



## THE COMMONWEALTH OF MASSACHUSETTS AUTO DAMAGE APPRAISER LICENSING BOARD

1000 Washington Street • Suite 810 • Boston, MA 02118-6200  
(617) 521-7794 • FAX (617) 521-7475  
TTY/TDD (617) 521-7490  
<http://www.mass.gov/doi>

CHARLES D. BAKER  
GOVERNOR

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CHAIRMAN

KARYN E. POLITO  
LIEUTENANT GOVERNOR

CARL GARCIA  
DAVID KRUPA, CPCU  
JOSEPH COYNE  
THOMAS MCCLEMENTS

### **Minutes of Meeting of the Board on March 10, 2015, Approved by the Board on April 28, 2015; Motion of Board Member David Krupa, Second by Board Member Joseph Coyne passed by a Vote of: 4-0. Chairman Cox abstained.**

March 10, 2015 Minutes of Board Meeting  
**Automobile Damage Appraiser Licensing Board Meeting Held at  
Division of Insurance, 1000 Washington Street, Boston, Massachusetts**

#### **Members Present:**

David Krupa, CPCU

Acting as Chairman (as the senior member in length of service on the Board)

Carl Garcia

Joseph Coyne

\*Thomas McClements<sup>1</sup>

#### **Attending to the Board:**

Michael D. Powers, Counsel to the Board

Steven Zavackis for the Division of Insurance, assigned to the Office of the General Counsel, took the minutes of the Board meeting.

#### **Proceedings:**

The proceedings were not videotape.

#### **Emergency Motor Vehicle Damage Appraiser Licenses:**

The Board first approved the request for emergency temporary licenses of USAA, Hanover Insurance Company, Allstate Insurance Company, and Geico Insurance Company by 3-0 votes. The motions were made by Board Member Joseph Coyne and seconded by Board Member Carl Garcia for the following companies and named appraisers working for them:

#### **USAA:**

John Cordisco

Gifford Hill

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<sup>1</sup> Mr. McClements arrived at the Board meeting 20 minutes after the meeting began which is the reason for the differentiation between votes of: 3-0 and votes of: 4-0.

Gregory Lebien  
Chad McCoy  
David Villarreal

**ALLSTATE:**

Robert Urban  
Matthew Fink  
Timothy Golden

**HANOVER:**

Stephen Sullivan

**GEICO:**

Motion to approve a temporary license for 60 days for Mr. Anthony Robinson made by Board Member Joseph Coyne and seconded by Board Member Carl Garcia passed by a vote of: 4-0, with Board Member McClements arriving at the meeting and voting in favor.

The following named individuals had taken and passed the Part-I examination for motor vehicle damage appraiser and were scheduled to take the Part-II examination on April 7, 2015. Board Member Coyne asserted that in his view all appraisers must be licensed either in another state as the previous licensees were, before the Board could approve an application for an emergency motor vehicle damage appraiser license. Because these two individuals were not fully licensed he would only agree to expedite the licenses for these two individuals after they take and pass the Part-II portion of the examination. Mr. Coyne made a motion to expedite the correction of the Part-II examination for Daniel Goldoni and Michael Schoonmaker which was seconded by Board Member Garcia and passed by a vote of: 4-0. Board Member Garcia stated that he would appear at the Part-II test on April 7, 2015, and grade the test as soon as it is completed to expedite the license for the following two individuals:

- Daniel Goldoni (expedite after taking Part II exam)
- Michael Schoonmaker (expedite after taking Part II exam)

**Executive Session:**

Acting Chairman Krupa called for a roll call vote to enter the executive session. A motion was made by Board Member Garcia and seconded by Board Member Joseph Coyne and the motion passed by a vote of: 4-0.

At the previous Board Meeting held on February 24, 2015, Board Member Coyne had reported that he had received complaints about the course of instruction for motor vehicle damage appraiser at the Blue Hills Regional Technical School and that the school had not submitted their curriculum for approval by the Board. A motion was passed to remove this entity from the Auto Damage Appraiser Licensing Board's website that lists approved courses for training.

Mr. Dwight D. Seaman, Continuing Education Coordinator, and Mr. Steven More, Assistant Superintendent for Business and Personnel, for the Blue Hills Regional Technical School

appeared at the Board meeting and submitted a request to approve the Blue Hills Regional Technical School's training program for motor vehicle damage appraising.

Board Member Carl Garcia explained that there are two types of approvals that are made by the Board. The Board may approve: (1) an individual instructor and that instructor's training program that may be taught at any facility in the state of Massachusetts or (2) a facility's training program that may be taught at a specific facility.

Board Member Garcia informed the members of the general public attending the Board meeting that the training program that was taught at the Blue Hills Regional Technical School was one that had been approved for a specific instructor who no longer taught at the Blue Hills Regional Technical School.

After Mr. Seaman submitted the Blue Hills Regional Technical School's training program curriculum for motor vehicle damage appraising to the ADALB Board Members, they reviewed it and approved it by motion of Carl Garcia, seconded by Dave Krupa. The motion passed by a vote of: 4-0.

Mr. Seaman's thanked the Board for considering and approving the training program.

**Next Meeting of the Board:**

The Board Members reaffirmed that the next meeting would be held on April 28, 2015, at 9:30 AM at 1000 Washington Street, Boston, Massachusetts.

**Adjournment:**

A motion to adjourn the meeting was made by Board Member Coyne, a second was provided by Acting Chairman Krupa and the motion carried by a vote of: 4-0.

The form of these minutes comport with the requirements of M.G.L. c. 30A, §22(a).