



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
1000 Washington Street, Suite 710 • Boston • Massachusetts • 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

November 12, 2020 @ 9:00 a.m.

Virtual

Join meeting from computer, tablet or smartphone.

<https://global.gotomeeting.com/join/988625669>

or dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 988-625-669

<http://archives.lib.state.ma.us/handle/2452/684662>

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

a. Bill Horrocks, Chairman, <i>BBRS Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
b. Robert Speroni, Vice-Chairman, <i>MetroWest</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
c. Michael Giampietro, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
d. David Fuller, <i>MBCIA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
e. Bonnie Weeks, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
f. Andrew Bobola, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
g. Michael Clancy, <i>SEMBOA</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
h. Jeffrey Clemons, <i>BOWM</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
i. Roger Fuller, <i>MMA Representative</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
j. David Lenzie, <i>Member of Academia</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent
k. John Naff, <i>Member at Large</i>	<input type="checkbox"/> present	<input type="checkbox"/> absent

Guest Present:

Kimberly Spencer, Office of Public Safety and Inspections

- 2. Members present reviewed the minutes from the last meeting on October 6, 2020; motion to approve these minutes was made by _____, seconded by _____.**



3. Application for Certification Packets:				
a) Garside, Robert	Town of Groton	Building Commissioner Local Certification 11/4/2019 11.5 CEU's - OK <i>Copies of all exams have been received from ICC</i>	Motion	Second
b) Jackson, Pernell	City of Boston	Local Inspector Appointed 8/29/2020 0 CEU's <i>Copies of all exams have been received from ICC</i>	Motion	Second
c) Ketchen, William K.	City of Greenfield	Local inspector Appointed 6/10/2019 77 CEU's <i>Copies of all exams have been received from ICC</i>	Motion	Second
d) Lyons, Leonard	City of Boston	Local Inspector Appointed 4/14/2020 0 CEU's <i>Copies of all exams have been received</i>	Motion	Second
e) MacLeod, Jeffrey	No Affiliation	Local Inspector Quals approved 7/30/2019 41 CEU's <i>Copies of all exams have been received</i>	Motion	Second
f) Tignor, George S.	Town of West Boylston	Building Commissioner Massachusetts Building Commissioner 5/9/2018 112.5 CEU's <i>Copies of all exams have been received</i>	Motion	Second
4. Examination Approval Packets <i>(Copies of resumes provided today)</i>				
a) Bangma, Dale	No Affiliation (Uxbridge)	Qualifications Local and/or I of B	Motion	Second
b) Cintolo, Louis	No Affiliation (Sudbury)	Qualifications Local and/or I of B <i>Quals denied 9/4/2020</i>	Motion	Second
c) Howes, Dennis	No Affiliation (New Hampshire)	Qualifications Local and/or I of B	Motion	Second
d) Ryan, Philip	No Affiliation (Quincy)	Qualifications Local and/or I of B	Motion	Second
e) Sheridan, Timothy	No Affiliation (Littleton)	Qualifications Local and/or I of B	Motion	Second
f) Silva, Michael J.	No Affiliation (Sutton)	Qualifications Local and/or I of B	Motion	Second

g) Spears, Randy	No Affiliation (State of Florida)	Qualifications Local and/or I of B <i>Successfully passed B1 and B2 exams(specific to Florida) while in Florida</i>	Motion	Second
------------------	--------------------------------------	--	--------	--------

5. New Employee Report Form Packets:

[Footnote:](#)

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Alexander, Todd	Town of Westhampton	Acknowledge NERF Local Inspector Appointed 7/1/2020 Qualifications 8/4/2020 0 CEU's Signed by <i>Chair</i>	Motion	Second
b) Armstrong, Robert	City of Methuen	Acknowledge NERF Local Inspector Appointed 10/5/2020 Local Certification 6/4/2014 52.5 CEU's Signed by <i>Mayor</i>	Motion	Second
c) Carmichael, Chris	Town of Fairhaven	Acknowledge NERF Building Commissioner Appointed 11/2/2020 I of B Certification 1/3/2018 81.5 CEU's Signed by <i>Town Administrator</i>	Motion	Second
d) Garte, Daniel	Town of Duxbury	Acknowledge NERF Local Inspector Appointed 9/14/2020 Local Certification 10/1/2019 51 CEU's Signed by <i>Town Manager</i>	Motion	Second
e) Rossi, Matthew	Town of Oak Bluffs	Acknowledge NERF Local Inspector Appointed 8/31/2020 Quals approved 1/7/2020 0 CEU's Signed by <i>Chair</i>	Motion	Second
f) Scott, Robert	Town of Marblehead	Acknowledge NERF Building Commissioner Appointed 10/13/2020 Local Certification 6/4/2019 39 CEU's Signed by <i>Chair</i>	Motion	Second
g) Wasielewski, James	Town of Duxbury	Acknowledge NERF Building Commissioner Appointed 5/1/2020 I of B Certification 6/2/2020 59.5 CEU's Signed by <i>Town Manager</i>	Motion	Second

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a) Julian, Michael	Town of Southbridge	Extension for Local (requesting 1 st extension) Appointed 10/21/2019 11CEU's Failed B1 Passed B1 9/28/2020 Failed B2 <i>Due to COVID-19 pandemic, I am asking you to consider my request for an extension under these unusual circumstances.</i>	Motion	Second
-----------------------	------------------------	---	--------	--------

7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

None		
------	--	--

8. Review Application for Continuing Education – Exhibit Items attached

At the September 14, 2020 Board of Building Regulation and Standards (BBRS) meeting, BBRS members voted to extend the current training cycle, to maintain certification, through December 31, 2021.

The continuing education submitted was reviewed by members present; **motion to approve was made by ___, seconded by ___. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course No.
Gene Novak	10/14/2020	UL Building Confidence: Firestops, Joints and Related Systems in Fire Resistive Construction	1.0	1	
Les Stucka	6/10/2020	Mass Timber at the University of Denver: An Authentic Expression of Sustainability by WoodWorks ICC# 23823	1.0	1	
	5/28/2020	Radon Gas Barriers: The SPF Advantage by CEStrong	1.0	1	
	9/9/2020	Modular Wood-Frame for Multi-Family: Design, Details and Delivery by Wood Works ICC# 22415	1.0	1	
	4/28/2020	Fighting Fires and Saving Lives in Large, Single-Story, Undivided Buildings by BNP Media	1.0	1	
Brandon Vigneault	9/17/2020	Common IRC Mistakes offered by Building Code College ICC# 23961	1.5	1	ICC
William Thornton	10/15/2020	Background and Overview – New Mass Timber (DES622) AM Session by American Wood Council ICC# 25142	1.5	1	
David McRae	10/22/2020	Building Stronger Stick-Frame Roofs: Code Requirements and Solutions offered by Simpson Strong-Tie	1.0	1	
District 13	9/28/2020	Restaurant Tents & Temp Heaters: Governor's Orders	2.5	1	D13-0920
District 11	10/13/2020	Administrative Search Warrants	2.5	1	A11-1020
District 3	10/14/2020	Bed & Breakfasts & Beyond	2.5	1	D3-1020
BOWM	10/21/2020	Accessibility – Scoping and Challenges by Code Red	2.0	1	WM-1020

SBI	10/21/2020	Round Table – Tents, Temp Heating, Amusement, CI, Energy	2.0	1	SBI-1020
District 12	9/30/2020	Round Table – State of Emergency	3.0	1	D12-0920
District 5	10/20/2020	Sprinkler Inspections, Round Table – Tents, Current Issues, Code Issues	3.0	1	D5-1020

8b. Review Application for Continuing Education – Exhibit Items attached

The BOCC previously reviewed and approved the following completed continuing education. The building official's training report was updated with the credit hours.

Name	Date	Course Description	CEU's	Cat	Course No.
Adelle Reynolds	7/2/2020	FEMA IS-00100.c Intro to Incident Command System ICS-100	2.0	1	C-3260*
Robert de Sousa	9/25/2020	Energy – Building Systems Commissioning: Saving Money and Meeting Code	1.0	1	C-3389*
	9/30/2020	Energy – Residential Ventilation Done Right: Why and How	1.0	1	C-3152*
	9/30/2020	Energy – COMcheck 101 – A New Energy Code Requirement Made Easy	1.0	1	C-3009*
	10/23/2020	Energy – mechanical, Plumbing and Lighting: Controls and Operation	1.0	1	C-3390*
Brandon Vigneault	9/17/2020	What's new in 2015/2018 IBC for Mass Timber (DES621) By American Wood Council	1.5	1	C-3516*
Paul Coelho	10/27/2020	CSL 12 Hour CEU course offered by @Leisure	10.0	1	C-2233*
David Veleta	5/15/2019	CPR/AED	2.0	1	C-2333*
	2/7/2020	Hazardous Waste Operations and Emergency Response Refresher	4.0	1	C-2621*
Michael Foley	2/6/2020	CSL Cont Ed 6 Hr CSL Renewal Course offered by Mass Contractors Academy 010209	6.0	1	C-3149*
	2/7/2020	CSL Cont Ed 6 Hr CSL Renewal Course offered by Mass Contractors Academy 010210	6.0	1	C-3149*
Marc LaPointe	10/27/2020	SV0004 – Floodplain Design, Construction, and Impacts on Flood Insurance by Floodproofing.com	1.0	1	C-3421*

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

a. For Informational purposes:

There are currently:

- * Active and Retired: 792 certified building inspectors
 - o 470 Inspector of Buildings
 - o 322 Local
- * Active ONLY: 575 certified building inspectors
 - o 341 Inspector of Buildings
 - o 234 Local
 - o 50 Conditional local building inspectors
- * Qualifications Approved
 - o 653 individuals' qualifications have been approved to take the exams, not currently affiliated
- * 699 certified building inspectors required to have 45 credit hours
 - o 441 More than 45 credit hours
 - o 225 Less than 45 credit hours
 - o 55 between 44 – 40 credit hours
 - o 170 Less than 40 credit hours
 - o 33 have 0 credit hours
- * 154 certified building inspectors required to have less than 45 credit hours – certified within current training cycle
 - o 61 More than 45 credit hours

- b. Review letter received from Littleton Select Board's findings of an audit conducted of the processes and procedures of the building department and Michelle Cobleigh.**
- c. Discuss possible 780 CMR R7 Regulation Changes for the 10th Edition of the Massachusetts Building Code.**

Next meeting scheduled for December 1, 2020