

**ADVISORY COUNCIL SUB-COMMITTEE MEETING 2-9-2022
VIA WEB EX DUE TO COVID 19**

MEETING DATE: **WEDNESDAY, FEBRUARY 2, 2022**

TIME: **3:00 P.M.**

LOCATION: **VIA WEB EX TELECONFERNCING DUE TO COVID**

Advisory Council Members Present: Chair, Jay Siegel, Katherine Shea, Alfred Gray.

Ex Officio Members: Philip T. Roberts, Director.

Other participants: Jillian Bertrand, Chief Counsel and Kimberly Eustace Administrative Assistant.

Director Roberts hands over the meeting to Chair Jay Siegel, Due to web ex difficulties Jay Siegel is participating via telephone and opens the meeting at 3:16 pm.

Jay Siegel- as the Chairman of the Advisory Council I open the meeting into executive session, of the sub-committee meeting for the open vacancy for CERB per diem position.

Jillian Bertrand- approves the executive session.

Jay Siegel- Kate and Al how do you view the list?

Kate Shea- I have a preliminary question regarding one applicant Victoria Caldwell, my question is after reviewing her resume I see she is still practicing as a City Solicitor for the Town. I see this as a conflict of interest.

Phil Roberts- it is my understanding that she will have to resign.

Jillian Bertrand- I agree she must quit.

Alfred Gray- can she just recuse herself from Salem cases.

Jillian Bertrand- no I see it as she represents a municipality.

Jay Seigel- If we all agree that she resigns how do we approach this, we had a similar situation with Katie Lev, however she worked out of state.

Alfred Gray- She must be asked if you obtain this position are you willing to resign from Salem.

Subcommittee members indicated their interest in interviewing the candidates as follows:

ALFRED GRAY

VICKY CALDWELL (IF RESIGNS)
HELEN BOWLER
MARYJEANNE TUFANO
MARIA JOSEPH (MAYBE)

KATE SHEA

MARYJEANNE TUFANO
HELEN BOWLER
VICKY CALDWELL (IF RESIGNS)
HERBERT JEAN BAPTISTE
DOYLE (NO)

JAY SIEGEL

MARYJEANNE TUFANO
HELEN BOWLER
VICKY CALDWELL (RESIGNS)

Kate Shea- Baptiste had an interesting resume not a lawyer, however years of involvement with labor relations, do they necessarily have to be a lawyer, or just know how the law is applied?

Jay Siegel- They must be a licensed attorney.

Alfred Gray- I agree they should be a lawyer.

Jay Seigel- Helen Bowler had great writing sample, but she lives in Holyoke is she willing to come into Boston.

Phil Roberts- The role of the Advisory Council is to pick candidates and rate them as either Highly Qualified or Qualified and to communicate these ratings to the Governor via Boards and Commissions. The Governor, via Boards and Commissions, will make the final decision. Also, I am told that Board and Commissions was contacted by a State Legislator recommending Mr. Daniel Doyle.

Alfred Gray- Mr. Daniel Doyle doesn't have any experience or qualifications.

Kate Shea- we have experienced this before, when specifically asked to interview people, and we did not recommend that person. We must interview this person if its requested by the Governors Office. If we don't interview, are we disregarding a political request?

Phil Roberts- I feel comfortable not interviewing unless we get communication from the Governor's Office.

Jay Seigel- This raises a question should we consider putting Daniel Doyle on the list to be interviewed.

Kate Shea- Phil so you're ok NOT interviewing.

Jay Siegel- I would rather deal with this now than later, it will leave us in a much better position.

Alfred Gray- I would rather interview him now.

Kate Shea- When we made our recommendations, we didn't include him, so do we tell the Advisory Council that we had to interview?

Jay Seigel- No we don't have to tell anyone.

Alfred Gray- Yes tell the full Advisory Council it's a courtesy interview. Otherwise, they will be like I am not wasting my time on this candidate.

Jill Bertrand- I will look into this further, I am not sure if its appropriate to tell why we are interviewing Doyle

Jay Seigel- I recall there was a candidate from Western Mass. That the Governors Office wanted us to consider. Kate, do you recall?

Kate Shea- I do remember, and I don't we need to have a full Advisory Council meeting on this matter.

Phil Roberts - so I think we have narrowed the candidates: Bowler, Caldwell, Tufano, Baptiste & Doyle.

Phil Roberts- I will contact Vicky Caldwell and ask her outright what her intentions are with regard to continued employment with the City of Salem.

Alfred Gray- I think this is a potential issue for other applicants they didn't apply.

Jay Siegel- Just put an asterisk* beside her name on the list.

Kate Shea- I would suggest no asterisk, but let Jay talk about it in open meeting.

Jill Bertrand- I agree with the idea of Phil contacting Ms. Caldwell and this obvious conflict. Also, you don't have to go back to full Advisory Council for recommendations, this is up to the sub-committee. Its up to the three of you to decide to narrow down candidates. You don't need another full Advisory Council meeting.

Phil Roberts- Interviews are March 4th Helen Bowler, Maryjean Tufano, Daniel Doyle, Herbert Jean Baptiste and possibly Vicky Caldwell.

Kate Shea- In the event that Vicky Caldwell needs time to think about it. I suggest we give her a cutoff date.

Jay Seigel- 4:19 adjourns the meeting.