

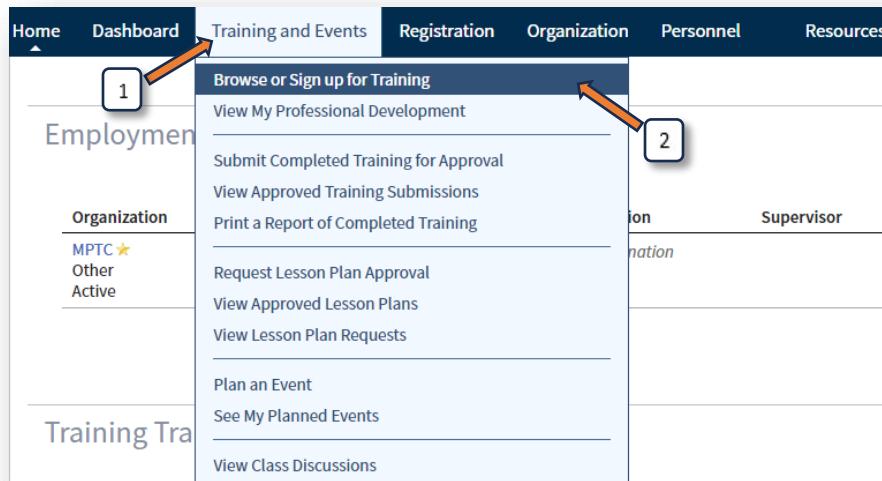


## Municipal Police Training Committee

### Registering for Classes and Assigning Online Content as a Point of Contact:

In order to register your personnel to classes or assign them to online content:

1. In the Acadis Portal click on the "Training and Events" tab
2. Select "Browse or Sign up for Training" from the drop-down menu





## Municipal Police Training Committee

To filter your class results for in-service:

1. For Training Year 2024 In-Service classes, select "In-Service TY24" from the Program drop-down menu
2. Under Training and Delivery, check "Online" for an online class, or "Classroom" for an in-person class
3. Press the blue "Apply" button to filter and see your results

### Filters

Available training will be limited to events matching all of the criteria provided below. Past and unpublished training is never displayed.

Keyword

**1** Program

Program Category

Registration Status

Training Delivery  Online **2**  
 Classroom

Location

Training Date Display training available within the specified date ranges.

Within 30 Days  
 30 to 90 Days  
 90 to 180 Days  
 180 Days to 1 Year  
 More than 1 Year

**3**

Cancel | Clear All Filters



## Municipal Police Training Committee

To assign personnel to online classes:

1. Select the button with three dots to access more options
2. Select "Assign to Personnel"

The screenshot shows the "Registration" page with a "Browse Training" link. The main section is titled "Available Training" and includes a search bar with the text "Training Delivery = System.Collections.Generic.List`1[Acadis.Constants.Registration.Available...". Below the search bar, a message states "All published current and future training matching filter criteria is displayed." A table lists available training events. The first row is highlighted in blue and has a three-dot menu icon on the right. An orange arrow labeled "1" points to this menu icon. Another orange arrow labeled "2" points to the "Assign to Personnel" option in the dropdown menu.

| Training  | Registration            | Open Seats | Status |
|---|-------------------------|------------|--------|
| Event ▲ / Location  | Dates                   | Hours      | Dates  |
| Specialized - HQ - Suicide Intervention and Prevention Online | 05/31/2022 - 12/31/2999 | 4h 0m      | ● Open |


Showing 1



## Municipal Police Training Committee

### To Register Personnel for Classroom Instruction:

1. Click on the "Register" button next to your intended class
2. Click on "Select from personnel roster"
3. Select the checkboxes of the officers you would like to register
4. Click the blue "Submit Request(s)" button in the bottom right of the screen



### Registration

Request Enrollment for Training Event

#### Request Enrollment


Please supply the following information to request enrollment. All students who request enrollment will be automatically enrolled. The Privacy Act of 1974 may apply to this form. [Additional Details](#)

**STUDENT INFORMATION**

Class Specialized - HQ - Building A Winning Culture In Law Enforcement - Lynnfield 2 ⓘ

\* Student  Select from personnel roster 2

\* Required Information Cancel | Finish Later | Submit & Request Another Submit Request



### Registration

Request Enrollment for Training Event

#### Request Enrollment from Personnel Roster

Please supply the following information to request enrollment. All students who request enrollment will be automatically enrolled. The Privacy Act of 1974 may apply to this form. [Additional Details](#)

Class Name Specialized - HQ - Building A Winning Culture In Law Enforcement - Lynnfield 2

Available Seats 48

**PERSONNEL AVAILABLE FOR ENROLLMENT REQUESTS**

Select personnel for whom you want to request enrollment. An enrollment request can be made for anyone who is not enrolled, pending request, or on the waitlist.

| <input type="checkbox"/> Name                       | User ID   | Organization                                   | Title / Rank    | Employment Type / Certified Designation | Last Hired | Supervisor            | Employment Status |
|---|-----------|--|-----------------|---|------------|-----------------------|-------------------|
| <input checked="" type="checkbox"/> Aaron, James    | 0451-2457 | Middlesex Sheriff's Office                     | Deputy Sheriff  | Sheriff/Deputy Sheriff Full Time        | 09/01/2013 |                       | Active (Active)   |
| <input type="checkbox"/> Abajian, Robert            | 9997-1732 | Bedford Police Department                      | Sergeant        | Municipal Police Officer - Full Time    | 04/10/2006 |                       | Active (Active)   |
| <input type="checkbox"/> Abanoor, Mohamed M         | 0308-5134 | Boston Police Department                       | Student Officer | Municipal Police Officer - Full Time    | 04/03/2023 |                       | Active (Active)   |
| <input type="checkbox"/> Abany, Michael R           | 9285-6690 | Massachusetts State Police                     | Trooper         |   | 01/21/2019 |                       | Active (Active)   |
| <input type="checkbox"/> Abany, Sam Albert          | 9998-3658 | Norfolk County Sheriff's Office and Cor Center | Deputy Sheriff  |   | 06/05/2023 |                       | Active (Active)   |
| <input type="checkbox"/> Abasciano, Erik            | 5012-4130 | Instructor                                     | Instructor      |   | 02/17/2022 |                       | Active (Active)   |
| <input type="checkbox"/> Abaskharoun, Peter Tharwat | 9997-2757 | Burlington Police Department                   | Sergeant        | Municipal Police Officer - Full Time    | 06/07/2004 | Hanafin, Daniel James | Active (Active)   |

1 2 3 4 5 ... 1019 > < Go to

1 selected for available seats

Cancel Submit Request(s)