

# Mass Workforce Issuance

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**100 DCS 14.185**

☐ Policy ☒ Information

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**To:** Chief Elected Officials  
Workforce Development Board Chairs  
Workforce Development Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Operations Managers

**cc:** WIOA State Partners

**From:** Alice Sweeney, Director  
Department of Career Services

**Date:** March 29, 2017

**Subject:** **Adult and Dislocated Worker Program Training Sessions**

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**Purpose:** To notify Workforce Development Boards, One-Stop Career Center Operators, One-Stop Career Center Directors, Title I Adult and Dislocated Worker staff, and other local workforce development partners of training for the Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker program.

**Background:** WIOA provides for a workforce system that is accessible to all job seekers, customer centered, and training that is job-driven. The Adult and Dislocated Worker program is designed to provide quality employment and training services to assist eligible individuals in finding and qualifying for meaningful employment and to help employers find the skilled workers they need to compete and succeed in business.

The Department of Career Services (DCS) is offering Adult and Dislocated Worker program training to provide guidance on the delivery of services to eligible Adults and Dislocated Workers. DCS will provide four separate training sessions and each session will cover the following topic areas:

- Eligibility Criteria
- Source Documentation
- Program Services
- Coordination with WIOA Core Programs
- Performance Measures

**Training Dates:**

**Friday, April 14, 2017**

**[Employment and Training Resource Center](#)**

1671 Worcester Road (Basement Conference Room)

Framingham, MA 01701

9:30 am – 1:00 pm

**Friday, April 21, 2017**

**[Employment and Training Resource Center](#)**

1671 Worcester Road (Orientation Room)

Framingham, MA 01701

9:30 am – 1:00 pm

**Friday, May 5, 2017**

**[Employment and Training Resource Center](#)**

1671 Worcester Road (Basement Conference Room)

Framingham, MA 01701

9:30 am – 1:00 pm

**Friday, May 12, 2017**

**[Employment and Training Resource Center](#)**

1671 Worcester Road (Basement Conference Room)

Framingham, MA 01701

9:30 am – 1:00 pm

**Action**

**Requested:** Please share this information with appropriate staff members. Seating for each training session is limited to 25 participants and registration will be accepted on a first come first served basis.

To register, please send an email to Lisa Caissie at:

[Lisa.J.Caissie@MassMail.State.MA.US](mailto:Lisa.J.Caissie@MassMail.State.MA.US) and indicate the date of the training session you would like to attend. When registering please include in the email:

- your name
- agency, and
- email address