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**Commonwealth of Massachusetts  
Division of Occupational Licensure  
Office of Public Safety and Inspections  
Architectural Access Board  
Subcommittee on Regulations**

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**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
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**WILLIAM JOYCE**  
EXECUTIVE DIRECTOR,  
ARCHITECTURAL ACCESS BOARD

**Subcommittee on Regulations Meeting Minutes – January 20, 2022**  
**Teleconference**

This meeting was open to the public and began approximately 2:00 PM

Subcommittee member attendance:

Ana Julian  
Carol Steinberg  
Deborah Ryan  
Jeff Dougan  
Mike Kennedy  
Patricia Mendez  
Paul Logan  
Elizabeth Myska

Division of Professional Licensure Employees attendance:

William Joyce – AAB Executive Director (WJ)  
James Plotkin – Legal Counsel (JP)  
Bradley Souders – Office Support Specialist (BS)

JD opened the meeting for Roll Call:

CS, MK, PL, PM, EM, DR, AJ

1. 2:05 PM Standing meeting time

Discussion – Standing meeting times

Board members agree to meet on the 4th Wednesday of every month from 10:00 am to 1:00 pm

2. 2:10 PM 521 CMR format

Discussion – 521 CMR format

Motion to draft 301-309 AAB proposed regs and mirror them to chapter 3 of the ADA by CS

2nd by PL

By Acclamation/Carried

Motion to add public comments at the end of each meeting time permitting by CS

2nd by DR

By Acclamation/Carried

Motion to Adjourn by PL

2nd by MK

By Acclamation/Carried



Respectfully submitted,  
Bradley Souders, Office Support Specialist

