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**AMENDED NOVEMBER 17, 2025**

**READING LIST ANNOUNCEMENT – PLEASE POST PROMINENTLY**

TO: Fire Department Appointing Authorities, Fire Chiefs  
FROM: Regina Caggiano, Director of Civil Service  
DATE: October 10, 2025  
SUBJECT: Reading List for Fire Lieutenant Examination

**STATEWIDE FIRE LIEUTENANT  
EXAMINATION DATE – April 7, 2026**

This reading list will pertain to the Human Resource Division Written Examination for Fire Lieutenant administered on April 7, 2026.

Candidates are responsible for reading all the texts and other materials listed below and on all pages of this announcement. Please note carefully which edition and/or date of publication is listed for each item. All technical knowledge examination questions will be based on these materials.

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**Building Construction Related to the Fire Service** (4<sup>th</sup> Edition). IFSTA. (2016). Oklahoma State University. Fire Protection Publication.

**Chapter 2:** exclude pg. 56 - 61 ("Laboratory - Tested Data" up to End of Chapter)

**Chapter 3:** exclude pg. 74 -79 ("Seismic Loads" up to "Structural Accommodations for Loads")

**Chapter 4**

**Chapter 5:** exclude pg. 141 - 145 ("Testing Interior Finishes" up to "Ceilings") and exclude pg. 162 -165 ("Fire Door Maintenance" up to End of Chapter)

**Chapter 6**

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**Chapter 7:** exclude pg. 195 – 202 (“Quality Control of Lumber” up to “Wood Structural Systems”)

**Chapter 8**

**Chapter 9**

**Chapter 10:** exclude pg. 264- 266 (“Quality Control of Concrete” up to “Fire Resistance of Concrete Construction”)

**Chapter 11**

*Note: Exclude all Case Histories, Formulas, Figures, and Tables*

**Emergency Response Guidebook** (2024) U.S Department of Transportation and Pipeline and Hazardous Materials Safety Administration.

**White pages only**

*Note: Exclude colored pages as study material.*

**Fire and Emergency Services Company Officers** (6<sup>th</sup> Edition). IFSTA. (2019). Oklahoma State University. Fire Protection Publication.

**Chapter 1**

**Chapter 2:** exclude pg. 34 - 44 (“County” up to End of Chapter)

**Chapter 3:** exclude pg. 55 - 56 (“Emotional Intelligence and Career Excellence” up to Supervision”)

**Chapter 4**

**Chapter 5:** exclude 98 - 106 ("Nonverbal Components of Interpersonal Communication" up to "Document Writing Guidelines")

**Chapter 6:** exclude pg. 134 - 156 (“Community Risk Reduction” up to End of Chapter)

**Chapter 7**

**Chapter 8**

**Chapter 9:** exclude pg. 207 – 233 (Start of the Chapter up to “Fire Dynamics”) and exclude pg. 245 – 261 (“Reaction of Building Construction to Fire” up to the End of Chapter)

**Chapter 10:** exclude pg. 274 - 286 (“Hazardous Materials Identification” up to “Preincident Survey Process”)

**Chapter 11:** exclude pg. 331 –345 (“Property and Environmental Conservation” up to End of Chapter)

*Note: Exclude all Appendices, Glossary, Canada References, Case Studies Boxes, Safety Alert Boxes, Information Boxes, Review Boxes, What This Means to You Boxes, Metric Conversions, Skills Sheets, Figures, and Case Studies*

**Fire Officer’s Handbook of Tactics** (5<sup>th</sup> Edition). Fire Engineering Books. (2019) Tulsa, Oklahoma

**Chapter 2:** exclude pg. 23 – 29 (“Construction” up to “Location and Extent of the Fire”)

**Chapter 3**

**Chapter 4**

**Chapter 6**

**Chapter 7:** exclude pg. 160 –164 (“Ladders 4” up to “Laddering”)

**Chapter 8:** exclude pg. 201 – 204 (“The Police Lock” up to “Mortise Locks”)

**Chapter 9:** exclude pg. 263 – 266 (“The Roofs Team’s Observations” up to the End of Chapter)

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**Chapter 10:** exclude pg. 267 – 268 (Start of the Chapter up to “Primary and Secondary Search”) and exclude pg. 270 – 274 (“Thermal Imaging Cameras {TICs}” up to “Emergency Maneuvers”)

***Note: Exclude all Case Histories, Figures, and Tables***

## PUBLISHERS OF READING LIST TEXTS

Building Construction Related to the Fire Service (4th Edition). IFSTA. (2016). Oklahoma State University. Fire Protection Publication. [Building Construction Related to the Fire Service, 4th Edition | IFSTA](#)

Emergency Response Guidebook (2024) U.S Department of Transportation and Pipeline and Hazardous Materials Safety Administration. [Emergency Response Guidebook \(2024\)](#)

Fire and Emergency Services Company Officers (6th Edition) IFSTA. (2019). Oklahoma State University. Fire Protection Publication. [Fire and Emergency Services Company Officer, 6th Edition | IFSTA](#)

Fire Officer's Handbook of Tactics (5<sup>th</sup> Edition). Fire Engineering Books. (2019) Tulsa, Oklahoma. [Fire Officer's Handbook of Tactics 5<sup>th</sup> Edition, Fire Engineering Books](#)

***Note: Check back on the Civil Service Exams webpage for ECT&E and Situational Judgement Test (SJT) Prep Guides coming soon! Click [here](#) to view the examination schedule.***

Please note that the Human Resources Division does not recommend specific retailers for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or website listed. Many local retailers will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to Shelagh Herbert at [shelagh.herbert@mass.gov](mailto:shelagh.herbert@mass.gov). A copy of the reading list is posted on the Human Resources Division's Civil Service Unit website. [Examination Preparation Guides and Reading Lists | Mass.gov](#).