



Large Group and School Age Child Care Licensing

POLICY STATEMENT: Administrative Staffing at One Site

A Center Director may be simultaneously responsible for administration of a program that includes both components of group child care and school age child care on the same premises under the following conditions:

- The administrator must meet the qualifications for both components in accordance with the 606 CMR 7.09(18)(c)(5)-(6) Requirements for Large Group and School Age Child Care Programs Serving Children Younger than School Age and 7.09(19)(a)(4) Requirements for Large Group and School Age Child Care Program Serving School Age Children
- The Director must have the skills and knowledge to support curriculum and program development for children birth through 14 years old.
- To determine required nonteaching administrative time (0%, 50%, 100%), use the combined capacities of both components and the following:
 1. For capacities less than 27, the administrator is not required to do any nonteaching time
 2. For capacities between 27 and 52, the administrator is required to have 50% non-teaching time
 3. For capacities over 52, the administrator is required to have 100% non-teaching time
- The administrator must be on the premises at least 50% of the time that the school age portion of the program is in operation.