Verizon issues wholesale metrics change controls to update program algorithms used to produce metric results.   Verizon distributes a notification file to CLECs on a weekly basis that details the metrics change controls worked during the week. The notification file contains the following information:

Time period covered in the notice
Change Control Number
Notification Number
Title of the change
Status of the Change
Change Type
Sub-Type
First Data Month in Production
Scheduled Filing Date
Data Months Affected
Business Reason
Additional Notes
Domain Impacted
Report Type
Metric Impacted
Product Codes
States affected.

Types of Distribution Lists

Notifications are sent to CLECs via the following two types of distribution lists:

State specific: This list contains a list of parties who have requested to receive wholesale metric change control notifications for specific East states. For example, a CCR that impacts the state of New York will utilize a NY distribution list. Any CLEC who does business in New York and has requested to receive metrics change control notifications will be on this distribution list.

CLEC Specific: This list contains a CLEC specific email addresses. This list is utilized for wholesale metric change controls that are CLEC specific. For example, Special Project PON CCRs are specific to one CLEC resulting in a metrics change control notification to the specific CLEC involved in the project.

Maintenance of CLEC distribution lists

CLECs are responsible to notify Verizon when the CLEC needs distribution list updates.   CLECs requests for updates or additions to a state or CLEC specific list must be sent via email to the following Verizon email address:

`vz.ccr.notification.request@core.verizon.com`

Verizon will monitor the email database and will make updates once a week. CLECs will be notified of updates via a response to the email.