

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE  
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, October 11, 2018  
9:30 a.m.**

**239 Causeway Street ~ 4<sup>th</sup> Floor ~ Room 417 A/B  
Boston, Massachusetts 02114**

**AGENDA**

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Documents</b>	<b>Staff Contact</b>
9:30 a.m.	<b>I</b>	<b>Call to Order</b> <b>Determination of Quorum</b> <b>Notice of Electronic Recording</b>		Board Chair
	<b>II</b>	<b>Approval of Agenda</b> <b>Conflict of Interest</b>	Draft Agenda	Board Chair
	<b>III</b>	<b>Approval of Minutes</b> A. Regularly Scheduled Meeting: June 14, 2018, August 9, 2018, & September 13, 2018	Draft Minutes	Board Chair
	<b>IV</b>	<b>Staff Action Policy</b> A. Web Posting Policy	Draft Policy	MS
	<b>V</b>	<b>Inquiries</b> A. Provider Chart Review: Submitted by Caitlin Laughton, RN, BSN, ConvenientMD Urgent Care	E-mail Inquiry	Board Chair
	<b>VI</b>	<b>Flex Session</b> A. Announcements Staff Action Policy Report B. Topics for next agenda	SAP Report	ED

	<b>VII</b>	<b>Executive Session</b> The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. <ol style="list-style-type: none"> <li>Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.</li> <li>Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.</li> <li>Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.</li> </ol> <p><b>The Board will not reconvene in public session subsequent to the closed session(s).</b></p>	Closed Session	Board Chair
	<b>VIII</b>	<b>65C Session</b>	Memo	Board Counsel
	<b>IX</b>	<b>Adjudicatory Session: N/A</b>	N/A	Board Counsel
12:00 p.m.	<b>X</b>	<b>Adjournment</b> - next Board meeting scheduled for November 8, 2018.		