



IMPORTANT INFORMATION PLEASE REVIEW CAREFULLY

Dear [REDACTED]

We are writing with important information regarding a recent data security incident. The privacy and security of the personal information entrusted to Porter & Company LLC ("we," "our," or "us") is of the utmost importance to us. As such, we wanted to provide you with information about the incident and let you know that we continue to take significant measures to protect the information entrusted to us.

Following an extensive investigation, we learned that the incident involved your [REDACTED]

To date, we are not aware of any reports of identity fraud or identity theft as a direct result of this incident. Nevertheless, out of an abundance of caution, we wanted to make you aware of the incident. This letter provides precautionary measures you can take to protect your personal information, including placing a Fraud Alert and/or Security Freeze on your credit files, and/or obtaining a free credit report. You should always remain vigilant in reviewing your financial account statements and credit reports for fraudulent or irregular activity on a regular basis. Also, you can consider contacting your financial institution to request additional fraud protection and alerts on your accounts. For more information, please see the additional information provided below in this letter in the section labeled, "Other Important Information."

We are committed to maintaining the privacy of personal information in our possession and have taken many precautions to safeguard it. We continually evaluate and modify our practices and internal controls to enhance the security and privacy of your personal information. If you have any further questions regarding this incident, please call our dedicated and confidential toll-free response line that we have set up to respond to questions at [REDACTED]. This response line is staffed with professionals familiar with this incident and knowledgeable on what you can do to help protect against potential misuse of your information. The response line is available [REDACTED]

Sincerely,
Porter & Company LLC
1001 Cathedral Street
Baltimore MD 21201

– OTHER IMPORTANT INFORMATION –

1. Placing a Fraud Alert.

A fraud alert is a statement that is added to your credit file that will notify potential credit grantors that you may be or have been a victim of identity theft and, before they extend credit, they should use take extra steps to verify your identity. You can place a fraud alert on your credit report by contacting any one of the three nationwide credit bureaus using the information below. Once the fraud alert is added, the request will be shared with the other bureaus within 24 hours.

You may place a fraud alert without signing up for the services above. If you choose to place a fraud alert on your own, you will need to contact one of the three major credit bureaus directly at:

Equifax P.O. Box 740241 Atlanta, GA 30348-5069 www.equifax.com (800) 525-6285	Experian P.O. Box 4500 Allen, TX 75013 www.experian.com (888) 397-3742	TransUnion P.O. Box 2000 Chester, PA 19016-2000 www.transunion.com (800) 680-7289
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Also, should you wish to obtain a credit report and monitor it on your own:

IMMEDIATELY obtain a free copy of your credit report and monitor it for any suspicious activity. You can obtain a free credit report once a week by visiting www.annualcreditreport.com or by calling 1-877-322-8228; TTY: 1-877-730-4204.

2. Consider Placing a Security Freeze on Your Credit File.

You have the right to request a credit freeze from a consumer reporting agency, free of charge, so that no new credit can be opened in your name without your permission. A freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a freeze, potential creditors and other third parties will not be able to get access to your credit report unless you temporarily lift the freeze.

Unlike a fraud alert, you must separately place a freeze on your credit file at each credit bureau. To place a freeze on your credit report, contact them online or by phone or mail and provide proper identification of your identity. The following information must be included when requesting a security freeze (note that if you are requesting a freeze for your spouse, this information must be provided for them as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; and (4) current address and any previous addresses for the past five years.

Below, please see relevant contact information for the three consumer reporting agencies:

Equifax P.O. Box 105788 Atlanta, GA 30348-5788 www.equifax.com (800) 685-1111	Experian P.O. Box 9554 Allen, TX 75013 www.experian.com (888) 397-3742	TransUnion P.O. Box 160 Woodlyn, PA 19094 www.transunion.com (888) 909-8872
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3. Obtaining a Free Credit Report.

Under federal law, you are entitled to one free credit report every 12 months from each of the above three major nationwide credit reporting companies. Call 1-877-322-8228 or request your free credit reports online at www.annualcreditreport.com. Once you receive your credit reports, review them for discrepancies. Identify any accounts you did not open or inquiries from creditors that you did not authorize. Verify all information is correct. If you have questions or notice incorrect information, contact the credit reporting company.

4. Additional Helpful Resources.

Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Checking your credit report periodically can help you spot problems and address them quickly.

If you find suspicious activity on your credit reports or have reason to believe your information is being misused, call your local law enforcement agency and file a police report. Be sure to obtain a copy of the police report, as many creditors will want the information it contains to absolve you of the fraudulent debts. You may also file a complaint with the FTC by contacting them on the web at www.ftc.gov/idtheft, by phone at 1-877-IDTHEFT (1-877-438-4338), or by mail at Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580. Your complaint will be added to the FTC's Identity Theft Data Clearinghouse, where it will be accessible to law enforcement for their investigations. In addition, you may obtain information from the FTC about fraud alerts and security freezes.

If your personal information has been used to file a false tax return, to open an account or to attempt to open an account in your name, or to commit fraud or other crimes against you, you may file a police report in the city in which you currently reside.

Massachusetts Residents: Under Massachusetts law, you have the right to obtain a police report in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.