



[Return Address]
[Return City, State Zip]

To Enroll, Please Call: [TFN]

Or Visit: [URL]

Enrollment Code: [XXXXXXX]

<<First Name>> <<Last Name>>

<<Address 1>>

<<Address 2>>

<<City>>, <<State>> <<Zip Code>>

<<Date: Format (Month Day, Year)>>

Subject: Notice of Data Security Incident

Dear <<First Name>> <<Last Name>>,

I am writing to inform you of a recent data security incident experienced by Lincoln Investment Planning, LLC, ("Lincoln Investment") that may have affected your personal information. Lincoln Investment is providing notice on behalf of Capital Analysts of New England, Inc. ("CANE"), whose advisors are registered through Lincoln Investment for brokerage and advisory services. CANE advisors are also registered through Capital Analysts, LLC ("Capital Analysts"), an affiliate of Lincoln Investment, for advisory services.¹ Lincoln Investment takes the privacy and security of all information within its possession very seriously. Please read this letter carefully as it contains information regarding the incident and steps that you can take to help protect your personal information, including information regarding the complimentary services we are making available to you.

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

Massachusetts law also allows consumers to place a security freeze on their credit reports. A security freeze prohibits a consumer reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit, mortgages, employment, housing or other services.

To place a security freeze on your credit report, you must send a written request to each of the three major consumer reporting agencies:

Equifax: P.O. Box 105788, Atlanta, GA 30348, 1-800-525-6285, www.equifax.com

Experian: P.O. Box 9532, Allen, TX 75013, 1-888-397-3742, www.experian.com

TransUnion: P.O. Box 2000, Chester, PA 19016, 1-800-916-8800, freeze.transunion.com

In order to request a security freeze, you will need to provide the following information:

¹ For purposes of this notification, Lincoln Investment and Capital Analysts will herein be referred to as "Lincoln Investment."

1. Full name and any suffixes;
2. Social Security Number;
3. Date of birth;
4. If you have moved in the past five years, the addresses where you have lived over the prior five years;
5. Proof of current address such as a current utility bill or telephone bill;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.);
7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft;

The consumer reporting agencies have three business days after receiving your request to place a security freeze on your credit report. The credit bureaus must also send written confirmation to you within five business days and provide you with a unique personal identification number (PIN) or password, or both that can be used by you to authorize the removal or lifting of the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must call or send a request to the consumer reporting agencies and include proper identification (name, address, and Social Security Number) and the PIN or password provided to you when you placed the security freeze as well as the identities of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available. The consumer reporting agencies have three business days after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must send a request to each of the three consumer reporting agencies and include proper identification (name, address, and Social Security Number) and the PIN or password provided to you when you placed the security freeze. The consumer reporting agencies have three business days after receiving your request to remove the security freeze. No fee is required to be paid to any of the consumer reporting agencies to place, lift or remove a security freeze.

In order to determine whether any unauthorized credit was obtained with your information, you may obtain a copy of your credit report at www.annualcreditreport.com or 1-877-322-8228. You may also request information on how to place a fraud alert by contacting any of the above consumer reporting agencies. A fraud alert is intended to alert you if someone attempts to obtain credit in your name without your consent. It is recommended that you remain vigilant for any incidents of fraud or identity theft by reviewing credit card account statements and your credit report for unauthorized activity. You may also contact the Federal Trade Commission (FTC) to learn more about how to prevent identity theft:

FTC, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, D.C. 20580, www.ftc.gov/bcp/edu/microsites/idtheft/, 1-877-IDTHEFT (438-4338).

Lincoln Investment is offering you the opportunity to enroll in complimentary credit monitoring and identity theft protection services, including a \$1,000,000 identity theft insurance policy, at no charge to you. These services provide you with alerts for 24 months from the date of enrollment when changes occur to your credit file.² This notification is sent to you the same day that the change or update takes place with the bureau. Finally,

² To receive credit monitoring services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.

we are providing you with proactive fraud assistance to help with any questions that you might have or in event that you become a victim of fraud. These services are provided through Cyberscout, a TransUnion company specializing in fraud assistance and remediation services.

To enroll in the credit monitoring and identity theft protection services at no charge to you, please log on to <https://bfs.cyberscout.com/activate> and follow the instructions provided. When prompted please provide the following unique code to receive services: **<CODE HERE>**. **In order for you to receive the services described above, you must enroll within 90 days from the date of this letter. If you do not proactively enroll within this time period, these services will not be provided.**

Please accept my sincere apologies for any worry or inconvenience that this may cause you. If you have questions or need assistance, please call **[Toll Free Number]** Monday through Friday from **[Insert Times]**. TransUnion representatives are fully versed on this incident and can answer any questions that you may have.

Sincerely,

Lincoln Investment
601 Office Center Drive, Suite 300
Fort Washington, PA 19034