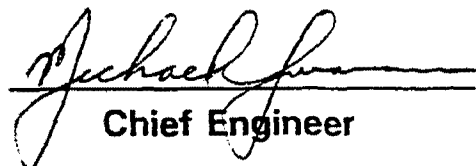


**ENGINEERING DIRECTIVE**  
Chief Engineer**CONSULTANT PAYMENTS  
Direct Cost Subconsultants**

Under present procedures, Consultants are required to pay subconsultants for direct cost services before the Department will reimburse the Consultants. In some cases this requirement has been waived as long as the subconsultant submits a certified listing of paid invoices and/or payrolls and agrees to the waiver.

Effective immediately, the Department's procedure will be to pay Consultants all appropriate charges billed by direct cost subconsultants as long as the Consultant's invoice includes a certified listing of paid invoices and/or payrolls and a letter from the subconsultant agreeing to this procedure.