

ENGINEERING DIRECTIVE
Chief Engineer**OBSOLETE**

This Engineering Directive addresses MassHighway's backlog of construction and maintenance contracts awaiting final review. In an effort to reduce the backlog and allow Department personnel to work on more current contracts, the following steps shall be taken:

1. All federal aid contracts with an acceptance date greater than six (6) years prior to January 1, 1994 (December 31, 1987 or earlier) will have a desk audit performed testing the mathematical and clerical accuracy of the resident engineer's last estimate. These contracts will be sent to the Board of Commissioners for action by January 1, 1994.
2. All federal aid contracts with an acceptance date after December 31, 1987 and before July 1, 1993 with a value of less than \$5,000,000.00 will be reviewed by a full audit of the largest contract items that comprise at least ten percent (10%) of the contract's total value. Those federal aid contracts with a value of \$5,000,000.00 or greater with an acceptance date after December 31, 1987 and before July 31, 1993 will be reviewed by a full audit of the largest contract items that comprise thirty percent (30%) of the contract's total value. The Final Review Section will have all contracts falling under this category with an acceptance date prior to March 1, 1993 FINALED by March 1, 1994.
3. All non-federal aid contracts with an acceptance date after December 31, 1992 and before November 12, 1993 having a value of greater than \$1,000,000.00 will be reviewed by a full audit of the largest contract items that comprise at least ten percent (10%) of the contract's total value. All other non-federal aid contracts with an acceptance date prior to November 12, 1993 will receive a desk review. The Final Review Section will have all contracts falling in this category FINALED and sent to the Board of Commissioners by February 1, 1994.

It is the responsibility of the Final Review Engineer and the District Highway Directors to coordinate the transition of all project documentation between the Districts and Boston Headquarters. Those contracts with project documentation currently stored in Boston Headquarters shall be addressed immediately. Once reviewed, such contracts shall be stored outside of Boston Headquarters. The orderly infusion of District records should then begin.

The Final Review Engineer shall provide a written report listing the status of all backlogged contracts to the Deputy Commissioner, Chief Engineer, Chief Counsel and Deputy Chief Engineer for Construction on a biweekly basis beginning on December 15, 1993.