

**Commonwealth of Massachusetts
Board of Registration of Sanitarians**

BOARD MEETING AGENDA

**Date: September 19, 2018
Place: 1st Floor Conference Room A
1000 Washington Street,
Boston, MA 02118
Time: 12:30 am**

- I. Meeting called to order**
- II. Building Emergency Exit Procedure Announcement**
- III. Review Minutes from the July 18, 2018 Board Meeting**
- IV. Application Review**
 - a. M. Golightly
- V. Review 2017 CEU Audit**
- VI. Continuing Education Program Sample Checklist**
- VII. Board Counsel Report**
 - a. Draft policy for CEU provider records retention
 - b. Draft of proposed regulation on Military Training and Experience qualifications
- VIII. Topics not Reasonably Anticipated by Chair 48 hours prior to meeting**
- IX. Adjournment**

Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the Board of Registration of Sanitarian meeting. All requests should be directed to Cheryl Yebba by calling 617-727-4992 or TTY/TDD:(617) 727-2099 by no later than a week prior to the meeting. While the Division will attempt to honor all requests, those requests received after a week prior to the meeting may not be provided due to feasibility.

Please note if state offices are closed due to inclement weather or any other type of local or state emergency this meeting will also be cancelled. You can find notices of any state office closings on www.mass.gov .