



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Architectural Access Board**

1000 Washington Street • Boston • Massachusetts • 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Board Meeting Minutes – July 27, 2020
Teleconference

This meeting was open to the public and began approximately 9:03am.

Architectural Access Board member attendance:

Walter White – Chair (WW)
Jane Hardin – Vice Chair (JH)
Jeffrey Dougan (JD)
Mary Mahon McCauley (MM)
Dawn Guarriello (DG)
David Johnson (DJ)
Patricia Mendez (PM)
Harold Rhodes (HR)
Raymond Glazier (RG)

Division of Professional Licensure Employees attendance:

William Joyce – AAB Executive Director (WJ)
Bruce Hopper – Legal Counsel (BH)
James Plotkin – Legal Counsel (JP)

JH- the Vice-Chair presiding, opened the meeting for Roll Call:

JD, MM, DG, DJ, PM, HR & RG Present;

1. 9:05 AM V20-127 – 41 Bradford St., Provincetown

WJ presented documentation – discussion;

Motion to Deny by HR – withdrawn

Motion to continue for a test drawing for a compliant bathroom by HR

2nd by JD

By acclamation/Carried

2. 9:18 AM V20-129 – 15 Talbot Ave., Somerville

WJ presented documentation – discussion:

Motion to Grant by DJ

2nd by JD

By acclamation/Carried





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3. 9:17 AM V20-130 – 10-80 North Hill Rd., Medford

WJ presented documentation – discussion:

Motion to Grant by MM

2nd by RG

By acclamation/Carried

4. 9:22 AM V20-131 – 225 Cabot St., Beverly

WJ presented documentation – discussion:

Motion to Packet by DG

2nd by DJ

By acclamation/Carried

5. 9:23 AM V20-132 – 253 S. Royalston Rd., Royalston

WJ presented documentation – discussion:

Motion to Grant first variance with a 3-year extension provided regular updates are submitted by RG

2nd by JD

By acclamation/Carried

Motion to Grant second variance as proposed JD

2nd by DG

By acclamation/Carried

6. 9:34 AM V20-133 – 1 Winthrop St., Boston

WJ presented documentation – discussion:

Motion to grant variance one with the condition to the application of a high contrast visual markings on all stair edgings by JD

2nd by DG

By acclamation/Carried

Motion to deny variance two by JD

2nd by DG

By acclamation/Carried





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7. 9:49 AM V20-134 – 60 Hodges Ave., Taunton

WJ presented documentation – discussion:

Motion to Packet by JD

2nd by DG

By acclamation/Carried

8. 9:49 AM V20-135 – 209 Harding St., Worcester

WJ presented documentation – discussion:

Motion to continue for more information regarding what or to whom does the applicant anticipate the occupant of this space to be by JD

2nd by DJ

By acclamation/Carried

9. 9:57 AM V20-136 – 284 Main St., Great Barrington

WJ presented documentation – discussion:

Motion to grant for the duration of the Governor's Covid-19 State of Emergency declaration by JD

2nd by DG

By acclamation/Carried

10:01 AM short break

10. 10:06 AM ADVISORY: Push button toilet controls and locations

WJ presented documentation – discussion:

Motion that the applicant needs to submit a variance for the purpose and intent of this button by JD

2nd by PM

Motion by Acclamation/Carried

11. 10:13 AM ADVISORY: Shower seat to floor measurement

WJ presented documentation – discussion:

Moved to find the floor clearance is measured by the edge of the seat by JD

2nd by DG

By acclamation/abstention noted

By roll call: RG/Y; DG/Y; DJ/Y; PM/abs; HR/Y; JD/Y; JH - Motion carries





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12. 10:29 AM V12-089 – 361 Main St., Greenfield

WJ presented documentation – discussion:

Motion to accept as presented by JD

2nd by DJ

By acclamation/Carried

13. 10:31 AM V18-211 – 53 Willard St., N. Grafton

WJ presented documentation – discussion:

Motion to grant as presented by DJ

2nd by JD

By acclamation/Carried

14. 10:33 AM V18-332 – 163 Packard Ave., Medford

WJ presented documentation – discussion:

Motion to Packet by JD – withdrawn

Motion to hearing by PM

2nd by DJ

By acclamation/Carried

15. 10:43 AM V20-032 – 100 Federal St., Boston

WJ presented documentation – discussion:

Discussion paused

16. 10:46 AM Presentation

Mr. John High, DPL - Chief of Staff, provided an update in regard to the backfilling status of the AAB's FTE position within DPL previously held by Karen Brann – questions and discussion:

Motion to allow WJ to move forward in hiring and making presentation to the Board by MM

2nd by DJ

Further questions noted and no action taken

Motion to withdraw this action and take this discussion up this afternoon due to time adherence to the Board's Agenda by PM

2nd by DJ

By acclamation/Carried





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17. 11:07 AM Hearing declared with regard to V20-112 – 25-27 Berkshire St., Cambridge
JH introduced Board and established procedures. Participants – Kelly Knopp; Doug Anderson; Adam Glassman; Michael Muehe are sworn in. Exhibit #1 – hearing packet AAB 1-18 is noted. Adam Glassman presented project information, Exhibit #2 Real Estate document accepted by Board, questions, comments by Michael Muehe, discussion:

Motion to continue to ask the designer to provide alternative test designs with a compliant lift location and an update on the potential to the spiral stairs relocation by HR

2nd by PM

By acclamation/Carried

18. 11:45 AM Return to V20-032 – 100 Federal St., Boston
WJ presented documentation – discussion:

Motion to Grant by MM

2nd by PM

By acclamation/Carried

19. 11:47 AM V20-120 – 130 Prospect Street, Boston
WJ presented withdrawal documentation:

Motion to accept by JD

2nd by PM

By acclamation/Carried

20. 11:50 AM V20-123 – 12-14 Commonwealth Ave., Boston
WJ presented documentation – discussion:

Motion to Grant Variance #1 as proposed by JD

2nd by DG

By acclamation/Carried

Motion to continue Variance #2 for actual cost to fix by JD

2nd by DG

By acclamation/Carried

Motion to continue Variance #3 - #8 for consideration of an outside compliant handrail by JD

2nd by DG

By acclamation/Carried





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Lunch Break:

21. 13:03 PM Hearing declared with regard to V20-106 – 600 Massachusetts Ave., Cambridge JH introduced Board and established procedures. Participants Debashis Paul; Don Contois; Peter Quinn; and Michael Muehe are sworn in. Exhibit 1 – Board Packet AAB 1-30 noted. Don Contois and Peter Quinn provided further detail information during review questions – discussion:

Motion to grant variance re:Hand rails, w/provision to the outside rail being installed by HR

2nd by MM

By acclamation/Carried

Motion to deny the request re:step nosings by HR

2nd by DJ

By acclamation/Carried

Motion to grant relief conditionally: 1. To be complete by Jan 30, 2021, 2. To provide a copy of the Tae Kwon Do's notification of lack of access to this space from Green St., and 3. To provide a drawing of what the accessible entry will be from Green St. upon project completion, by JD

2nd by DG

By acclamation/Carried

Peter Quinn asked for clarification on distribution of potential plans to accessible entry on Green St., WJ advised how to submit, Michael Muehe requested copy also, granted.

22. 13:49 PM Return to discussion re: AAB Personnel

Motion to allow WJ to make approval of final candidates to be presented to the Board by MM

2nd by DJ

By acclamation/Carried

23. 13:57 PM Minutes

Motion to accept July 13, 2020 minutes as presented by DJ

2nd by JD

Further discussion carried a motion made to withdraw the acceptance of minutes by DJ

2nd by JD

By acclamation/Carried





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24. 14:01 PM DECISIONS

WW – Chair logged into meeting

WJ presented documentation – discussion:

Motion to accept both of the Board's decisions from the last meeting by JD

2nd JH

By Roll Call – DJ/Y; DG/Y; HR/N; JH/Y; JD/Y; PM/Y; RG/Y; WW – Motion Carries

25. 14:09 PM Open Meeting Law Complaint

WJ presented documentation – discussion:

BH respectfully requested Board authority to respond to complaint

Motion to allow BH to come up with written response and keep board apprised of the matter by JH

2nd by DJ

By Roll Call - MM/Y; DJ/Y; DG/Y; HR/Y; JH/Y; PM/Y; RG/Y; WW – Motion Carries

26. MM advised the Board to her conversations with Agency Commissioner and Undersecretary Edward Palleschi re:AAB personnel.

End of meeting noted 14:22 PM

Respectfully submitted:

John E. Hill, Jr.
Program Coordinator III
Division of Professional Licensure

