



Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Office of Medicaid  
[www.mass.gov/masshealth](http://www.mass.gov/masshealth)

**MassHealth**  
**Adult Day Health Bulletin 15**  
**June 2019**

**TO:** Adult Day Health Providers Participating in MassHealth  
**FROM:** Daniel Tsai, Assistant Secretary for MassHealth  
**RE:** **Prior Authorization for Adult Day Health Providers**

## **Background**

MassHealth amended the Adult Day Health (ADH) program regulation at 130 CMR 404.000 effective July 27, 2018, to revise and clarify certain ADH program requirements. This bulletin provides guidance about the Prior Authorization (PA) process provided at 130 CMR 404.406.

## **Prior Authorization Requirement as Condition of Payment**

130 CMR 404.406 provides that, as a prerequisite for payment for ADH, the ADH provider must obtain PA from MassHealth or its designee before the first date of service delivery, and at various intervals thereafter. PA determines the medical necessity for ADH as described under 130 CMR 404.000 and in accordance with 130 CMR 450.204: Medical Necessity.

Beginning **July 1, 2019**, as a prerequisite for payment of ADH, the ADH provider must obtain prior authorization from MassHealth or its designee before the first date of service delivery and annually thereafter, or upon significant change.

In addition, and also as a condition for payment of ADH, each such provider must submit PA requests for their existing ADH members according to a schedule available in the ADH PA Provider Portal Training Guide.

Providers must submit all requests for PA—whether for new or existing members—through the MassHealth LTSS Provider Portal at [www.masshealthltss.com](http://www.masshealthltss.com).

For detailed information about the PA process and important timelines, ADH providers must carefully review:

1. Guidelines for Medical Necessity Determination for Adult Day Health; and
2. ADH PA Provider Portal Training Guide

All materials, including all required PA forms and documentation, can be accessed through the LTSS Provider Portal at [www.masshealthltss.com/s/article/ADH-Provider-Resources](http://www.masshealthltss.com/s/article/ADH-Provider-Resources).

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**MassHealth Website**

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**Questions**

The MassHealth LTSS Provider Service Center is open, 8 a.m. to 6 p.m. ET, Monday through Friday, excluding holidays. ADH providers should direct their questions about this bulletin or other MassHealth LTSS provider questions to the LTSS Provider Service Center.

**Contact Information for MassHealth LTSS Provider Service Center**

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