

**COMMONWEALTH OF MASSACHUSETTS  
JUDICIARY  
ADA COMPLAINT FORM**

The information provided below will assist the Court in investigating and, if possible, resolving complaints pertaining to discrimination on the basis of disability. Please send the completed form to the ADA Coordinator for the court against whom the claim of discrimination is being made (see contact information below). If you are unsure of which court to direct your complaint to, send it to either of the ADA Coordinators identified below and he or she will forward it to the appropriate court.

**A. Your Name and Contact Information**

- 1. Complainant's Full Name \_\_\_\_\_
- 2. Complainant's Complete Address \_\_\_\_\_
- 3. Complainant's Day Phone \_\_\_\_\_
- 4. Complainant's Alternate Phone \_\_\_\_\_
- 5. Complainant's Email address \_\_\_\_\_
- 6. Best time to contact complainant \_\_\_\_\_
- 7. Best way to contact complainant \_\_\_\_\_

**B. Complaint Information**

- 1. Incident date:
- 2. Incident time:
- 3. Place of Incident (please be specific, e.g., conference room, entrance)
- 4. Please provide specific details about this incident and your complaint. Please attach extra pages if necessary.

**C. Is Complaint Related to a Case? If so, please provide case name, docket number, and court in which the case was or is being heard.**

**D. Names and Contact Information of Witnesses**

By signing this document, I acknowledge that, to the best of my knowledge and belief, the statements made in this complaint are true.

Complainant's signature:

Date:

The Supreme Judicial Court has designated as its ADA Coordinator:

Timothy Maguire  
ADA Coordinator  
Supreme Judicial Court  
John Adams Courthouse  
Boston, Massachusetts 02108  
Phone: 617-557-1140  
Email: [SJC.ADACoordinator@jud.state.ma.us](mailto:SJC.ADACoordinator@jud.state.ma.us)

The Appeals Court has designated as its ADA Coordinator:

Maggi Farrell  
ADA Coordinator  
Massachusetts Appeals Court  
John Adams Courthouse  
Boston, Massachusetts 02108  
Phone: 617-626-7982  
Email:  
[AppealsCourt.ADACoordinator@jud.state.ma.us](mailto:AppealsCourt.ADACoordinator@jud.state.ma.us)