



GEOFFREY E. SNYDER  
COMMISSIONER

*The Commonwealth of Massachusetts*  
*Department of Revenue*  
*Underground Storage Tank Program*

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**AGENDA**

**UNDERGROUND STORAGE TANK PETROLEUM CLEANUP FUND**

**ADMINISTRATIVE REVIEW BOARD MEETING**

**SEPTEMBER 26, 2024 10:00 AM**

**VIA VIDEO CONFERENCE CALL**

*On March 29, 2023, Governor Healey signed into law a new session law that extends certain COVID-19 related measures. The new law includes an extension until March 31, 2025, of the remote meeting provision of Governor Baker's March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law, specifically allowing public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location.*

1. Call to Order
2. Roll Call (for non-video Board members present)
3. Meeting Procedures
4. Approval of the July 25, 2024 and August 29, 2024 Board meeting minutes.
5. Approval of Eligibilities, Claims, Reconsiderations, Conferences, and Offsets
6. Pre-Conference Determination
  - a. Eligibility 2435, Submittal 46, Getty, \$7,792.88. Charges were denied as they were submitted more than 365 days after the invoice was paid. The Consultant states *"The claim in question is for seven GeoInsight invoices dated between May 7, 2021 and December 30, 2021. GeoInsight initially prepared this claim for the subject invoices within 365 days of the first invoice being paid by Getty. Attached are emails describing the preparation of the claim, including one dated May 18, 2021, stating: "Attached is Granby Claim 45 for your review. This is due on June 1st." These emails document that preparing the claim was conducted in a timely manner. However, the claim with the subject seven invoices, although completed and prepared, was inadvertently not filed with the DOR due to departures of GeoInsight's administrative staff."*
  - b. Eligibility 2753, Submittal 25, Getty, \$34,586.89. Charges were denied as they were submitted more than 365 days after the invoice was paid. The Consultant states *"After the denial of the Application of Eligibility, the subject invoices were mistakenly considered by Verdantas as not being eligible for reimbursement. However, the Denial letter states, "you may continue to submit claims under UST Eligible Release number 14542A2753 for the primary RTNs 3-0037328 and 3-0025466." The delay in filing the reimbursement claim was due to a misinterpretation of the Denial letter. We acted diligently once it became apparent that the existing eligibility number could be applied to these invoices."*

7. Budget Status
8. Revised Regulation Status
9. Upcoming UST Meetings:
  - a. UST Administrative Review Board Meeting: October 31, 2024