



CGI Technologies and Solutions Inc.
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May 15, 2026

Via FedEx and Email

NAME AND ADDRESS

Re: Notice of Data Security Incident

Dear **NAME**,

We are writing to notify you of a recent data security incident experienced by CGI Technologies and Solutions Inc. (CGI), a wholly-owned subsidiary of CGI Inc. CGI discovered the data security incident on or around April 27, 2026. The personal information that may have been accessible includes **INSERT INFORMATION**. CGI takes the privacy and security of its employees' personal information very seriously.

Under Massachusetts law, you have the right to obtain any police report filed in regard to this incident. If you are the victim of identity theft, you also have the right to file a police report and obtain a copy of it.

You may also place a security freeze on your credit reports, free of charge. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing or other services. Under federal law, you cannot be charged to place, lift, or remove a security freeze.

You must place your request for a freeze with each of the three major consumer reporting agencies: Equifax (www.equifax.com); Experian (www.experian.com); and TransUnion (www.transunion.com). To place a security freeze on your credit report, you may send a written request by regular, certified or overnight mail at the addresses below. You may also place a security freeze through each of the consumer reporting agencies' websites or over the phone, using the contact information below:

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
1-800-349-9960
<https://www.equifax.com/personal/credit-report-services/>

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
1-888-397-3742
<https://www.experian.com/freeze/center.html>

TransUnion Security Freeze
P.O. Box 160
Woodlyn, PA 19094
1-888-909-8872
<https://www.transunion.com/credit-freeze>

In order to request a security freeze, you will need to provide some or all of the following information to the credit reporting agency, depending on whether you do so online, by phone, or by mail:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security Number;
3. Date of birth;
4. If you have moved in the past five (5) years, the addresses where you have lived over the prior five years;
5. Proof of current address, such as a current utility bill, telephone bill, rental agreement, or deed;
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.);
7. Social Security Card, pay stub, or W2;
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

The credit reporting agencies have one (1) to three (3) business days after receiving your request to place a security freeze on your credit report, based upon the method of your request. The credit bureaus must also send written confirmation to you within five (5) business days and provide you with a unique personal identification number (PIN) or password (or both) that can be used by you to authorize the removal or lifting of the security freeze. It is important to maintain this PIN/password in a secure place, as you will need it to lift or remove the security freeze.

To lift the security freeze in order to allow a specific entity or individual access to your credit report, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (including name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze, as well as the identities of those entities or individuals you would like to receive your credit report. You may also temporarily lift a security freeze for a specified period of time rather than for a specific entity or individual, using the same contact information above. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for request made by mail) after receiving your request to lift the security freeze for those identified entities or for the specified period of time.

To remove the security freeze, you must make a request to each of the credit reporting agencies by mail, through their website, or by phone (using the contact information above). You must provide proper identification (name, address, and social security number) and the PIN number or password provided to you when you placed the security freeze. The credit bureaus have between one (1) hour (for requests made online) and three (3) business days (for requests made by mail) after receiving your request to remove the security freeze.

CGI has taken steps to prevent this type of incident from happening again, by enhancing security protocols and limiting the personal information that is accessible via its internal system going forward. CGI also notified the FBI's Internet Crime Complaint Center.

CGI is also offering you up to two (2) years of Identity Protection and Credit Monitoring services through LifeLock. CGI will reimburse the cost of the LifeLock Core Individual Plan with a current noted cost of \$124.99 per year, as outlined here: <https://lifelock.norton.com/products/lifelock-core>. If you elect to enroll in this monitoring service, please purchase the full one-year plan and submit an expense report for reimbursement. CGI will reimburse the cost for the initial year plus one additional renewal year. After the second year, you will be responsible for either discontinuing the service or self-paying for any continued monitoring coverage. Please note that most LifeLock plans include an automatic renewal feature. We encourage you to review your account settings to ensure your renewal preferences align with your intentions.

We sincerely regret any inconvenience or concern that this incident may have caused you. CGI takes this matter very seriously, and we remain committed to protecting the privacy and security of our employees' personal information. If you should have any further questions, please contact me.

Sincerely,

Susan Peters
Data Protection Officer, North America

STEPS YOU CAN TAKE TO HELP PROTECT AGAINST IDENTITY THEFT

Review Your Account Statements: As a precautionary measure, continue to closely monitor your payroll, direct deposit details, paystubs, account statements, and credit reports. If you detect any suspicious, unauthorized, or unexplained activity on any account, immediately notify the financial institution or company where the account is maintained.

Notify Law Enforcement of Suspicious Activity: Promptly report any fraudulent or suspicious activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

Review Your Credit Reports: You are entitled to obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months, by visiting www.annualcreditreport.com or calling 1-877-438-4338.

You also can contact one of the following three national credit reporting agencies directly:

Equifax
P.O. Box 105851
Atlanta, GA 30348
1-800-525-6285
www.equifax.com

Experian
P.O. Box 9554
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion
P.O. Box 1000
Chester, PA 19016
1-800-916-8800
www.transunion.com

Set Up Fraud Alerts: You may choose to set up a fraud alert on your credit report. You can place a fraud alert at one of the three national credit reporting agencies. A fraud alert tells businesses to check with you before opening a new credit account in your name. For that reason, placing a fraud alert can protect you, but may cause delay when seeking to obtain credit.

It is necessary to contact only one of these three national credit reporting agencies, and to use only one of these methods to place a fraud alert. When one of the three agencies confirms your fraud alert, the others are notified to place alerts on their records as well. An initial fraud alert will last for one year, but you can renew it. Anyone who is or suspects that they have been or may be affected by identity theft can place a fraud alert on their credit report.

Set Up Security Freezes: A security freeze on your credit reports, also known as a credit freeze, prevents most creditors from viewing your credit reports and therefore, further restricts the opening of unauthorized new credit accounts in your name. Unlike a fraud alert, you will need to contact each of the three national credit reporting bureaus listed above to place a freeze. If you place a security freeze, you will not be able to obtain a loan or get a new credit card in your name until you temporarily lift or permanently remove the security freeze to allow a credit check. Under federal law, you cannot be charged to place, lift, or remove a security freeze.

Change Your Passwords: Change your passwords to all work accounts, personal email, and banking and financial accounts. Use unique usernames and strong, unique passwords, and change them regularly. Enable multi-factor authentication whenever possible.

Be Alert for Phishing Attempts: Be prepared to identify potential scams involving your personal details. Be vigilant about phishing attempts, and do not click on suspicious links or share additional information.

Protect Your Contacts and Network: Beware of unknown or unfamiliar calls, messages, or impersonation attempts targeting you or your contacts.

For more information about credit freezes, fraud alerts, and other steps you can take to protect yourself against identity theft, including identity theft reporting, you may wish to contact the Federal Trade Commission (FTC) at 600 Pennsylvania Avenue NW, Washington, DC 20580, www.identitytheft.gov, 1-877-ID-THEFT (1-877-438-4338), TTY: 1-866-653-4261.