as a rental and can be purchased after the rental period is over.~~

Please note that the Human Resources Division does not recommend specific retailers for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or website listed, or check with the Chief of your department or local union representative for assistance. Many local retailers will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to Nick Kartvelishvili, Test Development Program Manager at Nika.Kartvelishvili@mass.gov. A copy of this reading list is posted on the Human Resources Division website at www.mass.gov/hrd/readinglists.