

**NOTICE TO CONTRACTORS
CLASSIFIED LEGAL ADVERTISEMENT**

**COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE FOR HEALTH AND HUMAN SERVICES
DEPARTMENT OF MENTAL HEALTH
OFFICE OF ENGINEERING AND FACILITIES MANAGEMENT**

General Bids Submission Deadline: 12:00 P.M. Wednesday, May 27, 2026

The Category of Work is: ELEVATOR MAINTENANCE CONTRACTOR

Project Name: 2026-040 Preventative Maintenance of Eleven Otis Elevators

Project Location: Worcester Recovery Center & Hospital 309 Belmont Street Worcester, MA 01604

Estimated Construction Cost: \$210,000

Perform preventive maintenance, service and repairs on all eleven (11) elevators as specified in the Bid Documents. Work to include all labor and materials required to complete the scope of work specified in the Bid Documents.

Minimum rates of wages to be paid on the project have been determined by the Commissioner of the Division of Occupational Safety under the provisions of Sections 26 and 27, Chapter 149 of the General Laws and will be included in the bid package.

Proposals will ONLY be submitted online via COMMBUYS website by the General Bids Submission Deadline date on forms furnished by the Department of Mental Health (DMH) and clearly identified as a bid, endorsed with the name and address of the bidder, and the project name.

Each general bid proposal must be secured by an uploaded photocopy of an accompanying **deposit of 5%** of the total bid amount, including all alternates, in the form of a bid bond, a certified, treasurer's, or cashier's check issued by a responsible bank or trust company made payable to the Commonwealth of Massachusetts. Awarded vendor will then mail the original 5% deposit bond or check to the Department of Mental Health Engineering and Facilities Management Department at 167 Lyman Street Room 158 Westborough, MA 01581. The Department reserves the right to waive any informality in or reject any or all Bids if it is in the public interest to do so.

Plans and Specifications will **ONLY** be available at COMMBUYS from **04/29/2026 until bid opening**. Bid must be submitted electronically on COMMBUYS by the General Bids Submission Deadline date above. If you have any questions or concerns with using COMMBUYS, please contact the COMMBUYS help desk at 617-720-3197 (8am - 5pm EST Monday thru Friday).

Pre-Bid Conference: A **NON-MANDATORY** Pre-Bid Conference will be held at **10:00AM on Wednesday 05/13/2026**. **Contractors should meet the Project Engineer at the main lobby located at 309 Belmont Street, Worcester MA 01604** to review and discuss project details. Please contact DMH Project Engineer, Gerald McCullough, at (508) 616-2248. **All General bid questions must be uploaded to COMMBUYS by Friday 05/15/2026 by 12:00PM.**

Estimated Project Duration is three years from Notice to Proceed.

MBW/WBE Contractors are encouraged to inquire about this project.

**DEPARTMENT OF MENTAL HEALTH
EMILY BAILEY, COMMISSIONER**