| Autism Commission Birth to 14 Subcommittee |
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| Location: | One Ashburton Place, Boston – 21st Floor Conference Room 2 |
| Date: | Wednesday, January 9th, 2019  |
| Time: | 10:00 a.m. to 12:00 p.m. |

# Meeting Objectives:

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| **Develop specific recommendations for DESE’s IEP Improvement Project specific to students with ASD and their families.** | * **Provide feedback on school-based ABA provider survey so that it can soon be ready for release**
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| * **Learn about current wait times at EI providers**
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# Meeting Norms:

* We are collaborative and solutions-oriented. Please arrive at all meetings ready to work with colleagues in identifying potential solutions to what are often complex problems.
* In order to use our time wisely, we will be present both physically and mentally, starting and ending our meetings on time.
* We will communicate effectively and be concise when we speak—encouraging respectful participation and inviting a wide range of perspectives, while managing our own “air time” to ensure everyone has the chance to speak.
* We will address conflict by dealing with the issue, not the person or people involved.
* We will ask questions when in doubt.

# Meeting Agenda:

1. **IEP Improvement Project recommendations for students with ASD and their families**
	* **Review of previous recommendations**
	* **Development of new recommendations**
2. **Workforce development in school-based settings**
	* **ABA provider survey discussion and feedback**
	* **Survey development next steps**
	* **Other next steps**
3. **Update on decreasing wait times for evaluation and early diagnosis and promoting existing resources for health care professionals**
4. **Next steps (10 minutes)**