THE COMMONWEALTH OF MASSACHUSETTS
ANIMAL CONTROL OFFICER ANIMAL INTAKE FORM

Animal Control Officers shall report on this form prior to receiving compensation

TOWN/CITY of _____ **Intake #**_____ **Date:**_____
Intake type ☐ Stray ☐ Owner Surrender(attach form) ☐ Other _____
Animal type: ☐ Dog ☐ Cat ☐ Other _____ Name (Animal) _____

1. To City or Town Treasurer, I report that I have caught, confined and disposed of an animal as set forth below:

Breed type (Specify) _____ Approx Age: _____ Sex: _____
Description _____ Date and Time caught: _____
Where Caught: _____ Tattoo/Microchip found? _____ Microchip #: _____
Scanner brand: _____ I confined this animal at: _____ for a period of _____

2. Owner Information: ☐ **Unknown** ☐ **Redeemed (RTO)** ☐ **Surrendered** ☐ **Other** _____ **Date**_____

Owner contacted on (Date(s)): _____ Contact Method(s);_____
Owner Name:_____ Claimed by Name/ Relation (if different)_____
Owner Phone Number: _____ Owner Address:_____
Owner exhibited LICENSE NUMBER: _____ in the city or town of: _____
Owner Paid $_____ to _____ for care and custody @ $_____ per day for _____ days.

3. Other Animal Disposition: ☐ **Adopted** ☐ **Transferred** ☐ **Returned to Field** **Date**_____

Name: _____ Address/ Location: _____
Phone_____ Animal LICENSE NUMBER _____ in the city or town of: _____
On _____ and he/she paid an adoption fee of $ _____ paid to_____

4. Rabies Vaccination Information: (Attach copy of rabies certificate to this form)

Rabies vaccination given by (Name of Veterinarian): _____
On (Date): _____ Rabies vaccination expires on (Date):_____

5. Euthanasia/ died in care/ other outcome: ☐ **DOA** ☐ **Euthanasia** ☐ **Died in Care** ☐ **Other** **Date** _____

Animal was euthanized on (Date): _____ using (Method of Euthanasia):_____
By (Veterinarian Name and Location):_____
Animal died in care on (Date and attach report) _____ Other Outcome Type_____

6. Payment:

For this animal the following was paid for custody and fees: $_____ to _____ for_____
Signed under the pains and penalties of perjury _____, Animal Control Officer