



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Office of Public Safety and Inspections**  
1000 Washington Street, Suite 710 • Boston • Massachusetts • 02118

**JOHN C. CHAPMAN**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Agenda**

**Meeting of the**  
**Board of Elevator Regulations**  
**January 29, 2019 at 1:00 p.m.**  
**1000 Washington Street**  
**Boston, MA 02118**  
**1<sup>st</sup> Floor – Room 1C**

1. Roll Call

- |                             |                                  |                                 |
|-----------------------------|----------------------------------|---------------------------------|
| • Stephen Sampson, Chairman | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| • John O’Donoghue           | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| • David Gaudet              | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| • Cheryl Davis              | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| • David Morgan              | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| • Brian Ronan               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| • Eric Morse                | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| • Vacancy                   | <input type="checkbox"/> present | <input type="checkbox"/> absent |

2. Approval of meeting minutes from January 22, 2019

3. 899 Boylston Street – Boston, MA

Seeking a variance to install an access keypad to an existing wheelchair lift.

4. Final decision for Model No. VRC-4P (A four level automated parking device) located at 110 Broad Street – Boston, MA

5. Old business (The Board may or may not discuss):

- Discussion regarding phones in Otis elevators.
- 8 Harrison Avenue – Boston, MA  
Placed on hold for 60 days: Deadline February 2, 2019
- Discussion regarding 524 CMR advisory memo.





**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Office of Public Safety and Inspections**

1000 Washington Street, Suite 710 • Boston • Massachusetts • 02118

**JOHN C. CHAPMAN**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

- Discussion regarding 2.27.1.1.4 (a) – The means shall enable emergency personnel within the building to establish two-way voice communications to each car individually. Two-way communication voice shall be established without any intentional delay and shall not require intervention by a person within the car. The means shall override communications to outside of the building. A duplicate means of communications shall be located within the Fire Command Room or in a lock box located at the Designated Level (DL) for use by the local Public Safety Forces. The lock box shall be accessed by a 3502 key.

Rationale: The means will allow the first arriving emergency personnel, by using their 3502 key, to be in immediate contact with the passengers from a location that will not require them going up to the elevator machine/control room. Other arriving members can move to the machine/control room and then perform lock out/tag out prior to removing the passengers.

- Discussion regarding a product variance request for the allowance to install two Model No. 4 Post parking device to be located at 46 Wareham, Boston – Quasi-Judicial Session pursuant to M.G.L. c. 30A, §18 (Closed Session)
  - Discussion regarding Fire Service Access Elevator (FSAE) and existing buildings.
  - Discuss safety concerns regarding existing elevators and escalators.
6. Matters not reasonably anticipated 48 hours in advance of meeting.

