



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Mental Health
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TO: DMH Licensed Inpatient Facilities

FROM: Martha M. Ryan, JD, MSN, RN *mmr*
Assistant Commissioner for Clinical & Professional Services/
Director of Licensing

DATE: February 18, 2025

RE: 30-Day Post Discharge Notice Requirement - Revised

104CMR27.03(23)(h) 2. Requires all licensed acute private and general hospitals with inpatient psychiatric units to notify the Licensing Division of any serious incidents or condition including but not limited to, a complaint reportable pursuant to 104CMR32.04(2)(a) which occurs within 30 days of a patient being discharged.

Pursuant to its authority under 104CMR27.03(5) to establish operational standards and 104CMR27.03(23)(h)(2) the DMH Licensing Division has required and continues to require all licensed facilities to submit a 30-day post discharge incident report for any patient who is readmitted to their facility within 30 days.

For any patient that is admitted to your facility within 30 days of discharge from any other DMH licensed facility you may but have no obligation to reach out to the other facility to inform them of the patient's admission to your facility. Additionally, you have no obligation to submit a 30-day incident report for patients admitted to your facility that were discharged from another facility within 30 days.

If you become aware of a patient being admitted to another facility within 30 days of discharge from your facility the expectation is that you would submit a 30-day incident report to DMH.

For any licensed facility who was not previously aware of this regulatory requirement please consider this memorandum as notice of the requirement.

Should you have any questions please feel free to reach to your Licensing Liaison or any member of the licensing staff.

Thank you.