Required Monthly Maintenance

For all vehicles under the School Pupil (7D) Temporary Waiver

Registry of Motor Vehicles
PO Box 55889 · Boston, MA 02205-5889 · Email: Schoolbus7dnotify@dot.state.ma.us

Instructions

Complete this form for each school pupil vehicle to confirm all monthly maintenance checks have been conducted. Submit completed forms by email to *Schoolbus7dnotify@dot.state.ma.us* .

Maintenance checks shall include a test/verification of:

- ✓ exterior lights
- ✓ required safety equipment
- ✓ overall vehicle condition
- ✓ tires and tire pressure
- ✓ front-end checks (which shall be accomplished by jacking the vehicle)
- ✓ brake and parking brakes
- ✓ exhaust tests

Company Information

Company Name	Contact Person Name	Phone Number

Company Address

Mechanic Information

Place of Business	Mechanic Name	Phone Number

Mechanic Place of Business Address

Vehicle Information

Mileage	Plate Number	Make	Model	Year

Inspection

All exterior lights ☐ PASS ☐ FAIL

All required safety equipment ☐ PASS ☐ FAIL

Vehicle condition ☐ PASS ☐ FAIL

Tires - Tire pressure and tread depth recorded for each tire	FR Tire PSI	FR Tread Depth	FL Tire PSI	FL Tread Depth
	FR Tire PSI	FR Tread Depth	FL Tire PSI	FL Tread Depth

Front end check by jacking vehicle ☐ PASS ☐ FAIL

Brake application and parking brake ☐ PASS ☐ FAIL

Exhaust ☐ PASS ☐ FAIL

Signature and Attestation

I, _____, attest that I have conducted the required maintenance check on the vehicle mentioned above.

Date

Name of Mechanic	Signature of Mechanic