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PLEASE POST PROMINENTLY - READING LIST ANNOUNCEMENT

TO: Police Department Appointing Authorities; Police Chiefs
FROM: Regina Caggiano, Director of Civil Service
DATE: March 13, 2026
SUBJECT: Reading List for Statewide Police Lieutenant Examinations

STATEWIDE POLICE LIEUTENANT

EXAMINATION DATE — MONDAY, SEPTEMBER 14, 2026

This reading list will pertain to the Human Resource Division Written Examinations for Statewide Police Lieutenant that are administered in 2026.

All candidates are responsible for reading all the texts and other materials listed below and on all pages of this announcement. Please note carefully which edition and/or date of publication are listed for each item. All chapters, appendices, glossaries, etc., are included unless otherwise noted. All examination questions will be based on these materials.

READING LIST FOR LIEUTENANT

Criminal Law: Massachusetts Police Manual 2025 (2025). Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapter 4**
- **Chapter 5:** only pg. 5-1 – 5-6 (“A&B on a Public Employee” up to “Neglect or Refusal to Assist Officer”)
- **Chapters 6-9**
- **Chapters 12-18**
- **Chapter 20**
- **Chapters 25-29**
- **Chapters 31-32**

Criminal Procedure: Massachusetts Police Manual 2025 (2025) Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapters 4-6**
- **Chapters 9-11**
- **Chapters 15-17**
- **Chapter 20**

Juvenile Law: Massachusetts Police Manual 2025 (2025) Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapters 1-3**
- **Chapter 4:** only pg. 4-1 – 4-7 (“CRA in the Field” up to “*Custody Chart*”)
- **Chapter 5**
- **Chapters 7-10**
- **Chapter 18**
- **Chapter 22**

Motor Vehicle Law: Massachusetts Police Manual 2025 (2025) Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Chapters 7-10**
- **Chapter 21**

Supplement: Massachusetts Police Manual 2026 (2026). Scheft, John S.; Law Enforcement Dimensions, LLC.

- **Section 1. Procedure**
 - **Ethics:** pg. 1-1
 - **Community Caretaking:** pg. 1-2 – 1-3
 - **Traffic Stop Investigations:** pg. 1-6 – 1-7
 - **Frisks During Traffic & Pedestrian Stops:** pg. 1-7 – 1-12
 - **Use of Force:** pg. 1-12 – 1-14
 - **Protective Custody:** pg. 1-18
 - **Response to Emotionally Disturbed Persons (EDPs):** pg. 1-19 – 1-22
 - **Exigent Circumstances:** pg. 1-25 – 1-26
 - **The Emergency Aid Doctrine:** pg. 1-27 – 1-28
 - **Motor Vehicle Exception:** pg. 1-29 – 1-30
 - **Vehicle Inventory:** pg. 1-30 – 1-31
 - **Electronic Evidence:** only pg. 1-35 – 1-36 (“*Police may obtain....*” up to “*Interrogations*”)
- **Section 2. Criminal Law**
 - **Assault with a Dangerous Weapon:** pg. 2-2 – 2-3
 - **Police Protection Issues:** pg. 2-4
 - **Animal Protection:** pg. 2-5
 - **Sexual Assault:** pg. 2-5
 - **Domestic Violence & Harassment Prevention Orders:** pg. 2-7 – 2-13
 - **Firearms:** only pg. 2-18 – 2-19 (“*Gesture towards area under driver’s seat...*” up to “*Accomplice faces criminal liability...*”)
 - **Eviction, Constables, & Police UOF:** pg. 2-27 – 2-28
 - **Impersonation of a Police Officer:** pg. 2-28
- **Section 3. Motor Vehicle Law**
 - **Citation Service:** pg. 3-1
 - **Operating to Endanger (OTE):** pg. 3-3 – 3-4

- **Operating Under the Influence (OUI):** pg. 3-4 – 3-5
- **Section 4. Juvenile Law**
 - **Child Endangerment:** pg. 4-1 – 4-2
 - **Obscenity to Minors & Enticement:** pg. 4-2 – 4-3
 - **Juvenile Miranda Issues:** pg. 4-4 – 4-5

Note: Exclude all forms and worksheets

Police Administration: Structures, Processes, and Behaviors 10th Edition (2021) Swanson, Taylor, Territo, Liederbach. Pearson. ISBN 9780135728338

- **Chapter 2**
- **Chapter 4**
- **Chapters 6-8**
- **Chapter 9:** only pg. 290-303 (beginning of chapter up to “The Police Personnel Selection Process”), and pg. 318 – 320 (“Discipline” up to “Performance Appraisal”)
- **Chapters 10-11**
- **Chapters 13-15**

Challenging the Law Enforcement Organization - Proactive Leadership Strategies Updated 2nd Edition (2022) Enter, Jack E.; Narrow Road Press. ISBN 0978553705

- **Chapters 1-4**
- **Chapter 5:** only pg. 55 – 71 (beginning of chapter up to “Guidelines for Effective Evaluations”)
- **Chapters 6-9**

Note: Check back on the Civil Service Exams webpage for Situational Judgement Test (SJT) Preparation Guide coming (May) and Experience and Education (E&E) preparation Guide coming (August)! Click [here](#) to view the examination schedule.

PUBLISHERS OF READING LIST TEXTS

Law Enforcement Dimensions, 7 Central Street, Suite 100, Arlington, MA 02476; (781) 646-4377; <http://www.ledimensions.com>

Narrow Road Press, P.O. Box 2238, Dacula, GA 30019; (678) 910-9787; www.jackenter.com

Pearson Education, Inc./Prentice Hall, 200 Old Tappan Road, Old Tappan, NJ 07675; (800) 947-7700; www.pearson.com

Note: The paperback version of Police Administration: Structures, Processes, and Behaviors is available as a rental and can be purchased after the rental period is over.

Please note that the Human Resources Division does not recommend specific retailers for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or website listed, or check with the Chief of your department or local union representative for assistance. Many local retailers will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to Nick Kartvelishvili, Test Development Program Manager at Nika.Kartvelishvili@mass.gov. A copy of this reading list is posted on the Human Resources Division website at www.mass.gov/hrd/readinglists.