

## ADMINISTRATIVE BULLETIN

**To:** All Parties  
**From:** Omar Hernández, Senior Judge  
**Re:** Form 105 and Form 113 submissions  
**Date:** June 10, 2020

Effective July 1, 2020, the DIA will no longer accept Forms 105 via US Mail. All Forms 105 must therefore be emailed to:

[DIA-Form105conciliation@mass.gov](mailto:DIA-Form105conciliation@mass.gov)

Please include the DIA board number in the upper right corner of Forms 105. Forms 105 not submitted via email will not be reviewed or considered for approval. You do not need to include a coversheet.

Effective July 1, 2020, the DIA will no longer accept Forms 113 via US Mail. All Forms 113 must therefore be emailed to:

[DIA-Form113conciliation@mass.gov](mailto:DIA-Form113conciliation@mass.gov)

Please include the DIA board number in the upper right corner of Forms 113. Forms 113 not submitted via email will not be reviewed or considered for approval. You do not need to include a coversheet.