Department of Veterans	Affairs APPLI		A EDUCATION BENEFITS rmation and Instructions)
			ernet at the following site: www.gibill.va.gov
		ANT INFORMATIC	N
1. EDUCATION BENEFIT BEING APPLIED FO		TANCE PROGRAM (Cr	apter 30, Title 38 U.S.C.)
B. VEAP/NON-CONTRIBUTORY Public Law 96-342)	VEAP (Post-Vietnam Era Education	al Assistance Program)	(Chapter 32, Title 38 U.S.C.) (Section 903,
C. MONTGOMERY GI BILL - SEL	ECTED RESERVE EDUCATIONAL	L ASSISTANCE PROGR	RAM (Chapter 1606, Title 10 U.S.C.)
D. SPOUSE OR CHILD'S APPLIC (Chapter 30, Title 10 U.S.C.) U	ATION FOR MONTGOMERY GI B NDER TRANSFER OF ENTITLEM	ILL - ACTIVE DUTY ED ENT PROVISIONS	UCATIONAL ASSISTANCE PROGRAM
E. UNSURE WHICH EDUCATION	BENEFIT APPLIES TO ME		
2. NAME OF APPLICANT (First, Middle, Last)			3. SEX OF APPLICANT
			5. SOCIAL SECURITY NUMBER OF APPLICANT
4. DATE OF BIRTH OF APPLICANT (Month, D	ay, Tear)		5. SOCIAL SECORT FINUMBER OF AFFLICANT
6. ADDRESS OF APPLICANT			
7. ARE YOU A VETERAN OR SERVICE MEM Part II. If "Yes," skip to Part III, Item 15)	BER APPLYING FOR VA EDUCATION	BENEFITS BASED ON YO	UR OWN SERVICE? (If "No," complete Items 8 thru 14 in
YES NO			
	PART II - TRANSFER OF E (Only Spouse and Child		
8. WHAT IS YOUR RELATIONSHIP TO THE V WHO TRANSFERRED ENTITLEMENT TO		9. IF YOUR RELATIONSI SPOUSE OR CHILD, I	HIP TO THE VETERAN OR SERVICE MEMBER IS A S VA FORM 21-686c ATTACHED? (See Instructions)
		YES NO	
10. NAME OF VETERAN OR SERVICE MEM (First, Middle, Last)	BER WHO TRANSFERRED ENTITLEM	ENT TO YOU	11. SEX OF VETERAN OR SERVICE MEMBER
13. ADDRESS OF VETERAN OR SERVICE N	IEMBER		12. SOCIAL SECURITY NUMBER OF VETERAN OR SERVICE MEMBER
			14. DATE OF BIRTH OF VETERAN OR SERVICE MEMBER (Month, Day, Year)
	PART III - ADDITIONAL		
15. TELEPHONE NUMBER OF APP	LIONINI (Including lifed Code)	16. E-MAIL ADDRESS OF A	APPLICANT
A. DAY B. EVE	)		
	17. DIRECT DEP	OSIT INFORMATION	
	Please attach a voided personal ch Direct Deposit may not be available		
A. TYPE OF ACCOUNT (Check the type of account)	unt. If you do not have an account, check the DO NOT HAVE AN ACCOUNT	e box)	
B. NAME OF FINANCIAL INSTITUTION	C. ACCOUNT NUMBER		D. ROUTING OR TRANSIT NUMBER
18. PLEASE PROVIDE THE NAME, ADDRES	L S, AND PHONE NUMBER OF SOMEON	NE WHO WILL ALWAYS KN	I NOW WHERE YOU CAN BE REACHED
19. TYPE OF EDUCATION BENEFITS PREVI	OUSLY APPLIED FOR (Check all application	able boxes) (See Instructions fo	or information about these education benefits)
A. VETERAN'S EDUCATION BENEFITS	C. VOCATIONAL REHABILITATIC BENEFITS	DN E. NONE	
B. DEPENDENTS' EDUCATIONAL ASSISTANCE BENEFITS	D. DISABILITY COMPENSATION PENSION BENEFITS	OR F. OTHER (Spec	cify)
COMPLETE ONLY IF ITEM 19B IS CHECKED	20A. NAME OF VETERAN - PARENT/S	POUSE	20B. VETERAN - PARENT/SPOUSE'S FILE NUMBER
21. HAVE YOU ALREADY RECEIVED AN INF	ORMATION PAMPHLET EXPLAINING	EDUCATION BENEFIT YO	U ARE APPLYING FOR? (See Instructions)
		A FORM 22-1990, JUL 200	0, PAGE 1 OF 4
SEP 2003 <b>22-1990</b>	WILL BE USED.		

		22. PROGRAM OF	EDUCATION O	R TRAININ	G	
a. Do you know you	IR EDUCATIONAL OR CA	AREER GOAL (Please specify)				
		RAM OF EDUCATION YOU PLA		" list agah diplo	ma and masific despession was	tional course you anticipate
		howed in Item 22A. If "No," leave the		usi each aipioi	na ana specific degree or voca	nonai course you anticipate
YES NO						
C. EDUCATION OR TRA	AINING WILL BE BY: (Che	ck more than one, if necessary)				
COLLEGE OR OTH	HER SCHOOL	PRENTICESHIP OR ON-THE-JC	DB TRAINING		MBURSEMENT FOR A LICE TION TEST	ENSING OR
		CATIONAL FLIGHT TRAINING	[		SSISTANCE TOP-UP	
D. HAVE YOU SELECTE are only applying for lic	ED YOUR SCHOOL OR T censing and certification tests	RAINING ESTABLISHMENT? (Ij s, do not answer this question, but sk	f "Yes," Specify its comp ip to Item 23)	lete name and m	ailing address. If "No," leave th	his item blank.) (If you
YES NO						
	DATE YOU WILL BEGIN	I YOUR SCHOOLING OR TRAIN	NING? (If "Yes," specify	the date. If "No,	" leave this item blank)	
F. DO YOU PLAN TO TA needing such training in		OURSES? (See Instructions for Ite	em 22F) (If "Yes," list the	e refresher cours	ses by name and number and gi	ive your reasons for
YES NO						
		PART IV - SEF		IATION		
			DUTY INFORMA	-		
A. ARE YOU NOW ON A	ACTIVE DUTY OR FULL-	TIME NATIONAL GUARD DUTY	? (Attach any Title 32 o	rders)		
B. ARE YOU NOW ON T	TERMINAL LEAVE JUST	BEFORE DISCHARGE?				
C. ARE YOU A SERVICE	E ACADEMY (i.e., WEST	POINT, NAVAL ACADEMY, ETC	C.) GRADUATE? (If "Y	es," specify the y	year you graduated and receive	d your commission)
D. WERE YOU COMMIS		OF ROTC (RESERVE OFFICER				ks, Item 31, the date of your
	ouni of your scholarship for a	each school year you were in the RO	10 program. Do noi rep	ori your monini	y subsisience anowance)	
		24. PERIOD	S OF ACTIVE D	UTY		
Please give the follow certified copy of you items.)	ving information about earline about earline about earline about a state of the sta	ach period of active duty. You ers for each of your periods of	should complete Iten active service. (Do	ns 24A through not report any	h 24F unless you are a <u>vete</u> Active Duty for Training.	ran and you are attaching a See Instructions for these
A. DATE ENTERED ACTIVE DUTY	B. DATE SEPARATED FROM ACTIVE DUTY	C. BRANCH OF SERVICE OR RESERVE OR GUARD COMPONENT	D. CHARACTI DISCHAR	ER OF GE	E. WERE YOU INVOLUNTARILY CALLED TO ACTIVE DUTY FOR THIS PERIOD? (If "Yes," attach copies of your orders)	F. IF SERVICE IS NATIONAL GUARD, INDICATE IS AUTHORITY IS TITLE 10 (FEDERAL) OR TITLE 32 (STATE) (If Title 32, attach copies of your orders)
a. Full time assignment b. Attendance at a ser	nt by a service department vice academy;	periods of active duty which refl at to a civilian school for a cours of industrial or agricultural	se of education substa	-		
		25. CHAPTER	30 CLAIMANTS	ONLY		
CHECKED BOX 1/ PERIOD OF ACTIV DEPARTMENT OF PURPOSES OF RE LOAN, YOU MUST SHOW THE PERIC	/E DUTY THAT THE DEFENSE COUNTS EPAYING AN EDUCA CHECK "YES" AND DO F ACTIVE DUTY RY CONSIDERS AS THE PURPOSES OF EDUCATION LOAN IN	OR RETENTION INDIVIDUALS TO E	OF DEFENSE TO O ON BEHALF OF ENCOURAGE ENL I THE ARMED FOF CIALIZED AREAS. ALLS THIS THE "C UALIFY FOR A "KI K "YES" AND SHO VE DUTY THAT TH	AN ISTMENT RCES, THE	I OF MONTHLY MGIR	EM ONLY IF YOU DID YOU MAKE RIBUITONS WHILE ON VCREASE THE AMOUNT BENEFITS PAYABLE? ADDITIONAL OU MUST CHECK HE AMOUNT OF YOUR RIBUITONS IN ITEM 31,
YES NO		YES NO			YES NO	
						PAGE 2 OF 4

<b>26. PEI</b> A. ARE YOU NOW IN THE RESERVE OR NATIONA			ATIONAL GUARD I	NFORMATIC	N		
		usi maiviauai Ke	uuy Keserve service)				
B. DATE ENTERED RESERVE OR GUARI		ARATED FROM OR GUARD	D. RE	D. RESERVE OR GUARD COMPONENT			
E. DO YOU QUALIFY FOR A "KICKER"? ("KIC ON BEHALF OF INDIVIDUALS TO ENCOU IN SPECIALIZED AREAS.) IF YOU QUALI THE "KICKER" APPLIES TO IN ITEM 31, R	FY FOR A "KICK	IOUNTS CON ENT OR RET ER", YOU MU	TRIBUTED BY DEPAR ENTION IN THE RESEI ST CHECK "YES" AND	TMENT OF DE RVE OR NATIO SHOW THE P	FENSE TO AN DNAL GUARD PERIOD OF AC	N EDUCATION FUND FORCES, USUALLY CTIVE DUTY THAT	
PART	V - EDUCAT		MPLOYMENT INF				
27A. DID YOU GRADUATE FROM HIGH SCHOOL? graduation) YES NO	(If "Yes," state the da	ute of your	27B. IF YOU DID NOT GF HIGH SCHOOL EQU completed the requireme YES NO	VALENCY CERT	TIFICATE? If "Ye		
27C. EDUCATION AFTER HIGH SCH			ESHIP, ON-THE-JOB TRAI			See Instructions)	
NAME AND LOCATION OF COLLEGE OR OTHE TRAINING PROVIDER (Include City and State)	R DATES OF FROM	TRAINING TO	HOURS (Semester, Quarter, or Clock)	DEGREE, DIF OR CERTIFI RECEIVE	CATE	MAJOR FIELD OR COURSE OF STUDY	
27D. DO YOU HOLD ANY FAA FLIGHT CERTIFICA YES NO	TES? (If "Yes," speci	fy each certificate	e in Item 31, Remarks)		·		
2	B. EMPLOYME	NT (Answer	either lines A and B <u>or</u>	C and D)	I		
EMPLOYMENT (HAVING MILITARY SERVICE)	PRINCIPAL C	OCCUPATION	NUMBER OF N IN THAT OCCU		LICE	INSE OR RATING	
A. BEFORE ENTERING MILITARY SERVICE							
B. AFTER LEAVING MILITARY SERVICE							
EMPLOYMENT (HAVING NO MILITARY SERVICE)	PRINCIPAL (	OCCUPATION	NUMBER OF N IN THAT OCCU		LICE	INSE OR RATING	
C. JOB 1 (SINCE LEAVING HIGH SCHOOL)							
D. JOB 2 (SINCE LEAVING HIGH SCHOOL)							
<b>PART VI - ENTI</b> (See Instructions. If yo			YPES OF GOVERI e questions, give full			ks.)	
NOTE: Do not answer Item 29A if yo Assistance) from the military and Tuition					ints can recei	ive both TA (Tuition	
29A. ARE YOU RECEIVING OR DO YOU ANTICIPA ASSISTANCE) FROM THE ARMED FORCES ( TO VA FOR EDUCATION BENEFITS? IF YOU CHECK "YES" AND SHOW COMPLETE DETA	OR PUBLIC HEALT	H SERVICE FO	R THE COURSE FOR WH	ICH YOU HAVE A	APPLIED MUST		
29B. COMPLETE ONLY IF YOU HAVE CHECKED I SCHOLARSHIP PROGRAM, DOES THAT PRO 2107, TITLE 10, U.S. CODE? (DO NOT INCLUI	GRAM PAY FOR Y	OUR TUITION,	FEES, BOOKS AND SUPP				
29C. THIS QUESTION IS FOR CIVILIAN EMPLOYE	29C. THIS QUESTION IS FOR CIVILIAN EMPLOYEES OF THE UNITED STATES GOVERNMENT. IT IS NOT FOR ACTIVE DUTY PERSIONS OR WORK-STUDY RECIPIENTS. IF YOU ARE A CIVILIAN EMPLOYEE OF THE FEDERAL GOVERNMENT, CHECK "YES" IN THIS ITEM.						
29D. IF YOU EXPECT TO RECEIVE FUNDS FROM YOUR AGENCY OR DEPARTMENT FOR THE SAME COURSE FOR WHICH YOU EXPECT TO RECEIVE VA EDUCATIONAL ASSISTANCE, YOU MUST CHECK "YES" AND SHOW COMPLETE DETAILS IN ITEM 31, REMARKS.							

PART VII. MARITAL AND DEPENDENCY	<b>f STATUS</b> (See Instructions)
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PART VII. MARITAL AND DEPENDENCY STATUS (See Instructions)						
NOTE: ONLY COMPLETE THIS ITEM IF YOU CHECKED ITEM 1A, MONTGOMERY GI E military service (or delayed entry) <b>before</b> January 1, 1977. See Instructions.	BILL - ACTIVE DUTY with					
30A. ARE YOU CURRENTLY MARRIED?	YES NO					
30B. DO YOU HAVE ANY CHILDREN WHO ARE:						
(1) UNDER AGE 18? <u>OR</u>	YES NO					
(2) OVER 18 BUT UNDER AGE 23, NOT MARRIED AND ATTENDING SCHOOL? OR						
(3) OF ANY AGE PERMANENTLY HELPLESS FOR MENTAL OR PHYSICAL REASONS?						
30C. IS EITHER YOUR FATHER OR MOTHER DEPENDENT UPON YOU FOR SUPPORT?						
PART VIII. CERTIFICATIONS						
CERTIFICATION AND SIGNATURE OF APPLICANT						
I CERTIFY THAT all statements in my application are true and complete to the best of my knowledge ar	nd belief.					
PENALTY: Willful false statements as to a material fact in a claim for education benefits is a punishable offense and may result benefits and in criminal penalties.						
32A. SIGNATURE OF APPLICANT ( <u>DO NOT PRINT</u> )	32B. DATE SIGNED					
SIGN HERE IN INK						
CERTIFICATION FOR APPLICANTS ON ACTIVE DUTY						
I CERTIFY THAT this individual is a member of the branch of the Armed Forces shown below and has consulted with me regarding his/her education program.						
33A. SIGNATURE, TITLE AND BRANCH OF SERVICE OF ARMED FORCES EDUCATION OFFICER SIGN HERE IN INK	33B. DATE SIGNED					

INFORMATION AND INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR VA EDUCATION BENEFITS

# HOW TO USE THESE INSTRUCTIONS AND APPLY FOR BENEFITS

This form is available on the Internet. We suggest that you file your application by going to www.gibill.va.gov and submitting your application electronically.

Tear off these instructions from the portion of the application form that you fill in. We suggest that you place these instructions next to the application form. This can assist you in referring to the instructions as you complete each item either on the paper form or electronically.

If you submit your application electronically, VA will automatically transfer your application to the Regional Processing Office that handles your claim.

If you submit your application on the paper version, see HOW TO FILE YOUR CLAIM at the end of these instructions for information on where to send your completed application form.

# SPECIFIC INSTRUCTIONS

# NOTE: The numbers on the instructions match the item numbers on the application.

PART I. DO NOT USE THIS FORM TO APPLY FOR VOCATIONAL REHABILITATION BENEFITS (chapter 31) OR DEPENDENTS' EDUCATIONAL ASSISTANCE (chapter 35). Vocational Rehabilitation benefits, which are for veterans with a service-connected disability, and Dependents' Educational Assistance benefits, which are for spouses and children of veterans who are 100% disabled due to a service-connected disability or who died from а service-connected disability, require different application forms, available at your nearest VA regional office. The application for Vocational Rehabilitation benefits (VA Form 28-1900) and the application for Dependents' Educational Assistance benefits (VA Form 22-5490) are on the Internet at www.va.gov/vaforms. These forms may also be available where you received this application.

**PART II**. Complete Part II only if you are the spouse or child of a person who has transferred entitlement to you.

**PARTS III, IV, V, VI, AND VII**. Complete Parts III, IV, V, VI, and VII of this application to give additional information for the programs shown in Part I.

**ITEM 1.** Check the block next to the education benefit you wish to apply for. You may use only one type of education benefit at a time.

See Item 21 INSTRUCTIONS for information on VA's education benefits pamphlets for the benefits listed in Item 1.

**ITEM 1A.** You may be eligible for Montgomery GI Bill, (Eligibility Based on Active Duty), also referred to as chapter 30, if you served on active duty and meet certain conditions. NOTE: You do not have to be on active duty to apply for benefits under this program. You must meet any one of the following conditions (this is not a complete list):

(1) You first entered service on or after July 1, 1985,

AND

you didn't decline this benefit at your initial entry into service.

OR

(2) You entered service (or agreed to delayed entry) before January 1, 1977,

AND

you have educational assistance entitlement remaining under the Vietnam Era GI Bill.

#### OR

(3) You were voluntarily separated under the Voluntary Separation Incentive or Special Separation Benefit programs, and had your military pay reduced by \$1,200.

# OR

(4) You were involuntarily separated from active duty after February 2, 1991,

# OR

(5) You were on active duty and a participant in the VEAP program on or before October 9, 1996, elected chapter 30 benefits between October 9, 1996 and October 8, 1997 and paid \$1,200,

# OR

(6) You were on active duty and eligible for VEAP benefits on October 9, 1996, elected chapter 30 benefits between November 1, 2000 and October 31, 2001 and paid \$2,700.

**ITEM 1B.** <u>VEAP Information</u>. This program is also referred to as chapter 32. You may be eligible for VEAP if:

\* Your service began on or after January 1, 1977 through June 30, 1985,

### AND

\* You contributed to a VEAP account.

**ITEM 1B.** <u>NON-CONTRIBUTORY VEAP Information</u>. This program is also referred to as Section 903. You may be eligible for Non-Contributory VEAP if:

\* Your service began on or after January 1, 1977 through June 30, 1985,

#### AND

\* Your service paid contributions into a VEAP account.

**ITEM 1C.** You may be eligible for Montgomery GI Bill --Selected Reserve benefits, also known as chapter 1606, if:

\* You are a member of the reserve or National Guard and meet certain requirements, such as the length of your reserve commitment. (Eligibility for this program is determined by the Reserve or National Guard component.)

Attach a copy of your DD Form 2384, Notice of Basic Eligibility. This form is also called a "NOBE". Your reserve unit (for example, the Army Reserve or the Army National Guard) issues this notice to you at the time you become eligible for Montgomery GI Bill -- Selected Reserve benefits. If you are unable to obtain your copy, request a duplicate from your reserve unit.

**ITEM 1D.** You may be eligible for Education benefits as the spouse or child under the Transfer of Entitlement provision of Montgomery GI Bill -- Active Duty if:

\* You are a dependent of an individual eligible to transfer chapter 30 benefits to his or her dependents. The individual's military branch or service must approve his or her request to transfer benefits for you to be eligible.

\* The person eligible to transfer chapter 30 benefits designated you by name for using these transferred benefits. The person must also designate the number of months transferred, and the period (beginning date and ending date) for which the transfer is effective for each dependent designated by name. This is called a "Designation of Dependents". You should attach any documentation you have of this designation.

**ITEM 1E.** If you are unsure which benefit applies to you, check Item 1E and explain in Item 31, Remarks, why you think you are eligible.

ITEM 2. Show your name: first, middle initial, and last.

**ITEM 5.** Show your Social Security number unless you filed a previous VA claim of any kind and were assigned an 8-digit file number. If you filed a previous VA claim of any kind, show both this number and your social security number.

**ITEM 6.** Show your mailing address.

**ITEM 7.** If you are a veteran or service member applying for education benefits based on your own service, check "YES"; then, skip to Item 15.

If you are a spouse or child applying for chapter 30 benefits based on a veteran or service member transferring chapter 30 entitlement to you as his or her dependent, check "NO". Then complete Items 8 through 14.

**ITEM 8.** If you are a spouse or child applying for chapter 30 benefits based on a veteran or service member transferring chapter 30 entitlement to you as his or her dependent, check the appropriate block.

**ITEM 9.** If you are a spouse, or child applying for chapter 30 benefits based on a veteran or service member transferring chapter 30 entitlement to you as his or her dependent, you need that veteran or service member to complete VA Form 21-686c, Declaration of Status of Dependents. This form is available on the Internet at www.va.gov/vaforms.

ITEMS 10 through 14. Self explanatory.

**ITEM 17.** VA is required to make direct deposit to your financial institution, unless direct deposit would cause you a hardship. If you wish direct deposit, the best method is to attach a voided personal check to your application.

Alternately, you may provide the routing or transit number from either your checking or savings account. The routing or transit number is normally the left most 9-digit number at the bottom left side of a check. It has two bars (up and down) separating this number from the account number. The account number is the number just to the right of the routing number.

**Caution:** The VEAP computer system can not handle direct deposit at this time. We will let you know if your VEAP payments will go direct deposit. If direct deposit is not available, we will issue VEAP payment by check until such time as our VEAP computer system is able to handle direct deposit.

**ITEM 18.** Please provide the name, address, and telephone number of someone who will always know where you can be reached. VA needs this information for administrative purposes.

**ITEM 19.** If you have previously applied for VA education benefits, place a check in all appropriate blocks.

You should check the "Veteran's Education Benefits" block if you received education benefits under the Vietnam Era GI Bill (chapter 34), or any of the current education benefits shown in these instructions.

You should check the "Disability Compensation or Pension Benefits" block if you applied for disability benefits based on your active duty.

You should check the "Dependents' Educational Assistance Benefits" block if you applied for VA benefits as the dependent child or spouse of a veteran who is permanently and totally disabled as the result of service-connected disabilities or who died on active duty. If you check this block, you should also show the name of your parent or spouse under which you received these benefits in Item 20A, and the VA file number (reference number) for your parent or spouse. You should check the "Vocational Rehabilitation Benefits" block if you applied for VA education benefits as a disabled veteran.

If you do not know what benefit you previously applied for, state when you submitted the previous application, where you sent it, and what information, if any, that VA sent you in response to that application.

**ITEM 21.** VA publishes information pamphlets for each benefit. The information pamphlets furnish comprehensive information on the benefit program you are applying for. You should have received one of the following information pamphlets with your application:

a. VA Pamphlet 22-90-2, Summary of Educational Benefits Under the Montgomery GI Bill -- Active Duty Educational Assistance Program, Chapter 30, of Title 38 U.S.C.

b. VA Pamphlet 22-90-3, Summary of Educational Benefits Under the Montgomery GI Bill -- Selected Reserve Educational Assistance Program, Chapter 1606, of Title 10 U.S.C.

c. VA Pamphlet 22-79-1, Summary of Educational Benefits Under the Post-Vietnam Educational Assistance Program, VEAP.

If you check "NO," VA will send you one of these pamphlets based on your answer to the benefit in Item 1. You may also request a pamphlet from the person who furnished you this application.

**ITEM 22A.** If you have decided on your educational, professional or vocational goal, list your final objective (for example, Masters Degree, Certified Public Accountant, Computer Technician).

**ITEM 22B.** If you have selected the specific program of education you plan to take, show the name of the course of program of study you will take to achieve that goal (for example, Bachelors Degree in accounting, Computer Technology Diploma).

ITEM 22C. Self explanatory, except for the following items:

Check the "I seek reimbursement for a Licensing or Certificating Test" block if you want VA to send reimbursement for a Licensing or Certification Test. Claimants receiving benefits under chapter 1606 (Item 1C) cannot receive reimbursement. A Licensing Test is a test offered by a State, local, or federal agency which is required by law to practice an occupation. A Certification Test is a test designed to provide an affirmation of an individual's qualification in a specific occupation.)

Check the "Tuition Assistance Top-Up" block if you want VA to reimburse you for the difference between what the military pays for TA (Tuition Assistance) or other benefit for courses and the actual costs of these courses. (VA pays the difference which could be considered as "topping up" what the military pays.) This item is only payable for claimants receiving benefits under chapter 30 (Items 1A and 1D).

**ITEM 22D.** If you have selected your school or training establishment, state the complete name and mailing address of this facility. (Skip this item if you only checked either the "I seek reimbursement for a Licensing or Certification Test" block or only the "Tuition Assistance Top-Up" block.

**ITEM 22E.** Self explanatory. (Skip this item if you only checked either the "I seek reimbursement for a Licensing or Certification Test" block or only the "Tuition Assistance Top-Up" block.)

**ITEM 22F.** Refresher courses are either (1) courses at the elementary or secondary level to review or update material previously covered in a course that has been satisfactorily completed or (2) courses which permits an individual to update knowledge and skills or to be instructed in the technological advances which have occurred in the individual's field of employment during and since the period of his or her active military service. (Skip this item if you only checked either the "I seek reimbursement for a Licensing or Certification Test" block or only the "Tuition Assistance Top-Up" block.)

**NOTE ON CORRESPONDENCE TRAINING:** If you plan to enroll in a correspondence course or a combination correspondence-residence course, be sure the field of study is suitable to your abilities and interest before you sign a contract with the school. Information on correspondence courses is available at the nearest U.S. Veterans Assistance Center or VA regional office. The correspondence school may require you to pay for all or the majority of the course even though you complete only a portion of it. Unlike the other training programs shown above, payments for correspondence courses are made quarterly after VA receives your certification showing the number of lessons you completed during the previous quarter. The information pamphlet described in Item 21 gives additional information on payments.

You must affirm a contract for enrollment in a correspondence course more than 10 days after you sign the contract. If you decide not to enroll in a correspondence course after signing a contract but before signing the affirmation, you are entitled to receive a full refund from the school of any payment made for the course.

**NOTE ON FLIGHT TRAINING:** If you plan to enroll in a flight course, you must have a private pilot's license. If you are taking an Airline Transport Pilot course, you must have a valid **first-class medical certificate** on the date that you enter training. For all other courses, you must have a valid **second-class medical certificate** on the date that you enter training.

VA VOCATIONAL AND EDUCATIONAL COUNSELING HELP AVAILABLE. If you need help planning your individual educational and career goals, VA offers a wide range of counseling services to help you make these decisions. Services include educational and vocational guidance and such testing as necessary for you to develop a greater understanding of your skills, talents, and interests. For further information on VA counseling, call VA Toll-Free at:

# 1-888-GI-BILL-1 (1-888-442-4551)

#### or TDD 1-800-829-4833.

**ITEM 23 through 26.** Active duty personnel have certain restrictions established by law (for example, limiting payments to tuition and fees, and no payments for dependents).

**ITEM 23A.** Self explanatory, except for the following explanation: If you are full time National Guard, attach copies of your orders.

**ITEM 23B.** Terminal leave is being on leave continuously between the date that you last performed military duties, until the date of your discharge from active duty. If you are now on terminal leave just before discharge, check "YES" and provide the date you last performed military duties and the date you will be discharged from active duty.

**ITEM 23C.** THIS QUESTION IS FOR ALL APPLICANTS WHO APPLIED FOR CHAPTER 30 BENEFITS (BY CHECKING ITEM 1A). VA education benefits are not payable in some cases if a commissioned officer attended a Service Academy (such as West Point, The Naval Academy, etc.), graduated and received his or her commission based on attendance at the Service Academy. If you attended a Service Academy, check "YES" and show the date (month and year) you graduated and received your commission.

ITEM 23D. THIS OUESTION IS FOR APPLICANTS WHO APPLIED FOR CHAPTER 30 BENEFITS (BY CHECKING AND ITEM 1A ON THE FORM) WHO HAD PARTICIPATED CURRENTLY IN, OR ARE PARTICIPATING IN A ROTC SCHOLARSHIP PROGRAM. If you participated in, or are currently participating in a ROTC scholarship program and received or will receive an officer's commission upon completion of that program, check "YES" and show the date of your commission in Item 31, Remarks. VA Education benefits are not payable if a ROTC scholarship recipient receives an amount exceeding a rate set by law. Specify the amount of the scholarship received for each school year you were in the ROTC program and received the scholarship in Item 31, Remarks. Do not include your monthly subsistence amount in this total.

**ITEM 24A through 24F.** Be sure to indicate if you were involuntarily called to a specified period of active duty. For each of your periods of active duty, show the following items: (1) the date you entered active duty, (2) the date you were separated from active duty, (3) your branch of service or Reserve or Guard Component, (4) the character of your discharge from active duty (honorable", "general", etc.), and if you were involuntarily called to active duty. If you were on active duty based on activation from the Reserve or National Guard, show the activation authority in Item 24F (either Title 32 or Title 10).

**NOTE:** If you send DD Form 214, you should send the original DD Form 214 (copy 4 from your separation packet) for each period of active military service that you completed. If you do not have the original of copy 4, submit the original of any other copy which you have.

We will return all original documents that you submit with your application. If you have recorded the original document with a county recorder, you may submit a certified copy of the document instead. If you complete your application at a VA office, VA personnel can certify the original of any documents needed to support your claim. These documents are then returned to you immediately.

**NOTE:** You must specifically identify any period of active duty which reflects: a. Full time assignment by a service department to a civilian school for a course of education substantially the same as established courses for civilians; b. Attendance at a service academy; c. Non-creditable time (time lost because of industrial or agricultural furlough, under arrest without acquittal, AWOL, desertion, undergoing sentence of court-martial, etc.). You should show this information in Item 31, Remarks.

**ITEM 25A.** Complete this item only if you checked Item 1A. When the Department of Defense counts a period of active duty for the purpose of repayment of an education loan, VA cannot also use that same period of active duty for determining the amount of months of chapter 30 benefits. If you have had some active duty used for the purpose of repayment of an education loan, check "YES" and show the period of active duty used for repayment of your education loan.

**ITEM 25B.** Self explanatory.

**ITEM 25C.** Self explanatory.

ITEM 26A. Self explanatory.

**ITEMS 26B through 26D.** <u>Complete these items only if you</u> are not attaching a discharge paper for all of your periods of <u>Reserve or National Guard service</u>. For each of your periods of service, show the date you entered your Reserve or National Guard service, the date you were separated from this service, and your component of service.

**ITEM 26E.** Self explanatory.

**ITEM 27A.** Show the date that you graduated from high school. (Leave this block blank if you did not graduate from high school.)

**ITEM 27B.** Show the date that you completed the requirements for a high school equivalency certificate. (Leave this block blank if you did not complete the requirements for a high school equivalency certificate.)

**ITEM 27C.** If you had any training in a technical or vocational school, college or university, or any other training past the high school level, you should furnish details. If you have worked in an apprenticeship or other on-the-job training program and apply for benefits for a similar program, show the name of the program, the dates attended, and the place (city and state) where you received this training. If you need more space, continue in Item 31, Remarks, or on a separate sheet of paper

**NOTE:** DoD has registered DoD apprenticeship programs. If you send a certified copy of your discharge papers that reflects that military training, you do not have to list that military training in this item.

# ANSWER EITHER ITEMS 28A AND 28B

OR ITEMS 28C AND 28D.

Answer Items 28A and B if you have had active military duty.

Answer Items 28C and D if you have not had active military duty.

**ITEMS 28A and B.** Show your occupation before and after leaving military service, and the number of months in that occupation. If you ever held a license to practice a profession or journeyman rating to work at a trade, state the name of the license or journeyman rating, and the State in which the license was held. If you held no license or rating, write "NONE." We only use this information if you apply for benefits for a similar program. Examples of a license include the following: an electrician, CPA, teacher, lawyer, bricklayer, etc. Do not complete Item 24A if you are on active duty. **ITEMS 28C and D.** Show your occupations since leaving high school, and the number of months in that occupation. If you have ever held a license to practice a profession or journeyman rating to work at a trade, state the name of the license or journeyman rating, and the State in which the license was held. If you held no license or rating, write "NONE." We only use this information if you apply for benefits for a similar program. Examples of a license include the following: an electrician, CPA, teacher, lawyer, bricklayer, etc.

**ITEM 29A.** THIS QUESTION IS FOR ALL APPLICANTS ON ACTIVE DUTY WHO ARE NOT APPLYING FOR TUITION ASSISTANCE TOP-UP. Payment of VA educational benefits is prohibited for a course or courses being paid for entirely or in part by the Armed Services. If you are receiving or anticipate to receive any money (to include but not limited to tuition assistance) from the armed forces or Public Health Service during any part of your training, you must check "YES" and show complete details in Item 31, Remarks. Please identify the source of the funds. If you are not sure, explain why you might be eligible for the money in Item 31, Remarks.

**ITEM 29B.** ANSWER THIS QUESTION ONLY IF YOU ARE APPLYING FOR CHAPTER 1606. (You should have checked Item 1C.) If you ever received or plan to receive a scholarship from the Reserve Officers Training Corps which pays a stipend, AND tuition, fees, books, and supplies, you must check "YES" and show complete details in Item 31, Remarks. If you aren't sure, explain why you might be eligible for an ROTC scholarship including tuition and fees in Item 31, Remarks.

**ITEM 29C.** THIS QUESTION IS FOR CIVILIAN EMPLOYEES OF THE UNITED STATES GOVERNMENT. IT IS NOT FOR ACTIVE DUTY PERSONS OR WORK-STUDY RECIPIENTS. If you are a civilian employee of the Federal Government, check "YES" in this item. Then, complete Item 29D. **ITEM 29D.** If you expect to receive funds from your agency or department for the same course for which you expect to receive VA educational assistance, you must check "YES" and show complete details in Item 31, Remarks.

**ITEMS 30A through C.** THIS QUESTION IS ONLY FOR APPLICANTS WHOSE SERVICE (OR DELAYED ENTRY) BEGAN BEFORE JANUARY 1, 1977. If you are currently married or if you have children under age 18 (under age 23 if in school), you should complete and return VA Form 21-686c. If your children are in school, you should also complete and return VA Form 21-674 for each child. If your parent(s) are dependent on you for support, you should complete and return VA Form 21-509. These forms may require additional documentation. VA cannot pay any additional benefits for dependents without properly completed forms and documentation.

VA Forms 21-686c and 21-674 are available on the Internet at www.va.gov/vaforms. If you need VA Form 21-509, see MORE HELP in the General Instructions.

**ITEM 31.** Use this space to provide information that does not fit elsewhere on this form, or that you think will help VA process your claim. Refer to other item numbers on this form to help us match your answers to the correct question. Attach additional sheets of paper if necessary.

**PART VIII.** Part VIII contains Certifications and Signatures of applicants.

ITEMS 32A and B. Be sure to sign and date the form.

**ITEMS 33A and B.** These items only apply if you are on active duty in the Armed Forces. These items do not apply if you are in the Reserves, National Guard, or on terminal leave.

# **GENERAL INSTRUCTIONS**

ADVANCE PAYMENT. You may receive an advance payment if:

\* Your school participates in the advance payment program,

# AND

\* you enroll in school on at least a half-time basis.

The advance payment will include benefits for the initial month or partial month of training, and the following month. To request an advance payment, contact the school you will attend at least 30 days but not more than 120 days before the beginning of the term. VA mails advance payment checks to the veterans certifying official at the school. The veterans certifying official will give you the check upon registration but no earlier than 30 days before classes begin.

**ACCELERATED PAYMENT.** Chapter 30 beneficiaries enrolled in certain high cost, high tech courses may qualify for a lump sum payment of up to 60% of tuition and fees. For more information, see the MORE HELP item on this page.

**MORE HELP.** If you need more help in completing this application, call VA TOLL-FREE at **1-888-GI-BILL-1** (**1-888-442-4551**). If you are hearing impaired, call us toll-free at **1-800-829-4833**. You can also get education assistance after normal business hours at our education Internet site: www.gibill.va.gov.

# **GENERAL INSTRUCTIONS** (Continued)

# HOW TO FILE YOUR CLAIM

# If you have already completed this application and submitted it using the Internet, do the following:

# If you have selected a school or training establishment,

\* Send VA your signature to finalize the Internet submission,

\* Notify the veterans certifying official at your school or training establishment that you have applied for VA education benefits, and

\* Ask that the veterans certifying official submit your attendance (using VA Form 22-1999, Enrollment Certification, or the electronic version of this form).

# If you have not selected a school or training establishment,

- \* Send VA your signature to finalize the Internet submission, and
- \* Wait for VA to process your application and notify you of the decision concerning eligibility for education assistance.

If you have not already submitted this application using the Internet, send the completed portion of the application to the regional processing office in the region of your home address. Then, if you have selected a school or training establishment, notify the veterans certifying official at your school to submit your enrollment certification.

Eastern Region: VA Regional Office P. O. Box 4616 Buffalo, NY 14240-4616		Central Region: VA Regional Office P. O. Box 66830 St. Louis, MO 63166-6830		Western Region: VA Regional Office P. O. Box 8888 Muskogee, OK 74402-8888		Southern Region: VA Regional Office P. O. Box 100022 Decatur, GA 30031-7022	
Serve states	s the following	Serve	s the following	Serves	s the following	Serves the following states:	
CT	NY	CO	MO	AK	NV	AL	SC
DE	OH	IA	MT	AR	OK	FL	TN
DC	PA	IL	NE	AZ	OR	GA	US Virgin Islands
ME	RI	IN	ND	CA	ТХ	MS	0
MD	VT	KS	SD	Н	UT	NC	
MA	VA	KY	WI	ID	WA	PR	
NH	WV	МІ	WY	LA	Philippines		
NJ	Foreign Schools	MN		NM			

**Privacy Act Notice:** The VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 5, Code of Federal Regulations 1.526 for routine uses (i.e., allowing VA to send educational forms or letters with a veteran's identifying information to the veteran's school or training establishment to (1) assist the veteran in the completion of claims forms or (2) for VA to obtain further information as may be necessary from the school for VA to properly process the veteran's education claim or to monitor his or her progress during training) as identified in the VA system of records, 58VA21/22, Compensation, Pension, Education and Rehabilitation Records - VA, and published in the Federal Register. Your obligation to respond is required to obtain or retain education benefits. Giving us your SSN account information is voluntary. Refusal to provide your SSN by itself will not result in the denial of benefits. The VA will not deny an individual benefits for refusing to provide his or her SSN unless the disclosure of the SSN is required by a Federal Statute of law in effect prior to January 1, 1975, and still in effect. The requested information is considered relevant and necessary to determine the maximum benefits under the law. Payment of education benefits cannot be made unless the information is furnished as required by existing law (38 U.S.C. 3471). The responses you submit are considered confidential (38 U.S.C. 5701). Information submitted is subject to verification through computer matching programs with other agencies.

**Important Notice About Information Collection:** We need this information to determine your eligibility to education benefits (38 U.S.C. 3471). Title 38, United States Code, allows us to ask for this information. We estimate that you will need an average of 54 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at www.whitehouse.gov/library/omb/OMBINVC.html#VA. If desired, you can call 1-888-GI-BILL1 (1-888-442-4551) to get information on where to send comments or suggestions about this form.