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STEPHEN D. COAN
STATE FIRE MARSHAL

MEMORANDUM

To: Heads of Fire Department

From: Stephen D. Coan
State Fire Marshal

Date: September 1, 2014

RE: **Form for Use With 527 CMR 40.00**

The regulation, 527 CMR 40.00 (section 40.03(4)), adopts NFPA 25 *Inspection, Testing and Maintenance of Water-Based Fire Protection Systems* (2011 edition). In this section, upon a written request of the Head of the Fire Department, the owner shall submit a written report relative to the inspection, testing and maintenance activity required by 527 CMR 40.00 on a form prescribed by the Marshal.

The attached form is prescribed by the Marshal and is designed to capture important information about the site and clearly identify the type of deficiency, if any, so that the fire prevention personnel may follow up in timely manner. The use of electronic reporting systems is an acceptable means to comply with this form, if approved by the Marshal.

This form is **not** intended to take the place of the required records under 527 CMR 40.00 and its adopted reference to NFPA 25 4.3.1.1.

If you have further questions, please contact the Code Compliance and Enforcement Unit at (978) 567-3375 or in Western, MA at (413) 587-3181.