



# Designer Selection Board Meeting

WEDNESDAY APRIL 14, 2021 AT 8:30 A.M. VIA ZOOM

*Alan Ricks, Chair*

*Elise Woodward, Vice Chair*

## 1. Meeting Agenda

### A. Meeting Called to Order

**Quorum: 6 members, 4 of which must be Architects/Engineers (including at least 1 Architect and 1 Engineer)**

### B. Approve Minutes of Previous Meeting

### C. 8:40 A.M. – 9:10 A.M. - Informational Interview

William Starck Architects, Inc.

### D. Project(s) Review

#### 9:15 A.M. – 10:15 A.M.

DSB List #21-05, DCP2139 AD1, Study and Design for Architectural Renovations, Repairs and Upgrades, DCAMM, Statewide, Fee: \$500,000 (House Doctor - 3 contracts) – 21 Applicants

#### Public Comment Period<sup>1</sup>

#### Project Voting and Ranking

#### 10:30 A.M. – 11:30 A.M.

DSB List #21-06, DCP2138 AD1, Study and Design for Mechanical, Electrical and Plumbing Renovations, Repairs and Upgrades, DCAMM, Statewide, Fee: \$500,000 (House Doctor - 6 contracts) – 23 Applicants

#### Public Comment Period<sup>2</sup>

#### Project Voting and Ranking

### E. Adjournment 11:30 a.m. tentative

## 2. FUTURE MEETINGS: (Subject to Change)

### WEDNESDAY, April 28, 2021

Tentative Informational Interview

Tentative Autocene Training for Board members

<sup>1</sup> Subject to approval by Board chair. See also public comment discussion below.

<sup>2</sup> Subject to approval by Board chair. See also public comment discussion below.

## **WEDNESDAY, May 12, 2021**

Tentative Informational Interview

DSB List #21-07, 21-007, New Bedford State Pier (NBSP) Building #2 Warehouse, 49 State Pier, New Bedford, MA 02740, Massachusetts Development Finance Agency (MDFA), ECC: \$1,700,000, Fee for Study/Schematic Design and Final Design is To Be Negotiated, Due on 04-28-21

## **WEDNESDAY, May 26, 2021**

To Be Determined

### **Note about Public Comment**

The Designer Selection Board encourages members of the public to contact DSB staff to ask questions and discuss items of interest. While document requests and most general questions can be answered by staff, there may be times that direct Board input is requested. Because all Board deliberation is conducted at public meetings, interested parties can either request that something be placed on a posted meeting agenda, or simply ask to address the Board at the meeting.

The Massachusetts Open Meeting Law does not require that a public body allow public participation during its meetings, but rather provides that "*no person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent.*" G.L. c. 30A, § 20(f). The Open Meeting Law therefore gives discretion to the chair of a public body to determine who may speak or otherwise participate at a meeting and for how long. A public meeting is not the best place to dispute a prior selection or for a firm to advertise their capabilities. The focus should typically be about the designer selection process, regulations or policies, or anything that benefits the public or design community at large.

Persons wishing to speak at a scheduled meeting are asked when possible to submit their request to the DSB office *before* the day of the meeting. During its regularly scheduled biweekly Board meetings, subject to the discretion of the Board chair, the Board makes available a maximum 15-minute period for persons in the audience to address the Board. Participants are limited to no longer than 2 minutes each. Preference will be given to those who submit requests by 1:00 p.m. on the day preceding the regular Wednesday morning meeting. The Chair may limit the number of speakers due to time constraints and may increase or reduce the time allocated per speaker. While comments are welcomed, a response by the chair and/or Board is at their discretion.