Kimberley Driscoll Lieutenant Governor



Terrence M. Reidy Secretary of Public Safety & Security

Robert J. Ferullo, Jr. Executive Director

Municipal Police Training Committee

Registering for Classes and Assigning Online Content as a Point of Contact:

In order to register your personnel to classes or assign them to online content:

- 1. In the Acadis Portal click on the "Training and Events" tab
- 2. Select "Browse or Sign up for Training" from the drop-down menu

| ome Dashboard | Training and Events | Registration | Organization | Personnel | Resources |
|---------------------------|---|---------------------------------|--------------|-----------|------------|
| | Browse or Sign up for Tra | ining | K | | |
| | View My Professional Dev | /elopment | | | |
| Employmen | Submit Completed Train | ing for Approval Submissions | | 2 | |
| Organization | Print a Report of Comple | ted Training | i | on | Supervisor |
| MPTC * Other Active | Request Lesson Plan App View Approved Lesson Pl View Lesson Plan Reques | proval ans sts | | nation | |
| | Plan an Event | | | | |
| Training Tra | See My Planned Events | | | | |
| indining fru | View Class Discussions | | | | |

Kimberley Driscoll Lieutenant Governor



Terrence M. Reidy Secretary of Public Safety & Security

Robert J. Ferullo, Jr. Executive Director

Municipal Police Training Committee

To filter your class results for in-service:

- 1. For Training Year 2024 In-Service classes, select "In-Service TY24" from the Program drop-down menu
- 2. Under Training and Delivery, check "Online" for an online class, or "Classroom" for an in-person class
- 3. Press the blue "Apply" button to filter and see your results

| Filters Available training will be limited to e unpublished training is never display | vents matching all of the criteria provided below. Past a yed. | and |
|---|---|----------|
| Keyword | Enter keyword | |
| 1 Program | Select a program | • |
| Program Category | Select a program category | • |
| Registration Status | Select a registration status | • |
| Training Delivery | Online 2 | |
| Location | Select a location | • |
| Training Date | Display training available within the specified date ranges. | |
| | 🗌 Within 30 Days | |
| | 30 to 90 Days | |
| | 90 to 180 Days | |
| | 180 Days to 1 Year | \frown |
| | ☐ More than 1 Year | 3 |
| | Cancel Clear All Filters | Apply |

Kimberley Driscoll Lieutenant Governor



Terrence M. Reidy Secretary of Public Safety & Security

Robert J. Ferullo, Jr. Executive Director

Municipal Police Training Committee

To assign personnel to online classes:

- 1. Select the button with three dots to access more options
- 2. Select "Assign to Personnel"



Kimberley Driscoll

Lieutenant Governor



Terrence M. Reidy Secretary of Public Safety & Security

Robert J. Ferullo, Jr. Executive Director

Municipal Police Training Committee

To Register Personnel for Classroom Instruction:

- 1. Click on the "Register" button next to your intended class
- 2. Click on "Select from personnel roster"
- 3. Select the checkboxes of the officers you would like to register
- 4. Click the blue "Submit Request(s)" button in the bottom right of the screen

| equest Enrollr | nent information to r | request enrollment. | All student | ts who request enrollm | ent will be a | utomatically enrolled. | . The Privacy Act of 1974 | may apply to this form. <u>Additional</u> |
|--|---|---|--|--|--|---|--|---|
| tails | | | | | | - | | |
| STUDENT INFORMA | TION | | | | | | | |
| | | Class | Specializ | zed - HQ - Building A Wi | inning Cultu | re In Law Enforcement | t - Lynnfield 2 🍙 | |
| | | * Student | Enter No | ame (Last, First) or User | D | 🗸 Sel | lect from personnel roste | <u>_</u> |
| | | | | | | | | _ |
| | | | | | | | | |
| uired Information | | | | | | Cancel | I Finish Later Submi | t & Request Another Submit Reque |
| | | | | | | | | |
| | | | | | | | | |
| Redictration | | | | | | | | |
| Request Enrollment for Tra | ning Event | | | | | | | |
| Request Enrollment for Tra | ning Event | | | | | | | |
| Request Enrollment | ning Event from Perso | nnel Roster | | allment uill be automotical | u appelled The | | white this form the different | |
| Request Enrollment for Tra quest Enrollment se supply the following inform lls | ning Event from Perso ation to request enro | nnel Roster ollment. All students who | o request enre | ollment will be automaticall | y enrolled. The | Privacy Act of 1974 may ap | oply to this form. Additional | |
| Request Enrollment for Tra quest Enrollment se supply the following inform its | ning Event from Perso ation to request enro | nnel Roster ollment. All students who alized - HQ - Building A W | o request enr | ollment will be automaticall re In Law Enforcement - Lynr | y enrolled. The nfield 2 | Privacy Act of 1974 may ap | uply to this form. Additional | |
| Request Enrollment for Tra quest Enrollment se supply the following inform its | ning Event from Perso ation to request enro Class Name Specia lable Seats 48 | nnel Roster ollment. All students wh Ilized - HQ - Building A W | o request enr | ollment will be automaticall | y enrolled. The nfield 2 | Privacy Act of 1974 may ap | oply to this form. <u>Additional</u> | |
| Request Enrollment for Tra quest Enrollment for Tra guest Enrollment is guest Enrollment gesconnet available F | ning Event from Perso ation to request enror class Name Specia lable Seats 48 DR ENROLLMENT | nnel Roster ollment. All students wh ulized - HQ - Building A W T REQUESTS | o request enri | oliment will be automaticall | y enrolled. The | Privacy Act of 1974 may ap | oply to this form. Additional | _ |
| Request Enrollment for Tra quest Enrollment for Tra guest Enrollment is supply the following inform is a session of the following inform is a session of the following inform is a supply the following inform is is a supply the following inform is a supply the follo | ning Event from Perso ation to request enro Class Name Specia lable Seats 48 DR ENROLLMENT want to request enrol | nnel Roster ollment. All students wh Alized - HQ - Building A W T REQUESTS Illment. An enrollment re | o request enro | ollment will be automaticall re In Law Enforcement - Lynr made for anyone who Is not | y enrolled. The nfield 2 t enrolled, pend | Privacy Act of 1974 may ap | oply to this form. Additional | |
| Request Enrollment for Tra quest Enrollment for Tra quest Enrollment is a great the following inform is a creation of the following inform is creation of the following information of the following information is creation of the following information is creation of the following information of the following information is creation of the following information of the following information is creation of the following information is creation of the following information is creation of the following information of the following information is creation of the following information is creation of the following information is creation of the following is creation of | ning Event from Perso ation to request enror Class Name Special lable Seats 48 OR ENROLLMENT vant to request enrol User ID | nnel Roster ollment. All students wh ilized - HQ - Building A W T REQUESTS Ilment. An enrollment re Organization | o request enro inning Cultur equest can be Title / Rank | ollment will be automaticall re In Law Enforcement - Lynr made for anyone who Is not Employment Type / Certified Designation | y enrolled. The afield 2 t enrolled, pend Last Hired | Privacy Act of 1974 may ap fing request, or on the wait Supervisor | upply to this form. Additional | |
| Request Enrollment for Tra quest Enrollment for Tra quest Enrollment is esupply the following inform is ersonnel available F lect personne whom you me a lect personne whom you | ning Event from Perso ation to request encr class Name Special lable Seats 48 DR ENROLLMEN' want to request enrol User ID 0451-2457 | nnel Roster ollment, All students who illzed - HQ - Building A W T REQUESTS Illment. An enrollment re Organization Middlesex Sheriff's Office | o request enn inning Cultur equest can be Title / Rank Deputy Sheriff | ollment will be automaticall re In Law Enforcement - Lynr made for anyone who is not Employment Type / Certified Designation Sherff//Deputy Sherfff Full Time | y enrolled. The afield 2 t enrolled, pend Last Hired 09/01/2013 | Privacy Act of 1974 may ap | upply to this form. Additional list. Employment Status Active (Active) | |
| Request Enrollment for Tra quest Enrollment for Tra quest Enrollment as supply the following inform is a a a a a a a a a a crssonnel Available F lect personner whom you w arrow you whom you w arrow arrow you whom you w arrow arrow you whom you w arrow arrow you whom you who you whom you who you whom you w | ning Event from Perso ation to request encr Class Name Specia lable Seats 48 OR ENROLLMENT vant to request encol User ID 0451-2457 9997-1732 | nnel Roster ollment. All students who lilzed - HQ - Building A W T REQUESTS lilment. An enrollment re Organization Middlesex Sheriff's Office Department | o request enn inning Cultur equest can be Title / Rank Deputy Sheriff Sergeant | ollment will be automaticall e In Law Enforcement - Lynr made for anyone who Is not Employment Type / Certified Designation Sheriff/Deputy Sheriff Full Time Municipal Police Officer - Full Time | y enrolled. The field 2 tenrolled, pend <u>Last Hired</u> 09/01/2013 04/10/2006 | Privacy Act of 1974 may ap | pply to this form. Additional list. Active (Active) Active (Active) | |
| Request Enrollment for Tra quest Enrollment of Tra quest Enrollment is a a a a a cressonnet Available F lect personnet whom your arrow and arrow and arrow and a arrow and arrow and a arrow and arrow and a arrow arrow and a arrow arrow ar | ning Event from Perso ation to request enror class Name Specia table Seats 48 DR ENROLLMENT want to request enror User ID 0451-2457 9997-1732 0308-5134 | nnel Roster ollment. All students who illzed - HQ - Building A W T REQUESTS Illment. An enrollment re Organization Middlesex Sheriff's Office Bedford Police Department Boston Police Department | o request enn inning Cultur equest can be Title / Rank Deputy Sheriff Sergeant Student | ollment will be automaticall re In Law Enforcement - Lynr made for anyone who is not Employment Type / Certified Designation Shertf(/Deputy Shertiff Full Time Municipal Police Officer - Full Time | y enrolled. The field 2 t enrolled, pend t enrolled, pend 09/01/2013 04/10/2006 04/03/2023 | Privacy Act of 1974 may ap | apply to this form. Additional list. Employment Status Active (Active) Active (Active) Active (Active) | |
| Request Enrollment for Tra Quest Enrollment for Tra Quest Enrollment for Tra Guest Enrollment fo | ning Event from Perso ation to request enror class Name specia table Seats 48 OR ENROLLMENT vant to request enror User ID 0451-2457 9997-1732 0308-5134 9285-6690 | nnel Roster ollment. All students who allized - HQ - Building A W T REQUESTS Illment. An enrollment re Organization Middlesex Sheriff's Office Bedford Police Department Boston Police Department Massachusetts State Police | o request enri inning Cultur equest can be Title / Rank Deputy Sheriff Sergeant Officer Trooper | ollment will be automaticall te In Law Enforcement - Lynn made for anyone who is not Employment Type / Certified Designation Shariff/Deputy Sheriff Full Time Full Time Full Time Full Time Full Time Full Time Full Time Full Time Full Time Full Time | y enrolled. The affeld 2 tenrolled, pend 09/01/2013 04/10/2006 04/03/2023 01/21/2019 | Privacy Act of 1974 may ap | pply to this form. Additional list. Active (Active) Active (Active) Active (Active) Active (Active) | |
| Request Enrollment for Tra Quest Enrollment for Tra Quest Enrollment for Tra Guest Enrollment fo | ning Event from Perso ation to request enco class Name specia lable Seats 48 DR ENROLLMENT vant to request enco User ID 0451-2457 9997-1732 0308-5134 9285-6690 9998-3658 | nnel Roster ollment. All students whi allized - HQ - Building A W T REQUESTS Illment. An enrollment ro Organization Middlesex Sheriff's Office Bedford Police Department Boston Police Department Massachusetts State Police Norfolk County Sheriff's Office and Norfolk County | o request enro inning Cultur quest can be Title / Title / Beputy Sheriff Officer Trooper Deputy Sheriff | ollment will be automaticall re In Law Enforcement - Lynr made for anyone who is not Employment Type / Certified Designation Sheriff/Deputy Sheriff Full Time Municipal Police Officer - Full Time Trooper | y enrolled. The afield 2 tenrolled, pend 09/01/2013 04/10/2006 04/03/2023 01/21/2019 06/05/2023 | Privacy Act of 1974 may ap | pply to this form. Additional list. Employment Status Active (Active) Active (Active) Active (Active) Active (Active) Active (Active) | 4 |
| Request Enrollment for Tra Quest Enrollment for Tra Quest Enrollment for Tra Quest Enrollment for Tra Gamma Comparison of the following inform Is Comparison of the following inform Comparison | ning Event from Perso ation to request enco class Name specia lable Seats 48 DR ENROLLMENT vant to request enco User ID 0451-2457 9997-1732 9997-1732 0308-5134 9285-6690 9998-3658 5012-4130 | nnel Roster ollment. All students whi allized - HQ - Building A W T REQUESTS Illment. An enrollment ro Organization Middlesex Sheriff's Office Bedford Police Department Boston Police Department Massachusetts State Police Norfolk County Sheriff's Office and Cor Center | o request enro inning Cultur equest can be Title / Rank Deputy Sheriff Sergeant Student Officer Trooper Deputy Sheriff | ollment will be automaticall re In Law Enforcement - Lynr made for anyone who is not Employment Type / Certified Designation Sheriff/Deputy Sheriff Full Time Municipal Police Officer - Full Time Trooper | y enrolled. The afield 2 tenrolled, pend 09/01/2013 04/10/2006 04/03/2023 01/21/2019 06/05/2023 02/17/2022 | Privacy Act of 1974 may ap | pply to this form. Additional list. Employment Status Active (Active) Active (Active) Active (Active) Active (Active) Active (Active) Active (Active) Active (Active) | |