



Designer Selection Board Meeting

WEDNESDAY January 15, 2025, AT 8:30 a.m.

Maureen Sakakeeny, Chair

Mark Boyle, Vice Chair

1. Meeting Agenda

A. Meeting Called to Order and Board Introductions

Quorum: 6 members, 4 of which must be Architects/Engineers (including at least 1 Architect and 1 Engineer)

B. Approve Minutes of Previous Meeting

C. Project Review(s)

8:30 a.m. – 9:30 a.m.

DSB List #24-22, DSBA-28, Study & Design of Mechanical, Electrical, Plumbing & Fire Protection Upgrades & Repairs at UMass Boston, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C § 5, for an individual project. Maximum Fee Per Contract (based on the scope of the work and services authorized, shall not exceed) \$2,000,000 (House Doctor – 4 contracts) 17 Applicants

Public Comment Period¹

Project Voting and Ranking

9:45 a.m. – 10:30 a.m.

DSB List #24-23, DSBA-29, Study & Design for General Building Renovations, Repairs & Upgrades at Suffolk County Sheriff's Department, Boston, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C § 5, for an individual project. Maximum Fee Per Contract (based on the scope of the work and services authorized, shall not exceed) \$1,000,000 (House Doctor – 4 contracts) 4 Applicants

Public Comment Period²

Project Voting and Ranking

D. Board Business

- New Board Member

2. Adjournment 11:30 a.m. (tentative)

¹ Subject to approval by Board chair. See also public comment discussion below.

² Subject to approval by Board chair. See also public comment discussion below.

3. **FUTURE MEETINGS: (Subject to Change)**

WEDNESDAY, January 29, 2025

DSB List #24-24, DSBA-30 Study & Design for General Building Renovations, Repairs & Upgrades, Bristol County Sheriff's Office, North Dartmouth, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C § 5, for an individual project. Maximum Fee Per Contract (based on the scope of the work and services authorized, shall not exceed) \$1,000,000 (House Doctor – 5 contracts) 9 Applicants

Board Business: House Doctor Voting Process

WEDNESDAY, February 12, 2025

To Be Determined

WEDNESDAY, February 26

To Be Determined

WEDNESDAY, March 12, 2025

To Be Determined

WEDNESDAY, March 26, 2025

Note about Public Comment

The Designer Selection Board encourages members of the public to contact DSB staff to ask questions and discuss items of interest. While document requests and most general questions can be answered by staff, there may be times that direct Board input is requested. Because all Board deliberation is conducted at public meetings, interested parties can either request that something be placed on a posted meeting agenda, or simply ask to address the Board at the meeting.

The Massachusetts Open Meeting Law does not require that a public body allow public participation during its meetings, but rather provides that "*no person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent.*" G.L. c. 30A,

§ 20(f). The Open Meeting Law therefore gives discretion to the chair of a public body to determine who may speak or otherwise participate at a meeting and for how long. A public meeting is not the best place to dispute a prior selection or for a firm to advertise their capabilities. The focus should typically be about the designer selection process, regulations or policies, or anything that benefits the public or design community at large.

Persons wishing to speak at a scheduled meeting are asked, when possible, to submit their request to the DSB office *before* the day of the meeting. During its regularly scheduled biweekly Board meetings, subject to the discretion of the Board chair, the Board makes available a maximum 15-minute period for persons in the audience to address the Board. Participants are limited to no longer than 2 minutes each. Preference will be given to those who submit requests by 1:00 p.m. on the day preceding the regular Wednesday morning meeting. The Chair may limit the number of speakers due to time constraints and may increase or reduce the time allocated per speaker. While comments are welcomed, a response by the chair and/or Board is at their discretion.