

Federal Fiscal Year 2022
Department of Homeland Security, Federal Emergency Management Agency
Emergency Management Performance Grant

Massachusetts Emergency Management Agency
Notice of Funding Opportunity

Program Overview/Description

EMPG Program is one of the grant programs that constitute DHS/FEMA's focus on all-hazards emergency preparedness, including the evolving threats and risks associated with climate change. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by DHS. Among the goals noted in the DHS Strategic Plan, the EMPG Program supports the goal to Strengthen Preparedness and Resilience.

The [2022-2026 FEMA Strategic Plan](#) outlines a bold vision and three ambitious goals designed to address key challenges the agency faces during a pivotal moment in the field of emergency management. Wide-ranging and long-term, the goals defined in the plan respond to the changing landscape in which we find ourselves. The goals to meet this challenge are:

- Goal 1** - Instill Equity as a Foundation of Emergency Management
- Goal 2** - Lead Whole of Community in Climate Resilience
- Goal 3** - Promote and Sustain a Ready FEMA and Prepared Nation

All EMPG Program recipients are encouraged to review the 2022-2026 FEMA Strategic Plan and consider how FY 2022 EMPG Program funding can be used to support the Plan's goals and objectives as they apply to state/territory's specific needs and the needs of the whole community.

Objective

The primary objective of the FY 2022 EMPG Program is to provide funds to assist state, local, tribal and territorial emergency management agencies to implement the National Preparedness System (NPS) and to support the National Preparedness Goal (the Goal) of a secure and resilient nation. To that end, program objectives include: 1) closing capability gaps that are identified in the state or territory's most recent Stakeholder Preparedness Review (SPR); and 2) building or sustaining those capabilities that are identified as high priority through the Threat and Hazard Identification and Risk Assessment (THIRA)/SPR process and other relevant information sources.

Purpose

The Emergency Management Performance Grant (EMPG) provides funds to assist local and tribal governments with emergency management departments in preparing for all hazards and to obtain the resources required to support FEMA's [National Preparedness Goal's](#) Mission Areas and Core Capabilities. Funds may be used to support local and/or regional emergency management activities in the following cost categories: **Planning, Organizational, Equipment, Training, and Exercises.**

Full details regarding EMPG can be found by going to FEMA's website: <https://www.fema.gov/emergency-management-performance-grant-program>

FEMA's Authorized Equipment List: <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>

Funding Availability

Funding for this NOFO comes from the anticipated FFY 2022 EMPG (pending Federal Award # DHS-22-GPD-042-01-01), estimated total EMPG Federal Award amount \$8,027,576; Federal Period of Performance for this grant; October 1, 2021, through September 30, 2024; CFDA # 97.042

MEMA has allocated \$2.5 million for pass-through grants. Funding been allocated based on the distribution formula listed on pages 5-7 of this NOFO.

Eligible Applicants

Each Town, City and Federal-recognized tribes within Massachusetts, with an Emergency Management Department, are eligible to apply for and receive FFY2022 EMPG funds. MEMA will only accept one application per eligible entity. Applications must be completed by or in coordination with the respective Local/Tribal Emergency Management Director(s).

For regional projects, you must include email(s) from the jurisdiction(s) that is contributing their funds stating that they: 1) support the project, and 2) identify the amount of funds that they will contribute towards the project. This email should come from the jurisdiction's EMD.

Cost Share or Match

The EMPG program has a dollar-for-dollar cost-share requirement. The contribution can be cash (hard match) or in-kind (soft match). Communities and tribes shall agree to make available eligible match equal to or greater than the allocated award amount listed on pages 5-7. Match must be allowable, verifiable, and documented.

Unique Entity Identifier and System for Award Management (SAM)

Unique entity identifier and System for Award Management (SAM) - Required. This paragraph must state clearly that each applicant (unless the applicant is an individual or Federal awarding agency that is excepted from those requirements under 2 CFR 25.110(b) or (c), or has an exception approved by the Federal awarding agency under 2 CFR 25.110(d)) is required to:

- Be registered in SAM before submitting its application;
- Provide a valid unique entity identifier (formally known as DUNS #) in its application; and
- Continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application

MEMA will not make a federal award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with the requirements by the time MEMA is ready to finalize/sign a contract, MEMA will close project with no activity.

Reimbursement-Based Grant

This is a reimbursement-based grant which means the community/tribe must spend their money then submit a request for reimbursement from MEMA. To be eligible for reimbursement, proper documentation must be submitted with the EM Grants Unit's Reimbursement Request Form. All purchases must comply with [2 CFR 200.318](#) procurement laws and equipment must be tagged, maintained and inventoried.

Equipment, according to 2CFR200, means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.

Applicants cannot begin their projects or obligate 22EMPG grant funds) until they have received a Notice to Proceed issued by the EM Grants Unit. Obligations that take place prior to this notice will be deemed ineligible and not reimbursement by MEMA.

Social Vulnerability Index

Social vulnerability refers to the potential negative effects on communities caused by external stresses on human health. Such stresses include natural or human-caused disasters, or disease outbreaks. Reducing social vulnerability can decrease both human suffering and economic loss. To better assist communities, MEMA has increased original award by 30% for those communities with a Social Vulnerability Index of .75 or greater. Those community awards are listed on page 7 of this NOFO.

SVI Communities will be required to describe how their proposed project will benefit their vulnerable populations, define how their project will lessen the effects on them during emergencies and disasters.

FEMA Mission Area and Core Capabilities

The National Preparedness Goal defines what it means for the whole community to be paped for all types of disasters and emergencies. The goal itself is succinct: *A secure and resilient nation with the capabilities required across the whole community to prevent, project against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.*” These risks include events such as natural disasters, disease pandemics, chemical spills and other man-made hazards, terrorist attacks and cyber-attacks.

The National Preparedness Goal describes five mission areas (listed above) and includes thirty-two (32) activities, called core capabilities, that address the greatest risks to the nation. Each of these core capabilities is tied to a capability target. These targets recognize that everyone needs the flexibility to determine how they apply their resources, based on the threats that are most relevant to them and their communities.

Applicants will need to need to include information regarding Mission Area and Core Capability your project falls within. Your project may fall within more than one so please only select the one that best fits your project.

Further information regarding Mission Area and Core Capabilities may be found on FEMA’s website:

<https://www.fema.gov/emergency-managers/national-preparedness/mission-core-capabilities>

Subrecipients are **strongly encouraged** to review hot washes, AARs, TTXs, and other improvement plans to identify a project that has an established gap or need. For example, a subrecipient may utilize Web EOC to determine what past resources it has requested multiple times or identify a planning gap from a recent TTX. Reach out to your Local Coordinator for assistance and brainstorming.

Grant Application Briefings

MEMA will conduct grant application briefings that will walk through our revised application and submission process (schedule below). They will also answer questions regarding allowable expenses, match and other items as requested. You are strongly encouraged to join one of the following briefings.

DATE	TIME	Webinar Link	Call In #	PIN #
9/12/2022	9:00 am	Click here to join the meeting	857.327.9245	548049692#
9/12/2022	1:00 pm	Click here to join the meeting	857.327.9245	711849670#
9/13/2022	2:00 pm	Click here to join the meeting	857.327.9245	746257251#
9/14/2022	11:00 am	Click here to join the meeting	857.327.9245	363155890#
9/14/2022	3:00 pm	Click here to join the meeting	857.327.9245	921608026#
9/16/2022	10:00 am	Click here to join the meeting	857.327.9245	585929031#

If you are unable to attend one of the above Applicant Briefings, we encourage you to reach out to the EM Grants Unit for full details and a one-on-one briefing. Your request should be submitted via email to: EM.Grants@mass.gov

Full details including the NOFO, Application and a copy of the Applicant Briefing is available ion MEMA’s website:

<https://www.mass.gov/info-details/emergency-management-performance-grant-empg>

Application Submission Process

To speed up the contracting process, each Town/City/Tribal Emergency Manager has been sent an email from the EM Grants Unit (EM.Grants@mass.gov) that included this NOFO, a blank applications and customized contract, to be signed. Please follow the below instructions:

1. Complete your application and SPARQ form and email it back to the EM Grants Unit at EM.Grants@mass.gov
 - a. If your project requires EHP, ICIP and/or Drone approval, we ask that you complete these additional documents and submit with your application
 - b. Do not mail hard copies of application documents to our office as this will only delay the review process
 - c. MEMA's EM Grants Unit staff will contact you if we have questions or need further information regarding your application.
 - d. SPARQ form should be completed and signed by your CFO / Treasurer
 - e. **Applications and SPARQ must be received by the EM Grants Unit NLT 11/30/2022 (hard date)**
2. Print, review, complete, and sign/have signed the CASL and MA Standard Contract
 - a. CASL
 - i. Town/City/Tribal Officials will need to complete the CASL (*Selectman, Council Member, Mayor, Manager, Administrator, etc.*)
 - ii. In most cases, the Emergency Manager/Director cannot appoint themselves as an authorized official; you may be listed on the CASL as an authorized signer.
 - b. MA Standard Contract
 - i. MEMA has incorporated the Federal Articles of Agreement (terms and conditions), Procurement Certification and MEMA Special Conditions into the MA Standard Contract
 - ii. By signing the MA Standard Contract, your Town/City/Tribe is agreeing to comply with all items incorporated into that contract.
 - iii. Only an authorized signer, as listed on the CASL, can sign the contract
 - iv. All contracts will have an end date of June 30, 2023. Extension will be allowed as requested and needed starting in March 2023.
 - v. **Original signed contract documentation must be received by the EM Grants Unit NLT 12/31/2022 (hard date)**
3. Mail original signed CASL and Contract to the EM Grants Unit at the address below:
Massachusetts Emergency Management Agency
EM Grants Unit
400 Worcester Road
Framingham, MA 01702
4. Once the EM Grants Unit has approved your application and received your original signed CASL and MA Standard Contract your contract will be finalized/signed by MEMA's Chief Administrative Officer.
 - a. If your project requires EHP, ICIP and/or Drone approval, MEMA will not finalize/sign your contract until these additional approvals have been received.
 - b. The EM Grants Unit will attach a scanned copy to your "Notice to Proceed" email.
 - c. Activities that start before you receive a Notice to Proceed will not be reimbursable.

TIMELINE:

ACTIVITIES	DATES
Release MEMA NOFO	September 7, 2022
Application due date <i>*must be emailed to EM.Grants@mass.gov</i>	November 30, 2022
Signed original contract and CASL due date <i>*must be mailed to MEMA HQ</i>	December 31, 2022
Anticipated contract period <i>*start dates will vary depending on the date MEMA signs your contract</i>	December 2022 thru June 30, 2023
Contract Extension out thru 12/31/2023	March-April 2023

Please contact the EM Grants Unit if you have any questions or would like to discuss your project one-on-one by sending your request via email to: EM.Grants@mass.gov

Funding Tiers / Community Award Breakout (communities with an * see page 7 for awards)

TIER 1					Population 0 - 999					\$2,500
Alford	Hancock	Monterey	Plainfield	Tyingham						
Aquinnah	Hawley	Montgomery	Rowe	Warwick						
Chilmark	Heath	Mt Washington	Sandisfield	Washington						
Cumington	Leyden	New Ashford	Savoy	Wendell						
Florida	Middlefield	Peru	Tolland	Windsor						
Gosnold	Monroe									

TIER 2					Population 1,000 – 7,999					\$2,700
Ashburnham	Conway	Hatfield	Northfield	Southampton						
Ashby	Dalton	Hinsdale	Oak Bluffs	Stockbridge						
Ashfield	Deerfield	Holland	Oakham	Stow						
Avon	Devens	Hopedale	Orange	Sunderland						
Barre	Dighton	Hubbardston	Orleans	Tisbury						
Becket	Dover	Huntington	Otis	Topsfield						
Berkley	Dunstable	Lanesborough	Paxton	Truro						
Berlin	East Brookfield	Lee	Pelham	Wales						
Bernardston	Eastham	Lenox	Petersham	Wampanoag Tribe of Aquinnah						
Blandford	Edgartown	Leverett	Phillipston	Warren						
Bolton	Egremont	Lincoln	Plympton	Wellfleet						
Boxborough	Erving	Manchester	Princeton	Wenham						
Boylston	Essex	Marion	Provincetown	Worthington						
Brimfield	Gill	Mashpee Wampanoag Tribe	Richmond	West Bridgewater						
Brookfield	Goshen	Mattapoisett	Rochester	West Brookfield						
Buckland	Granby	Mendon	Rockport	West Newbury						
Carlisle	Granville	Merrimac	Rowley	West Stockbridge						
Charlemont	Great Barrington	Millville	Royalston	West Tisbury						
Chatham	Groveland	Nahant	Russell	Westhampton						
Cheshire	Hadley	New Braintree	Sheffield	Westminster						
Chester	Halifax	New Marlborough	Shelburne	Whately						
Chesterfield	Harvard	New Salem	Sherborn	Williamsburg						
Clarksburg	Hampden	Newbury	Shirley	Williamstown						
Colrain	Hardwick	North Brookfield	Shutesbury	Williamstown						

TIER 3					Population 8,000 – 9,999					\$2,900
Adams	Cohasset	Lancaster	Plainville	Sutton						
Ayer	Douglas	Montague	Rutland	Templeton						
Blackstone	Freetown	Middleton	Salisbury	Townsend						
Boxford	Georgetown	Millis	Southwick	Upton						
Brewster	Hamilton	Monson	Sterling	Ware						
			Sturbridge	West Boylston						

TIER 4					Population 10,000 – 14,999					\$3,500
Acushnet	Groton	Littleton	Nantucket	Rehoboth						
Athol	Hanson	Lunenburg	Norfolk	Southborough						
Bedford	Harwich	Lynnfield	North Adams *	Spencer						
Carver	Holbrook	Mashpee	Norwell	Tyngsborough						
Charlton	Hull	Maynard	Oxford	Uxbridge						
Clinton	Ipswich	Medfield	Palmer	Wayland						
Dennis	Kingston	Medway	Pepperell	Winchendon						
Dudley	Lakeville	Millbury	Raynham	Wrentham						
East Bridgewater	Leicester	Middleton								

(communities with an * see page 7 for awards)

TIER 5					Population 15,000 – 19,999					\$4,600
Abington	East Longmeadow	Hopkinton	Rockland	Swampscott						
Amesbury	Easthampton	Hudson	Scituate	Webster *						
Ashland	Fairhaven	Longmeadow	Seekonk	Westborough						
Auburn	Foxborough	Newburyport	Sharon	Westport						
Belchertown	Grafton	North Reading	Somerset	Westwood						
Bellingham	Greenfield *	Northborough	South Hadley	Wilbraham						
Bourne	Hanover	Northbridge	Southbridge *	Winthrop						
Concord	Holden	Norton	Sudbury	Whitman						
Duxbury	Holliston	Pembroke								

TIER 6					Population 20,000 – 24,999					\$5,100
Acton	Hingham	Marblehead	Wareham	Winchester						
Canton	Ludlow	Sandwich	Westford	Yarmouth						
Gardner	Mansfield	Stoneham	Wilmington							

TIER 7					Population 25,000 – 29,999					\$6,500
Agawam	Dedham	Middleborough	Northampton	Stoughton						
Belmont	Easton	Milford *	Norwood	Walpole						
Bridgewater	Marshfield	Milton	Reading	Wellesley						
Burlington	Melrose	North Attleboro	Saugus	West Springfield						
Danvers										

TIER 8					Population 30,000 – 34,999					\$8,500
Dartmouth	Falmouth	Gloucester	Needham	Randolph						
Dracut	Franklin	Lexington	North Andover	Tewksbury						

TIER 9					Population 35,000 – 39,999					\$9,500
Andover	Chelmsford	Natick	Shrewsbury	Watertown						
Braintree	Marlborough									

TIER 10					Population 40,000 – 49,999					\$15,500
Amherst	Barnstable *	Chelsea	Holyoke *	Salem *						
Arlington	Beverly	Everett	Leominster *	Westfield *						
Attleboro *	Billerica	Fitchburg	Pittsfield *	Woburn						

TIER 11					Population 50,000 – 59,999					\$21,500
Brookline	Medford	Peabody *	Taunton *	Weymouth						
Chicopee *	Methuen *	Revere *								

TIER 12					Population 60,000 – 99,999					\$25,600
Fall River	Haverhill *	Malden *	Plymouth	Waltham						
Framingham *	Lawrence *	Newton	Somerville							

TIER 13					Population 100,000 – 149,999					\$39,600
Brockton *	Lowell *	New Bedford *								
Cambridge	Lynn *	Quincy *								

TIER 14					Population 150,000 and up					\$71,335
Boston *	Springfield *	Worcester *								

Community Award Breakout with a .75 or higher social vulnerability index (SVI)

Subrecipient	Population	Tier	Original Award	30% Increase	Adjusted Award
Attleboro	45,237	10	\$15,500.00	\$4,650.00	\$20,150.00
Barnstable	44,477	10	\$15,500.00	\$4,650.00	\$20,150.00
Boston	692,600	14	\$71,335.00	\$21,400.50	\$92,735.50
Brockton	95,708	13	\$39,600.00	\$11,880.00	\$51,480.00
Chelsea	39,690	10	\$15,500.00	\$4,650.00	\$20,150.00
Chicopee	55,126	11	\$21,500.00	\$6,450.00	\$27,950.00
Everett	46,451	10	\$15,500.00	\$4,650.00	\$20,150.00
Fall River	89,541	12	\$25,600.00	\$7,680.00	\$33,280.00
Fitchburg	40,638	10	\$15,500.00	\$4,650.00	\$20,150.00
Framingham	74,416	12	\$25,600.00	\$7,680.00	\$33,280.00
Greenfield	17,258	5	\$4,600.00	\$1,380.00	\$5,980.00
Haverhill	64,014	12	\$25,600.00	\$7,680.00	\$33,280.00
Holyoke	40,117	10	\$15,500.00	\$4,650.00	\$20,150.00
Lawrence	80,028	12	\$25,600.00	\$7,680.00	\$33,280.00
Leominster	41,716	10	\$15,500.00	\$4,650.00	\$20,150.00
Lowell	110,997	13	\$39,600.00	\$11,880.00	\$51,480.00
Lynn	94,299	13	\$39,600.00	\$11,880.00	\$51,480.00
Malden	60,470	12	\$25,600.00	\$7,680.00	\$33,280.00
Methuen	50,706	11	\$21,500.00	\$6,450.00	\$27,950.00
Milford	29,101	7	\$6,500.00	\$1,950.00	\$8,450.00
New Bedford	95,363	13	\$39,600.00	\$11,880.00	\$51,480.00
North Adams	12,730	4	\$3,500.00	\$1,050.00	\$4,550.00
Peabody	53,070	11	\$21,500.00	\$6,450.00	\$27,950.00
Pittsfield	42,142	10	\$15,500.00	\$4,650.00	\$20,150.00
Quincy	94,470	13	\$39,600.00	\$11,880.00	\$51,480.00
Revere	53,073	11	\$21,500.00	\$6,450.00	\$27,950.00
Salem	43,226	10	\$15,500.00	\$4,650.00	\$20,150.00
Southbridge	16,878	5	\$4,600.00	\$1,380.00	\$5,980.00
Springfield	153,606	14	\$71,335.00	\$21,400.50	\$92,735.50
Taunton	57,464	11	\$21,500.00	\$6,450.00	\$27,950.00
Webster	16,949	5	\$4,600.00	\$1,380.00	\$5,980.00
Westfield	41,204	10	\$15,500.00	\$4,650.00	\$20,150.00
Worcester	185,428	14	\$71,335.00	\$21,400.50	\$92,735.50