

ACH Credit Payment Instructions and Specifications

Note: Revised ACH Credit information as of January 1, 2011

Welcome to the **Commonwealth of Massachusetts DIA** ACH Credit Payment Instructions and Specifications web page. You have completed the first step in our ACH process by completing our registration form. Below you will find specific instructions for the ACH Credit method of payment and the required NACHA CCD+ file format. If you have any questions regarding the new NACHA format shown below, please contact your banking partner.

Instructions

1. The Commonwealth of Massachusetts DIA Uses the Bank of America

RTN: 011000138

Account Number: 000000141800 for the Private Trust Account

OR

Account Number: 000000180397 for the Special Trust Account

This information must be present in the "6" Record, Fields 3 though 5.

Commonwealth of Massachusetts DIA ACH Specification

NACHA CCD+ Addenda Record (7 record)

(Proposed NACHA Banking Convention Format)

1	Field	Position	Size	Contents	Description	Requirement
3	1	01-01	1	"7"	Record Type Indicator	*
6 14 1 * Data Element Separator M 7 15-19 5 "####" NAIC/License Number M 8 20 2 * Data Element Separator M 9 21-26 6 "YYMMDD" Date of Payment M 10 27 1 "*" Data Element Separator M 11 28-29 2 "SF" SPECIAL Fund (6 Record field 5 = 000000180397) M 12 30 1 "*" Data Element Separator M 13 31-40 10 "\$	2	02-03	2	"05"	Addenda type code	M
6 14 1 * Data Element Separator M 7 15-19 5 "####" NAIC/License Number M 8 20 2 * Data Element Separator M 9 21-26 6 "YYMMDD" Date of Payment M 10 27 1 "*" Data Element Separator M 11 28-29 2 "SF" SPECIAL Fund (6 Record field 5 = 000000180397) M 12 30 1 "*" Data Element Separator M 13 31-40 10 "\$	3	04-06	3	"TXP"		M
6 14 1 * Data Element Separator M 7 15-19 5 "####" NAIC/License Number M 8 20 2 * Data Element Separator M 9 21-26 6 "YYMMDD" Date of Payment M 10 27 1 "*" Data Element Separator M 11 28-29 2 "SF" SPECIAL Fund (6 Record field 5 = 000000180397) M 12 30 1 "*" Data Element Separator M 13 31-40 10 "\$	4	07	1	*	Data Element Separator	M
7 15-19 5 "####" NAIC/License Number M 8 20 2 * Data Element Separator M 9 21-26 6 "YYMMDD" Date of Payment M 10 27 1 "**" Data Element Separator M 11 28-29 2 "SF" SPECIAL Fund (6 Record field 5 = 000000180397) M 12 30 1 "**" Data Element Separator M 13 31-40 10 "\$	5	08-13	6	"######"	Invoice Number.	M
8 20 2 * Data Element Separator M 9 21-26 6 "YYMMDD" Date of Payment M 10 27 1 "*" Data Element Separator M 11 28-29 2 "SF" SPECIAL Fund (6 Record field 5 = 000000180397) M 12 30 1 "*" Data Element Separator M 13 31-40 10 "\$	6	14	1	*	Data Element Separator	M
9 21-26 6 "YYMMDD" Date of Payment M 10 27 1 "*" Data Element Separator M 11 28-29 2 "SF" SPECIAL Fund (6 Record field 5 = 000000180397) M 12 30 1 "*" Data Element Separator M 13 31-40 10 "\$	7	15-19	5	"#####"	NAIC/License Number	M
10 27 1 "*" Data Element Separator M	8	20	2	*	Data Element Separator	M
10 27 1	9	21-26	6	"YYMMDD"	Date of Payment	M
Or	10	27	1	"*"	Data Element Separator	M
"PF" PRIVATE Fund (6 Record field 5 = 000000141800) 12 30	11	28-29	2	"SF"	SPECIAL Fund (6 Record field 5 = 000000180397)	M
12 30 1 "*" Data Element Separator M 13 31-40 10 "\$\$\$\$\$\$\$cc" Payment Amount M 14 41 1 "*" Data Element Separator M 15 42-44 3 "050" For Insurance Companies M "051" For Self Insureds whose Contract begins with "G" "052" For Self Insureds 16 45 1 "*" Data Element Separator M 17 46 1 "0" Filler M 18 47 1 "\" Segment Terminator M 19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M					PRIVATE Fund (6 Record field 5 = 000000141800)	
14 41 1 "*" Data Element Separator M 15 42-44 3 "050" For Insurance Companies M "051" For Self Insureds whose Contract begins with "G" "052" For Self Insureds 16 45 1 "*" Data Element Separator M 17 46 1 "0" Filler M 18 47 1 "\" Segment Terminator M 19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M	12	30	1	"*"	Data Element Separator	M
15 42-44 3 "050" For Insurance Companies M "051" For Self Insureds whose Contract begins with "G" "052" For Self Insureds 16 45 1 "*" Data Element Separator M 17 46 1 "0" Filler M 18 47 1 "\" Segment Terminator M 19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M	13	31-40	10	"\$\$\$\$\$\$\$cc"	Payment Amount	M
"051" For Self Insureds whose Contract begins with "G"	14	41	1	"*"	Data Element Separator	M
"052" For Self Insureds 16 45 1 "*" Data Element Separator M 17 46 1 "0" Filler M 18 47 1 "\" Segment Terminator M 19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M	15	42-44	3	"050"	For Insurance Companies	M
16 45 1 "*" Data Element Separator M 17 46 1 "0" Filler M 18 47 1 "\" Segment Terminator M 19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M				"051"	For Self Insureds whose Contract begins with "G"	
17 46 1 "0" Filler M 18 47 1 "\" Segment Terminator M 19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M				"052"	For Self Insureds	
17 46 1 "0" Filler M 18 47 1 "\" Segment Terminator M 19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M	16	45	1	"*"	Data Element Separator	M
19 48-83 36 Blank Fill Reserved M 20 84-87 4 "0001" Addenda Sequence Number M	17	46	1	"0"		M
20 84-87 4 "0001" Addenda Sequence Number M	18	47	1	"\"	Segment Terminator	M
*	19	48-83	36	Blank Fill	Reserved	M
21 88-94 7 "Nnnnnn" Entry Detail Sequence Number M	20	84-87	4	"0001"	Addenda Sequence Number	M
	21	88-94	7	"Nnnnnn"	Entry Detail Sequence Number	M

SAMPLE: