

**Addenda No. 1:** Project DFW-2015-022: Removal of Parking Lot and Concrete from the Frances Crane (North) WMA in Falmouth, MA

**Issue Date:** 11/25/2014

It has come to our attention that the following forms required with the bid submission were not included in the original bid packet. Please be sure to include the following completed forms with you bid submission.

1. Affidavit
2. Business Reference Form

**AFFIDAVIT**

State of \_\_\_\_\_

Date \_\_\_\_\_ 201\_\_\_\_.

County of \_\_\_\_\_

The undersigned being duly sworn, deposes and says that he is the

\_\_\_\_\_  
Sole owner; partner; president; treasurer or  
other duly authorized official of a corporation

of \_\_\_\_\_, for work in

\_\_\_\_\_  
City/Town

\_\_\_\_\_  
Location

on \_\_\_\_\_

Date bids were open

and certifies that of his own knowledge, said bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

\_\_\_\_\_  
Signature and title of person making affidavit

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_.

\_\_\_\_\_  
Notary Public

At a duly authorized meeting of the Board of Directors of the

\_\_\_\_\_  
(Name of Corporation)

held on \_\_\_\_\_ at which all the Directors were present or  
(Date)

waived notice, it was VOTED, that \_\_\_\_\_,  
(Name)

\_\_\_\_\_, of this company and he hereby is  
(Officer)

authorized to execute contracts and bonds in the name and behalf of said company, and affix  
its corporate seal thereto; and such execution of any contract or obligation on this company's  
name on its behalf by such \_\_\_\_\_  
(Officer)

under seal of the company, shall be valid and binding upon this company.

A true copy,

ATTEST: \_\_\_\_\_

Place of business:

\_\_\_\_\_  
\_\_\_\_\_

Date of the Contract: \_\_\_\_\_

I hereby certify that I am the clerk of the \_\_\_\_\_

that \_\_\_\_\_ is duly elected \_\_\_\_\_

of said company, and that the above vote has not been amended or rescinded

and remains in full force and effect as of the date of this contract.

\_\_\_\_\_ Corporate Seal

## BUSINESS REFERENCE FORM

**The bidder shall supply the Division as part of their bid package a statement of their qualifications to conduct the type of work required under this RFR. The contractor shall also include a list of the similar jobs they have completed in the past 2 years, including the names, addresses, and contact numbers for each contract manager or owner of the job sites. Attach additional sheets if necessary.**

Bidder: \_\_\_\_\_

RFR Name/Title: \_\_\_\_\_

RFR Number: \_\_\_\_\_

Reference name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: # (    ) \_\_\_\_\_

Fax/Internet address: \_\_\_\_\_

Description and date(s) of commodities and services provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: # (    ) \_\_\_\_\_

Fax/Internet address: \_\_\_\_\_

Description and date(s) of commodities and services provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: # (    ) \_\_\_\_\_

Fax/Internet address: \_\_\_\_\_

Description and date(s) of commodities and services provided: \_\_\_\_\_

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Reference name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: # (    ) \_\_\_\_\_

Fax/Internet address: \_\_\_\_\_

Description and date(s) of commodities and services provided: \_\_\_\_\_

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Reference name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: # (    ) \_\_\_\_\_

Fax/Internet address: \_\_\_\_\_

Description and date(s) of commodities and services provided: \_\_\_\_\_

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References will be contacted to confirm the bidder's abilities and qualifications as stated in the bidder's response. The division may deem the bidder's response unresponsive if a reference is not obtainable from a listed reference after reasonable attempts.